KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting

Tuesday, November 3, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:
David McKenzie, President
Gene Huffman, Vice President
Arland Ward
Griffin Hanberg

Staff Present:
Jason McShane, District Manager
Elizabeth Moeller, Comptroller/Treasurer
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Matthew Berglund, Public Information and Employee Engagement Coordinator

Vice President Huffman moved to excuse Kirk Rathbun's absence from the Board meeting. Director Ward seconded. All present voted in favor and the motion carried.

APPROVAL OF AGENDA: Vice President Huffman to approve the agenda. Director Ward seconded. All present voted in favor and the motion carried.

BOARD REPORTS: None

CONSENT AGENDA: Director Ward moved to approve the consent agenda. Director Hanberg seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. Final Plat – Canal Landing Phase 2
2. Final Plat – Vancouver Heights
3. Final Plat – Cottonwood Run
4. Short Plat – PLN-T1-2026-00500 (2155 Keene Rd)
5. Short Plat – BSP-2026-0003 (8524 W Gage Blvd)
6. Minutes, KID Board Meeting, October 20, 2026
7. Vouchers/Warrant Approval

Accounts Payable:

Checks:					
91583	through	91586	$ 782.05		
91587	through	91629	195,833.92		
91630	through	91634	24,881.70		
Electronic Payments			107,946.97		
				$	329,444.64
Bank Drafts:					
AP			-		
FSA			-		
General			-		
					-
		Total Accounts Payable		**$**	**329,444.64**

Payroll:

Direct Deposit	10/20/2026		203,769.09	
Payroll Checks	None		-	
		Total Payroll		**$ 203,769.09**

Voided Checks:

None	$ -
Total Disbursements	**$ 533,213.73**

PUBLIC COMMENTS: None

PRESENTATIONS:
Kevin Veleke, Kennewick VFW Purple Heart Project Coordinator: Mr. Veleke presented the Purple Heart Trail Project, summarizing the history of the Purple Heart medal and the goals of the project, and explaining the process of becoming a Purple Heart Organization. He said a presentation to Purple Heart recipients was planned for August 7, 2027, National Purple Heart Day.

Financial Statements, August, 2026: Ms. Moeller reviewed the financial statements, including:

- Balance Sheet, As of August 31, 2026
- Statement of Revenues & Expenditures – Budget to Actual, Period Ending August 31, 2026
- Comparative Statement of Revenue & Expenditures, Periods Ending August 31, 2026 and 2025
- Statement of Grant Revenues for Current Awards, Periods Ending August 31, 2026 and 2025
- Fund Balance Change, As of August 31, 2026
- Cash Investment Report, As of August 31, 2026
- Long-Term Debt, As of August 31, 2026

Vice President Huffman moved to accept the Financial Statements for the period ending August 31, 2026. Director Ward seconded. All present voted in favor and the motion carried.

PUBLIC HEARING: None

ACTION ITEMS:
2027 Roll of Rates, Charges and Assessments, and Notice of Equalization: Mr. McShane presented the item, explaining that the Roll of Rates and Charges and Assessments has been presented to the Board and that legal notice for the Board of Equalization would be published as required by law.

Vice President Huffman moved to give notice by publication of legal notices in the Tri-City Herald on November 8, 2026, and November 15, 2026, and in the Prosser Record Bulletin on November 11, 2026, that the 2027 Roll of Rates, Charges and Assessments has been filed with the KID Board of Directors, and the Board of Directors, acting as a board of equalization, will meet at 9:00 a.m. on December 1, 2026, to equalize rates and charges and assessments. Director Ward seconded. All present voted in favor and the motion carried.

RESOLUTIONS:
Resolution 2026-31 Designation as a Purple Heart Organization: Mr. McShane presented the resolution, explaining the history of the Purple Heart, and that that designation as a Purple Heart Irrigation District recognizes service members who have been wounded or killed in combat and expresses community appreciation for their sacrifices. He said the VFW indicates that KID would be the first irrigation district in Washington to receive this designation, and recommended adopting the resolution to formally designate KID as a Purple Heart Irrigation District.

Director Hanberg moved to approve Resolution 2026-31 designating Kennewick Irrigation District as a Purple Heart Irrigation District. Vice President Huffman seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Upcoming Safety Santa Event on December 2 and 3
- Delta High School Career Fair report

Comptroller/Treasurer: Ms. Moeller reported regarding:

- 2025 Accountability Audit update
- Foreclosures – currently 21

Engineering & Operations Manager: Mr. Woodard shared videos and photos and reported on:

- Yakima Nation Chandler Fish Roundup report
- Highland Feeder Bypass update

Mr. Woodard also reported on:

- NWRA Conference this week
- Integrated Plan and Lower River Subgroup meetings attended
- Department of Ecology grant update
- Hills West Phase 2 project update
- Engineering project updates

District Manager: Mr. McShane shared the following webpages and reported regarding:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph

Mr. McShane also reported regarding:

- Water Stargrass coalition next week
- YBIP Annual Workshop on November 13
- Liability Insurance renewal for 2027
- NWRA Conference this week
- Realty activity update

WORKSHOP: None

EXECUTIVE SESSION: At 10:06 a.m., Mr. McShane announced on behalf of the presiding officer that the board would go into executive session beginning at 10:08 a.m. for 10 minutes to consider the minimum price that real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c).

Members of the public were dismissed from the Boardroom and placed in the waiting room on Zoom.

OPEN SESSION: At 10:20 a.m. open session resumed. Members of the public were readmitted to the meeting on Zoom. There were no members of the public waiting for readmittance in person.

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 10:20 a.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:

David McKenzie, Board President
Minutes Approved November 17, 2026

Witness:

Jason McShane, District Manager

Prepared by Lori Gibson