KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting

Tuesday, October 20, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:
David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun
Arland Ward (on Zoom)
Griffin Hanberg

Staff Present:
Jason McShane, District Manager
Elizabeth Moeller, Comptroller/Treasurer
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Melissa Olheiser, Accounting Supervisor

Other Persons Present:
John Crotty, Western Legal

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director Rathbun seconded. All present voted in favor and the motion carried.

BOARD REPORTS:
Vice President Huffman reported on the tour of the hydrojetting project, stating that it was informative and interesting. President McKenzie also commented that he appreciated the tour and looks forward to how the project develops.

CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Vice President Huffman seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. Easement - Highland Feeder 1.1 PLA Conversion (Valdovinos)
2. Preliminary Plat – Pringle Heights Phase II
3. Preliminary Plat – Clodfelter Ridge
4. Res 2026-33 Project Acceptance & Release of Retainage Bond for PW2025-06 Brookshire Consolidation Pipeline
5. Minutes, KID Board Meeting, October 6, 2026
6. Vouchers/Warrant Approval

Accounts Payable:

Checks:					
91583	through	91586	$ 782.05		
91587	through	91629	195,833.92		
91630	through	91634	24,881.70		
Electronic Payments			107,946.97		
				$	329,444.64
Bank Drafts:					
AP			-		
FSA			-		
General			-		
					-
		Total Accounts Payable		$	**329,444.64**

Payroll:				
Direct Deposit	10/20/2026		203,769.09	
Payroll Checks	None		-	
		Total Payroll		**$ 203,769.09**
Voided Checks:				
	None			**$ -**
		Total Disbursements		**$ 533,213.73**

PUBLIC COMMENTS: None

PRESENTATIONS:
Financial Statements, June and July, 2026. Ms. Moeller reviewed the financial statements, including:

- Balance Sheet, As of July 31, 2026
- Statement of Revenues & Expenditures – Budget to Actual, Period Ending July 31, 2026
- Comparative Statement of Revenue & Expenditures, As of July 31, 2026 and July 2025
- Statement of Grant Revenues for Current Awards, As of July 31, 2026, and July 2025
- Fund Balance Change, As of July 31, 2026
- Cash Investment Report, As of July 31, 2026
- Long-Term Debt, As of July 31, 2026

Vice President Huffman moved to accept the Financial Statements for the period ending July 31, 2026. Director Rathbun seconded. All present voted in favor and the motion carried.

PUBLIC HEARING: None

ACTION ITEMS: None

RESOLUTIONS:
Resolution 2026-32 2027 Budget Adoption: Mr. McShane presented the resolution, reviewing the revenue, fund transfer, and expenditure assumptions. He continued his presentation by summarizing items from the 2027 Budget Message, including:

- Financial Sustainability
- Budget Discipline and Expenditure Accountability
- Organizational Efficiency and Personnel Costs
- Infrastructure Stewardship and Capital Investment
- Water Supply Reliability and Drought Resilience
- Reserve Funding and Financial Resilience
- External Cost Pressures
- Assessment and Revenue Considerations

Mr. McShane also stated that the anticipated increase in assessments will be approximately 9% overall. Director Rathbun inquired regarding how middle housing fits into the tiers in the rates. A short discussion followed.

Mr. Crotty inquired whether the O&M charges from the Bureau of Reclamation show how the Bureau is billing all irrigation districts. Mr. McShane explained that KID receives a spreadsheet that shows the amounts that each District is charged. A short discussion followed.

Director Rathbun moved to approve Resolution 2026-32, 2027 Budget Adoption. Director Hanberg seconded. All present voted in favor and the motion carried.

STAFF REPORTS:
Public Information Officer: Mr. Berglund was not present at the meeting.

Comptroller/Treasurer: Ms. Moeller reported regarding:
- Foreclosures – currently 27
- 2025 Audit update
- Electronic Funds Policy revisions

Engineering & Operations Manager: Mr. Woodard reported regarding:
- Water Off report
- Temporary dam to be installed on Main Canal
- Field staff have transitioned to the 5X10 schedule through the end of the year
- O&E Committee meeting cancelled in October with next meeting in November
- Water Off work update including system draining, trash rack and screen cleaning, and pond draining and intake inspection
- HF 1.1 PLA conversion update
- Grant application and award update
- Assessment Roll
- Amon Wasteway rechannelization

District Manager: Mr. McShane shared the Water Status Map and explained the updates that have been made.

Mr. McShane then shared the following webpages and reported regarding:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently El Nino Advisory)

Mr. McShane also reported regarding:
- Integrated Plan meetings
- Lower River Subgroup meeting October 22
- PSA 200 – customer update

WORKSHOP: None

EXECUTIVE SESSION: At 10:34 a.m., Mr. McShane announced on behalf of the presiding officer that the board would go into executive session beginning at 10:40 a.m. for 10 minutes to

discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii).

Members of the public were dismissed from the Boardroom and placed in the waiting room on Zoom.

OPEN SESSION: At 10:50 a.m. open session resumed. Members of the public were readmitted to the meeting on Zoom. There were no members of the public waiting in person.

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 10:50 a.m. Director Rathbun seconded. All present voted in favor and the motion carried.

Attest:

David McKenzie, Board President
Minutes Approved November 3, 2026

Witness:

Jason McShane, District Manager

Prepared by Lori Gibson