KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting

Tuesday, October 6, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:
David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Other Persons Present:
John Crotty, Western Legal

Staff Present:
Jason McShane, District Manager
Elizabeth Moeller, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Melissa Olheiser, Accounting Supervisor
Lori Gibson, Executive Administrative and HR Manager
Matthew Berglund, Public Information and Employee Engagement Coordinator

APPROVAL OF AGENDA: Director Rathbun moved to amend the agenda to add Resolution 2026-28 Approval of Pringle Heights VMA and to approve the amended agenda. Director Ward seconded. All present voted in favor and the motion carried.

BOARD REPORTS:
CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Ward seconded. All present voted in favor and the motion carried.

The consent agenda items were:

Accounts Payable:					
Checks:					
91430	through	91430	$ 347,005.32		
91431	through	91431	35,805.00		
Electronic Payments			101,155.10		
				$	483,965.42
Bank Drafts:					
AP			-		
FSA			-		
General			-		
					-
		Total Accounts Payable		$	**483,965.42**
Payroll:					
Direct Deposit	9/21/2026		185,166.11		
Payroll Checks	None		-		
		Total Payroll		$	**185,166.11**
Voided Checks:					
	None			$	-
		Total Disbursements		$	**669,131.53**

PUBLIC COMMENTS:
Paul Reiland, of 2448 S Arthur Ct in Kennewick, spoke to the Board about the Arthur Court HOA concerns regarding the pump at PSA 200. He requested that the District complete the takeover project.

PRESENTATIONS: None

PUBLIC HEARING: None

ACTION ITEMS:
Approval of Purchase & Sale Agreement for W. Lattin Road Property: Mr. Woodard presented the item, explaining that this parcel would be used as a site for a future regional pump station and associated irrigation facilities as part of the West Richland Master Plan. He said the parcel has been appraised at $290,000, and staff recommends purchasing the property for the asking price of $250,000, with funds to come from the Realty Reserve Fund. Director Rathbun inquired as to the size of the property. Mr. McShane said the property is 1.94 acres.

Director Rathbun moved to approve the Purchase and Sale Agreement for acquisition of Benton County Parcel No. 118983000003001 along W. Lattin Road, at the price and terms presented to and approved by the Board, for a future pump station and associated irrigation facilities; authorize funding from the Realty Reserve Fund; and authorize the Secretary/Manager to execute the agreement and related closing documents, subject to legal review, and satisfactory due diligence. Director Ward seconded. All present voted in favor and the motion carried.

Election 2026: Ms. Gibson presented the item, explaining that the three-year term for KID Board of Directors Position 3 was up for election this year, and that as of the deadline at 5:00 p.m. on October 5, 2026, the only nominating petition and declaration of candidacy was received from David McKenzie. She said staff has verified the documents and recommends declaring David McKenzie elected to Position 3.

Director Huffman moved to declare David McKenzie elected to Director Position 3. Director Ward seconded. All present voted in favor and the motion carried.

RESOLUTIONS:
Resolution 2026-30: Mr. Woodard presented the resolution, explaining that the SePRO program has been used by KID for many years and has become an essential part of the District's aquatic vegetation control program. He added that SePRO guarantees that their program will eliminate any undesirable vegetation within the treated areas.

Vice President Huffman moved to approve Resolution 2026-30 Authorization to Waive Competitive Bidding and Award a Sole Source Contract to Purchase SePRO Integrated Aquatic Weed Control Program; Pursuant to RCw 87.03.435(3)(c), and authorize Jason McShane, District Manager, to execute the Aquatic Weed Control Agreement contract, with funding to come from the KID Irrigation Operating Fund. Director Ward seconded. All present voted in favor and the motion carried.

Resolution 2026-28: Mr. Woodard presented the resolution, summarizing the location of the development and the provisions of the Voluntary Mitigation Development Agreement. He said the developer will contribute funds to KID toward a planned regional system in lieu of constructing a pond and pump station.

Vice President Huffman moved to approve Resolution 2026-28 Approving Voluntary Mitigation Agreement for Pringle Heights. Director Ward seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Riverfest report
- Pumpkin contest and upcoming carving contest
- Social Media report

Comptroller/Treasurer: Ms. Moeller reported regarding:

- 2025 Audit meeting this week
- Foreclosures – currently 33
- Finance Committee meeting on 10/13

- **Engineering & Operations Manager:** Mr. Woodard reported regarding:
- Water Off Schedule
- Chandler Power Plant meeting with Bureau on October 8
- O&E Committee meeting report

Mr. Woodard also discussed, and shared photos/videos of, the following:

- HF 1.1 PLA Conversion project
- YBJB Tour
- Amon Wasteway Realignment
- Lower River Subgroup Meeting, including a discussion of Hydrojetting activities
- Water Stargrass Strategy Plan, for which Mr. Woodard will be on the steering committee

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (El Nino Advisory)
- gis.ecology.wa.gov - Curtailment Map

Mr. Defoe also reported regarding:

- River Operations Thursday to determine October supply
- Fire report and impacts on KID property

District Manager: Mr. McShane reported regarding:

- Hydrojetting update
- Chandler Power Plant meeting with Bureau on Thursday
- Lower River 10-year Plan update
- Purple Heart Trail – Future Board meeting presentation

WORKSHOP: Budget 2027

Mr. McShane reviewed and clarified these principles upon which the budget would be established:

- Zero-based budgeting where available
- Year-over-year expenditures if zero-based not available

- Major maintenance repairs from reserve funds rather than budgeted in current year's operating fund
- Pump system repairs will continue to be done on a "fun to failure" bases
- Funding for Drought Mitigation Fund and Conservation Capital Project Reserve will return to previous levels
- Budget cuts would be made where possible
- Discontinue one-time revenue sources used for other than one time expenditures
- Remove staff time partially funded from capital
- Any assessment increase will focus on the overall assessment need
- Transfer from Realty Reserve Fund to meet Fiscal Policy 33% to Carryforward (Operating) Reserve
- Review Dues & Subscriptions to reduce where possible
- Review Travel & Meetings to reduce where possible

EXECUTIVE SESSION: At 10:40 a.m. Mr. McShane announced on behalf of the presiding officer that the board would go into executive session beginning at 10:50 a.m. to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c), for approximately 30 minutes.

There were no members of the public present in the Boardroom. Members of the public were placed in the waiting room on Zoom.

OPEN SESSION: At 11:23 a.m. open session resumed. There were no members of the public waiting on Zoom or in person.

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 11:24 a.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:

David McKenzie, Board President
Minutes Approved October 20, 2026

Witness:

Jason McShane, District Manager

Prepared by Lori Gibson