



Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:

David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Staff Present:

Jason McShane, District Manager
Elizabeth Moeller, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Daniel Tissell, Engineering Manager
Lori Gibson, Executive Administrative and HR Manager
Matthew Berglund, Public Information and
Employee Engagement Coordinator
Mardi Perry, Executive Coordinator

Other Persons Present:

John Crotty, Western Legal

[Note: Director Rathbun was not present for roll call.]

APPROVAL OF AGENDA: Vice President Huffman moved to amend the agenda to remove Resolution 2026-28; and to revise the executive session, removing the discussion with legal counsel regarding potential litigation and adding consideration of the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c); and to approve the amended agenda. Director Ward seconded. All present voted in favor and the motion carried.

BOARD REPORTS: None

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Hanberg seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. Minutes, KID Board Meeting, September 1, 2026
2. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

91372	through	91376	\$	125,698.11
91377	through	91381	\$	1,463.07
91382	through	91428	\$	106,236.80
91429	through	91429	\$	436.46

Electronic Payments

\$	203,124.30
\$	436,958.74

Bank Drafts	AP	\$	-
Bank Drafts	FSA	\$	-
Bank Drafts	General	\$	-

Total Accounts Payable

\$	-
\$	436,958.74

Payroll:

Direct Deposit	8/20/2026	\$ 191,133.36	
Checks	None	\$ -	
Total Payroll			\$ 191,133.36

Voided Checks:

Check Number	91322 - Void/issue Electronic Pymt	\$ (76,867.71)	
			\$ (76,867.71)
Total Disbursements			\$ 551,224.39

[Note: Director Rathbun arrived at the meeting at 9:04 a.m.]

PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

ACTION ITEMS:

First amendment to Real Estate Purchase and Sale Agreement, Keene Junction LLC: Seth Defoe presented the item, explaining that the Board approved the sale of Adjusted Parcel 1, Record of Survey 6195, to Keene Junction, LLC, on July 7, 2026. He said staff now recommends approval of this Amendment which extends the 60-day feasibility period from September 6, 2026, to September 24, 2026.

Director Ward moved to approve the First Amendment to the Real Estate Purchase and Sale Agreement with Keene Junction, LLC. Vice President Huffman seconded. All present voted in favor and the motion carried.

RESOLUTIONS:

Resolution 2026-26 Approving Voluntary Mitigation Agreement for French Meadows: Mr. Tissell presented the resolution, summarizing the terms of the Voluntary Mitigation Development Agreement for French Meadows. He reviewed the location of the development and explained that in the agreement included contributions in lieu of construction of a new pond and pump station.

Director Rathbun moved to approve Resolution 2026-26 Approving Voluntary Mitigation Agreement for French Meadows. Director Ward seconded. All present voted in favor and the motion carried.

Resolution 2026-27 Authorization for Collection of Surcharges in the Ken Acres Benefit Area: Mr. Tissell presented the resolution, explaining that the District is conducting a takeover of the Ken Acres private line system, and that the costs associated with the necessary improvements to the system would be primarily paid by the HOA. He summarized the provisions in the resolution.

Vice President Huffman moved to approve Resolution 2026-27 Authorization of Collection of Surcharges for PLA Properties in the Ken Acres Benefit Area. Director Rathbun seconded. All present voted in favor and the motion carried.

Resolution 2026-29 sole Source Purchase – Rubicon Repair Parts: Mr. Tissell presented the resolution. He explained that Rubicon gates and parts are proprietary, and that repair parts are a sole source purchase. He said the District has installed Rubicon gates for over 10 years, and that as the gates age, original parts require repair.

Director Rathbun moved to approve Resolution 2026-29 Authorization to Waive Competitive Bidding and Award a Contract to Purchase Rubicon Repair Parts Pursuant to RCw 87.03.435(3)(c), with funding for the purchase to come from the General Operating Fund. Director Ward seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Upcoming events including: Blood Drive on September 17, RiverFest on October 3, Delta High School Presentation on October 9, Fire Prevention Week on October 9, and Safety Santa on December 2-3

Comptroller/Treasurer: Ms. Moeller reported regarding:

- Foreclosures – currently 59
- Budget 2027 update

Engineering & Operations Manager: Mr. Woodard reported regarding:

- Water Off date estimate
- O&E Committee meeting on September 29
- HF 1.1 PLA Conversion
- Water flow update
- Engineering staffing

Mr. Woodard shared a video and reported regarding:

- Hydrojet testing

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (El Nino Advisory)
- weather.gov - Expected Snowfall – Official NWS Forecast
- weather.gov - Local Temperature and Precipitation charts

Mr. Defoe also reported regarding:

- Water supply currently at 62%
- Department of Ecology draft language regarding State Waters Alteration Permit Program
- USDA proposed rule regarding Roadless Area Conservation

District Manager: Mr. McShane reported regarding:

- Water Off date annual process
- Hydrojet testing update

- YBJB Tour September 24

WORKSHOP: Budget 2027

Mr. McShane reviewed these principles discussed in the budget workshop on September 1:

- Zero-based budgeting when available
- Replenishing Reserve funds
- Removing one-time revenues to pay for annual expenditures

There was discussion regarding budget scenarios that would be presented to the Board.

EXECUTIVE SESSION: At 10:45 a.m. Mr. McShane announced on behalf of the presiding officer that the board would go into executive session beginning at 10:45 a.m. to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c), for approximately 5 minutes.

There were no members of the public present in the Boardroom. Members of the public were placed in the waiting room on Zoom.

OPEN SESSION: At 10:50 a.m. open session resumed. Members of the public were readmitted on Zoom.

President McKenzie called for a motion to adjourn.

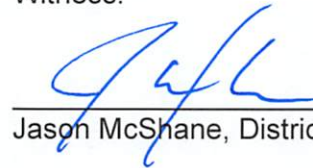
Vice President Huffman moved to adjourn at 10:55 a.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:



David McKenzie, Board President
Minutes Approved October 6, 2026

Witness:



Jason McShane, District Manager

Prepared by Lori Gibson