



KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting
Tuesday, August 4, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:

David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun (on Zoom)
Arland Ward (on Zoom)
Griffin Hanberg (on Zoom)

Staff Present:

Jason McShane, Acting District Manager
Elizabeth Moeller, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Matthew Berglund, Public Information and
Employee Engagement Coordinator

Other Persons Present:

John Crotty, Western Legal

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director Rathbun seconded. All present voted in favor and the motion carried.

BOARD REPORTS: None

CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Vice President Huffman seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. Preliminary Plat – Citadel Estates
2. Preliminary Plat – Sunny Meadows
3. Short Plat SP-2026-0012 (1904 W 27th Ave)
4. Short Plat ULS-2026-0005 (2410 W Bruneau Ave)
5. Minutes, KID Board Meeting, July 21, 2026
6. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

91154	through	91224	\$	261,953.80
91225	through	91230	\$	127,940.66

Electronic Payments

\$	136,606.39	
\$		526,500.85

Bank Drafts	AP	\$	78,143.70
Bank Drafts	FSA	\$	8,551.93
Bank Drafts	General	\$	58,198.39

\$	144,894.02
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Total Accounts Payable

\$	671,394.87
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Payroll:

Direct Deposit	7/20/2026	\$	207,728.21
Checks	None	\$	-

Total Payroll

\$	207,728.21
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Voided Checks:

Check Number:	89707 - Stale Date - Void/Reissue	\$	(40.00)
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\$	(40.00)
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Total Disbursements

\$	879,083.08
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PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

ACTION ITEMS:

Action Item 1: Ms. Gibson presented the item, explaining that the contract was entered into in 2021, and has since had a total in expenditures of \$203,636.59, and that staff recommends that this amount be approved. She added that after an additional amount not to exceed \$21,363.41, any additional scopes of work will be brought back to the board for consideration. Mr. Defoe spoke about Mr. Grette's expertise, explaining his contribution to KID projects as a consultant.

Vice President Huffman moved to approve the total amount of the Farallon contract, including \$203,636.59 paid to date, and with an additional amount not to exceed \$21,363.41, for a total amount not to exceed \$225,000.00. Director Rathbun seconded. All present voted in favor and the motion carried.

RESOLUTIONS:

Resolution 2026-21: Mr. Woodard presented the resolution, explaining that the Urban Trails Voluntary Development Mitigation Agreement is being presented to the Board for approval, which will allow the Developer to contribute funds toward planned regional improvements, relocate a portion of the canal, and discharge qualifying stormwater to the canal through KID-approved facilities. He said that amounts contributed will mitigate the impacts associated with the Urban Trails development in lieu of constructing separate irrigation transmission facilities.

Director Rathbun moved to approve Resolution 2026-21 Approving Voluntary Mitigation Agreement for Urban Trails. Vice President Huffman seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- National Night Out has been postponed due to wildfire smoke
- Mock Canal Rescue report
- Fun, Fit and Over Fifty presentation report
- Upcoming events including: Blood Drive on September 27, RiverFest on October 3, Delta High School Presentation on October 9, Fire Prevention Week on October 9

Comptroller/Treasurer: Ms. Moeller reported regarding:

- Foreclosures – currently 132

Engineering & Operations Manager: Mr. Woodard displayed and discussed photos including:

- Endothall treatment
- PSA 117 repair

Mr. Woodard also reported regarding:

- Water supply report
- O&E Committee meeting summary

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph

- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently El Nino Advisory)
- gis.ecology.wa.gov - Yakima Basin Curtailment Status Map

Mr. Defoe also reported regarding:

- Potentially Dangerous Situation (PDS) Warning issued for our area by the National Weather Service

Acting District Manager: Mr. McShane reported regarding:

- Capital Improvement Plan (CIP) update
- Public meeting for 506 PR SE Bridge report
- Washington's Water Future Tri-Cities Roundtable report

WORKSHOP: None

EXECUTIVE SESSION: At 9:48 a.m., Mr. McShane announced on behalf of the presiding officer that the board would go into executive session at 9:48 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), and to review the performance of a public employee pursuant to RCW 42.30.110(1)(g), ending at approximately 10:15 a.m. unless extended.

Members of the public were placed in the waiting room on Zoom. There were no members of the public in person in the Boardroom.

At 10:15 a.m. executive session was extended for 10 minutes.

OPEN SESSION: At 10:25 a.m. open session resumed. Members of the public were readmitted on Zoom.

Director Rathbun moved to amend the agenda to add Action Item 2 Review of Employment Contract for Elizabeth Moeller, Comptroller/Treasurer. Vice President Huffman seconded. All present voted in favor and the motion carried.

ACTION ITEM:

Review of Employment Contract for Elizabeth Moeller, Comptroller/Treasurer: Mr. McShane presented the item, summarizing the terms of the Employment Contract.

Vice President Huffman moved to approve the Employment Contract for Elizabeth Moeller, Comptroller/Treasurer. Director Rathbun seconded. All present voted in favor and the motion carried.

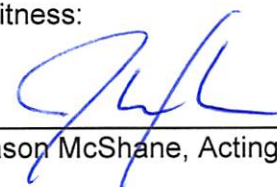
President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 10:28 a.m. Director Rathbun seconded. All present voted in favor and the motion carried.

Attest:

Witness:


 David McKenzie, Board President
 Minutes Approved August 18, 2026


 Jason McShane, Acting Board Secretary

Prepared by Lori Gibson