KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting
Tuesday, July 21, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors:
David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Other Persons Present:
John Crotty, Western Legal

Staff Present:
Jason McShane, Assistant District Manager
Melissa Olheiser, Accounting Supervisor (Interim Comptroller/Treasurer)
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Mardi Perry, Executive Coordinator

APPROVAL OF AGENDA: **Vice President Huffman moved to approve the agenda. Director Ward seconded. All present voted in favor and the motion carried.**

BOARD REPORTS: None

CONSENT AGENDA: **Director Rathbun moved to approve the consent agenda. Director Ward seconded. All present voted in favor and the motion carried.**

The consent agenda items were:

1. Clarification of Exhibits to Keene Junction LLC Purchase & Sale Agreement
2. Minutes, KID Board Meeting, July 7, 2026
3. Minutes, KID Board Special Meeting, July 9, 2026
4. Vouchers/Warrant Approval

Accounts Payable:					
Check Numbers:					
	91068	through	91074	$ 1,795.80	
	91075	through	91079	$ 126,415.31	
	91080	through	91083	$ 33,173.97	
	91084	through	91153	$ 281,210.46	
Electronic Payments				$ 126,323.34	
					$ 568,918.88
Bank Drafts	AP			$ 761,224.33	
Bank Drafts	FSA			$ -	
Bank Drafts	General			$ -	
					$ 761,224.33
Total Accounts Payable					**$ 1,330,143.21**
Payroll:					
Direct Deposit		7/6/2026		$ 185,721.60	
Checks		None		$ -	
Total Payroll					**$ 185,721.60**
Voided Checks:					
		None		$ -	
					$ -
Total Disbursements					**$ 1,515,864.81**

PUBLIC COMMENTS:
Duane Klotz, of 2910 S Irby Street in Kennewick, provided the Board with information obtained by the UTC regarding Canyon Lakes, and requested that action be taken to move forward with the transfer of the system to KID.

PRESENTATIONS:
Financial Statements, January through March 2026. Mr. McShane reviewed the financial statements, including:

- Statement of Revenues & Expenditures – Budget to Actual, Period Ending March 31, 2026
- Fund Balance Change, As of March 31, 2026
- Cash Investment Report, As of March 31, 2026
- Long-Term Debt, As of March 31, 2026

Director Rathbun moved to accept the Financial Statements for the period ending March 31, 2026. Vice President Huffman seconded. All present voted in favor and the motion carried.

PUBLIC HEARING: None

ACTION ITEMS: None

RESOLUTIONS: None

STAFF REPORTS:
Public Information Officer: Mr. Berglund was not present at the meeting.

Interim Comptroller/Treasurer: Ms. Olheiser was not present at the meeting.

Engineering & Operations Manager: Mr. Woodard reported regarding:
- Water supply
- Endothall treatment on July 17
- Engineering staffing
- Capital Plan preparation update
- Development update
- Operations outage and maintenance update

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:
- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Advisory / El Nino Advisory)
- gis.ecology.wa.gov - Yakima Basin water supply information

Mr. Defoe also reported regarding:
- River Operations meeting on August 8

Assistant District Manager: Mr. McShane reported regarding:
- Delinquency reminders were sent out on July 20
- Lower River Subgroup and 10-year Plan meetings on July 23

- Simulated Water Rescue on July 28
- Special WSWRA Board meeting on July 27
- Hydrojet permitting update
- Washington's Water Future: Tri-Cities Regional Roundtable on August 3

WORKSHOP: None

EXECUTIVE SESSION: At 9:42 a.m., Mr. McShane announced on behalf of the presiding officer that the board would go into executive session immediately and ending at 10:15 a.m. unless extended, to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c), and to review the performance of a public employee pursuant to RCW 42.30.110(1)(g)

Members of the public were dismissed from the Boardroom and placed in the waiting room on Zoom.

At 10:15 a.m. executive session was extended for 15 minutes.

OPEN SESSION: At 10:27 a.m. open session resumed. Members of the public were readmitted on Zoom. There were no members of the public in person.

Director Ward moved to amend the agenda to add Resolution 2026-20 Appointment of an Acting Board Secretary/District Manager. Director Rathbun seconded. All present voted in favor and the motion carried.

RESOLUTION 2026-20 Appointment of an Acting Board Secretary/District Manager:
Mr. Crotty presented the resolution, explaining that the vacancy of the Board Secretary/District Manager position necessitated the appointment of an Acting Board Secretary/District Manager to exercise the duties of the position pending the filling of the vacancy. He said Resolution 2026-20 would appoint Jason McShane as Acting Board Secretary/District Manager in order to fulfill this need.

Director Rathbun moved to approve Resolution 2026-20. Director Ward seconded. All present voted in favor and the motion carried.

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 10:31 a.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:	Witness:
David McKenzie, Board President Minutes Approved August 4, 2026	Jason McShane, Acting Board Secretary

Prepared by Lori Gibson