KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting

Tuesday, March 3, 2026, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

Directors:
David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Other Persons Present:
John Crotty, Western Legal

Staff Present:
Shane Leonard, District Manager
Jason McShane, Assistant District Manager
Stuart Dezember, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Melissa Olheiser, Accounting Supervisor
Matthew Berglund, Public Information and Employee Engagement Coordinator
Mardi Perry, Executive Coordinator
Wendy Durado, Engineering Executive Assistant

APPROVAL OF AGENDA: **Vice President Huffman moved to approve the agenda. Director Hanberg seconded. All present voted in favor and the motion carried.**

BOARD REPORTS: None

CONSENT AGENDA: **Director Hanberg moved to approve the consent agenda. Vice President Huffman seconded. All present voted in favor and the motion carried.**

The consent agenda items were:
1. Res 2026-07 Sole Source Purchase – 2026 Orthographic Aerial Imagery
2. Travel Authorization – NWRA 2026 Federal Water Issues Conference
3. Minutes, KID Board Meeting, February 17, 2026
4. Minutes, KID Special Board Meeting, February 19, 2026
5. Vouchers/Warrant Approval

Accounts Payable:					
Check Numbers:					
	90396	through	90444	$ 40,926.05	
	90445	through	90452	$ 177,043.36	
	90453	through	90464	$ 137,757.66	
	90465	through	90468	$ 1,243.81	
Electronic Payments				$ 106,772.43	
					$ 463,743.31
Bank Drafts	AP			$ -	
Bank Drafts	FSA			$ -	
Bank Drafts	General			$ -	
					$ -
Total Accounts Payable					**$ 463,743.31**
Payroll:					
Check Numbers:		None		$ -	
Direct Deposit		2/20/2026		$ 193,356.45	
Total Payroll					**$ 193,356.45**

<u>Voided Checks:</u>			
Check Numbers:	90124 VOID and Reissue	$ (184.32)	
			$ (184.32)
Total Disbursements			**$ 656,915.44**

PUBLIC COMMENTS: None

PRESENTATIONS:
Robby Milton, Watertronics:

Rick Reinders, co-founder of Watertronics, gave a presentation on the company, including the history, examples of completed projects, applications, and recent developments.

Public Records Act Basics Training: Ms. Gibson introduced the Public Records Act Basics Training. The Washington State Attorney General video "Public Record Act Basics" was shown in its entirety, fulfilling the elected official training required by RCW 42.56.150 on this subject.

PUBLIC HEARING: None

ACTION ITEMS:
Water On Letter: Mr. Woodard distributed the draft water on letter and spoke about the anticipated start up. Mr. McShane explained that the District planned to call on our water allocation. Vice President Huffman inquired as to the status of the Chandler pump repair and a discussion followed. Mr. McShane added that one pump would probably be enough to handle the demand through April.

<u>Vice President Huffman moved to approve the issuance of the letter to Chad Stuart, Field Office Manager, US Bureau of Reclamation, dated March 3, 2026. Director Hanberg seconded. All present voted in favor and the motion carried.</u>

RESOLUTIONS:
Resolution 2026-06 Application of Resolution 2026-01; Authorizing Collection for Properties to be Provided Service in 2026: Mr. McShane presented the resolution, explaining that this resolution is for those properties created in 2025 but not received from the county in time for the first 2026 assessment mailing. He said these properties would be included on the second assessment mailing for 2026 assessments.

<u>Director Hanberg moved to approve Resolution 2026-06 Application of Resolution 2026-01; Authorizing Collection for Properties to be Provided Service in 2026. Vice President Huffman seconded. All present voted in favor and the motion carried.</u>

STAFF REPORTS:
Public Information Officer: Mr. Berglund reported regarding:
- Activities including the Blood Drive and the Safe Kids Coalition
- Drought messaging

Mr. Leonard spoke about the budget for drought messaging. There was a discussion about the cost for drought messaging in previous years and what is accomplished through this information being provided to the District's customers.

Comptroller/Treasurer: Mr. Dezember reported regarding:

- Customer Service to water on hours
- Assessment billing status
- DRS compliance assessment

Engineering & Operations Manager: Mr. Woodard reported regarding:

- Special Board Meeting (O&E Tour) report
- Operational testing process
- Operations staff training – first responder and communications
- Projects update
- Water Status Map update

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Advisory)
- weather.gov - Local Temperature and Precipitation charts

Mr. Defoe also reported regarding:

- TWSA forecast is expected on Thursday
- SOAC meeting on Thursday
- Central Storage - BPA Transmission Line SEPA update

Assistant District Manager: Mr. McShane reported regarding:

- TWSA Forecast
- Drought Declaration update
- Lower River Subgroup meeting and Project Scoring update
- Ground water feasibility study grant application update
- YBIP meetings in Washington DC

District Manager: Mr. Leonard reported regarding:

- Facilitated Discussion with Department of Ecology report

WORKSHOP: None

EXECUTIVE SESSION: At 11:05 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 11:15 a.m., to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), and to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c), for approximately 30 minutes unless extended.

Members of the public were excused from the Boardroom and those on Zoom were placed in the waiting room.

OPEN SESSION: At 11:52 a.m., open session resumed. Members of the public were readmitted on Zoom. There were no members of the public present.

Vice President Huffman moved to amend the agenda to add Authorizing Sale of Finley Properties as an action item. Director Rathbun seconded. All present voted in favor and the motion carried.

ACTION ITEM:
Authorizing Sale of Finley Properties:

[Director Hanberg recused himself from the discussion and voting on this item, due to his personal relationship with the purchaser].

Mr. Defoe presented the resolution, explaining the background of the eight parcels of KID property in the Finley area, totaling approximately 315 acres, which were declared surplus on September 5, 2017, and advertised for sale or lease as required by law. He said Mr. Pringle entered into a lease with KID for the property in 2024 and exercised the option to enter into negotiations to purchase the entirety of the surplus KID property for the purpose of farming and eventual development for residential housing. Mr. Defoe continued, presenting a summary of the Purchase and Sale Agreement and the relevant terms.

Vice President Huffman moved to authorize the sale of the surplus Finley properties (KID Property #9113, 9123, 9133, 9143, 9104, 9114, 9124, and 9115) to Rocky Mile, LLC, in the amount of $1,592,500 and authorize the Board President and Secretary/District Manager as signature authorities to execute the Real Estate Purchase and Sale Agreement with all terms and conditions contained therein. Director Rathbun seconded. All present voted in favor and the motion carried.

President McKenzie called for a motion to adjourn.

Vice Director Huffman moved to adjourn at 12:05 p.m. Director Hanberg seconded. All present voted in favor and the motion carried.

Attest:

David McKenzie, Board President
Minutes Approved March 17, 2026

Witness:

Shane Leonard, Board Secretary

Prepared by Lori Gibson