

Please return to:

*Executive Administrative Manager
Kennewick Irrigation District
2015 South Ely Street
Kennewick, WA 99337*

KENNEWICK IRRIGATION DISTRICT RESOLUTION 2026-08

AUTHORIZATION FOR SETTING 2026 ENGINEERING AND OPERATIONS FEES

A **RESOLUTION** of the Board of Directors of Kennewick Irrigation District (KID), Benton County, Washington, setting fees for various District engineering and operations services.

Section 1. RECITALS AND FINDINGS.

1.1 KID provides various services to its rate payers and the community.

1.2 There are some services that benefit individual rate payers exclusively, and where feasible, the District has developed methodologies to recover a reasonable cost for these services provided from District resources.

1.3 The District periodically reviews and updates its fee schedules to ensure that they reflect the District's current costs and to make the updated fees available to the public.

Section 2. SETTING 2026 ENGINEERING AND OPERATIONS FEES

2.1 The District has analyzed the costs of various services provided by District engineering and operations and has developed the attached schedule of fees (Attachment A).

2.2 The 2026 Fees Schedule set out in Attachment A is hereby adopted.


2.3 The 2026 Fees Schedule will become effective on April 1, 2026.

Section 3. IMPLEMENTATION. The KID District Manager is hereby authorized and directed to take such action as appropriate and necessary to administer and enforce this Resolution.

Section 4. REPEALER; FUTURE ACTIONS. Any KID act prior to and inconsistent with this Resolution is hereby superseded and repealed.

RESOLUTION 2026-08 IS HEREBY ADOPTED by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 17th day of March, 2026.


David McKenzie, President


Gene Huffman, Vice President


Kirk Rathbun, Director


Arland Ward, Director


Griffin Hanberg, Director

Attachment A to Resolution 2026-08
2026 Fees Schedule

Operations & Engineering Fees

ADMINISTRATIVE - IRRIGATION & GENERAL

Annual Water Allotment Transfer application (Form 3.2-2C) - First year	\$150.00
Subsequent years	\$20.00
Annual Water Allotment Combination application (Form 3.2-2D) - First year	\$150.00
Subsequent years	\$20.00
Account ownership transfer fee	\$15.00

PLANNING, ENGINEERING & OPERATIONS

Short Plats (SP) & Binding Site Plan (BSP) Reviews:

SP/BSP review (Without water allotment)	\$175.00
SP/BSP review (With water allotment)	\$550.00
SP/BSP review (With water allotment) - Field inspection charge	\$300.00

Other Plats:

Preliminary plat review (Without water allotment)	\$400.00
Preliminary plat review (With water allotment)	\$1,000.00
Plat field inspection (With water allotment, up to 20 connections)	\$500.00
Per each additional connections over 20, add:	\$30.00/lot
Final plat review (Without water allotment)	\$125.00
Final plat review (With water allotment)	\$500.00
Plat vacation/alteration	\$475.00
Planned Unit Development Review	\$1,000.00

Construction/Development:

New irrigation service application	\$650.00
New service connection administration fee	\$350.00
Actual labor and materials charges from schedule	varies
Installation agreements	\$750.00
Encroachment permit or right-of-way (ROW) permit for construction within ROW (USBR concurrence required where applicable)	\$1,000.00
<p>*New encroachments determined to have been in place in 2016 or after (using 2016 County aerial photography), without a valid permit, will incur a \$1,000 fee in addition to the permit fee, if encroachment is allowed to remain.</p>	
Temporary Access Permit *Trespassing on the right-of-way without a valid permit will incur a \$250 fee per occurrence.	No Fee

Utility crossings (note: No trenching without government concurrence)	
Aerial	\$275.00
Buried open canal	\$1,000.00
Buried pipeline	\$500.00
Modification or relocation of existing service connection (KID Performed)	
Inspection if work performed by a licensed and bonded contractor	\$175.00
Construction meter rental (Payment due when meter is issued)	
Monthly rental (3-month minimum)	\$225.00/month
Meter Deposit (Damage and/or unpaid rental charges)	\$1,100.00
Water allotment transfer allocation application (Form 3.2-2A)	
Fee for scheduled shut down of irrigation system due to construction activities:	
Major Isolation - Connection of a new Development/connection	\$700.00
Minor Isolation - Next phase of an existing Development/connection	\$225.00
Tampering/Unauthorized access fee	
\$150.00	
General Inspection Fee (i.e. New Service Connection)	
\$100.00/visit	

Miscellaneous:

Processing fee for KID easement vacation requests	\$750.00
Boundary line adjustment, SEPA/Environmental determination review, parcel combinations, feasibility studies & miscellaneous construction plan review	\$250.00
LID petition	\$125.00
Bid specification package (printed materials)	\$50.00
Maps - color size A or B	\$6.75
Maps - color size C or larger	\$20.00
Maps - black & white	\$3.50
Standard specifications packet	\$22.00
8 ½ by 14 or smaller black and white copies	\$0.15/pg
8 ½ by 14 or smaller color copies	\$0.23/pg
Oversized copies, black and white or colored	\$0.25/pg
Tapes, CD, DVD, photograph (from private shop)	at cost
Postage (no charge unless actual cost exceeds \$4.00)	at cost
Fax (8 ½ x 11" only)	\$1.25/pg

Other services provided shall be charged to the benefiting party as follows:

EQUIPMENT (Operator not included)

Minimum 2 Hour Charge	
Equipment shall be billed per the US Army Corps of Engineerings Region 8 Construction Equipment Ownership and Operating Expense Schedule (Corps rates). Where equivalent equipment rates cannot be found in the Corps rates, rate shall be determined and provided to customer prior to work commencing, or as soon as practicable in emergency situations.	
Rented equipment not KID-owned	varies
Actual per hour costs plus operator	

PERSONNEL

2026 Billed Out Hourly Rate, Minimum 1 Hour Charge	
These rates include transportation cost in a KID vehicle, benefits, overhead and will be billed at 1.5x for Overtime and 2x for Double time if incurred.	
Assistant District Manager	\$ 156.90
Engineering/Operations Manager	\$ 156.17
Engineering Manager	\$ 110.76
Executive Assistant	\$ 72.78
Program Administrator	\$ 91.31
Professional Land Surveyor	\$ 93.12
Staff Engineer I	\$ 76.79
Staff Engineer II	\$ 93.12
CAD Specialist	\$ 69.39
Engineering Tech II	\$ 73.19
Operations Manager	\$ 105.41
Operations Superintendent	\$ 105.65
Operations Foreman	\$ 95.51
Instrumentation Tech	\$ 77.21
Vegetation Control Specialist	\$ 79.97
Industrial Mechanic	\$ 79.97
Electrical Technician	\$ 68.85
Administrative Assistant	\$ 64.18
Pump Tech	\$ 66.48
Mechanic I	\$ 58.96
Vegetation Control Technician	\$ 54.78
Maintenance IV	\$ 72.03
Maintenance III	\$ 66.04
Maintenance II	\$ 59.41
Maintenance I	\$ 48.76