

Please Return To:

*Executive Administrative Assistant
2015 South Ely Street
Kennewick, WA 99337*

KENNEWICK IRRIGATION DISTRICT RESOLUTION 2026-05

AUTHORIZATION TO DECLARE SURPLUS OF PERSONAL PROPERTY

A **RESOLUTION** of the Board of Directors of Kennewick Irrigation District (KID), Benton County, Washington, for the purpose of authorizing the sale of Surplus Equipment

Section 1. RECITALS AND FINDINGS.

1.1 The Board of Directors of Kennewick Irrigation District met in a open public session on February 17th, 2026, with a quorum present.

1.2 KID Policy and Procedure 2.23 allows for the disposition of KID surplus personal property

Section 2. SURPLUS PERSONAL PROPERTY

2.1 KID has certain equipment, materials and tools as listed in the attached Excess and Surplus Property Disposal Authorization Form & Spreadsheet (Form), which are no longer usable or necessary for operations.

2.2 It is in the best interest of KID that said equipment and materials listed in the attached Form be declared as excess and surplus to the needs of KID, and sold at the best possible price, as provided by law, at a time and in the manner prescribed by the KID District Manager.

Section 3. IMPLEMENTATION The KID District Manager is hereby

authorized and directed to take such action as appropriate and necessary to administer and enforce this resolution.

RESOLUTION 2026-05 IS HEREBY ADOPTED by the Board of Directors of KID, Benton County, Washington, at a regularly scheduled open public meeting with a quorum present thereof this 17th day of February, 2026



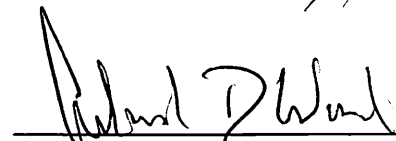
David McKenzie, President



Gene Huffman, Vice President



Kirk Rathbun, Director



Arland Ward, Director



Griffin Hanberg, Director

EXCESS AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Instructions:

1. Use this form to report all inventoried equipment that is excess to your department's needs (sale, trade or disposal).
2. List all equipment individually and evaluate the working condition of each item.
3. Verify that you have custody of, and KID has title to, each item.
4. Do not sell, trade or dispose of property until you are in receipt of this signed authorization

Department: <div style="text-align: center; font-size: 1.2em;">Operations</div>	Contact: <div style="text-align: center; font-size: 1.2em;">Olivia Willoughby</div>
Form Completed By: <div style="text-align: center; font-size: 1.2em;">Olivia Willoughby</div>	Date: <div style="text-align: center; font-size: 1.2em;">2/10/2025</div>

The following items are excess to the unit's needs:

Asset Tag #	Equip. #	Description	Condition (E, G, F, R, U)	Location of Equipment	Estimated Value (\$)	Title (✓)
None	2.23	2008 Ford F-250 1FTNX20528ED04793, 176,719miles	F	KID Shop Yard	\$2,500	✓
None	501	1998 Chevrolet C3500 1GBJC34J0VF056979, 169,110miles	U	KID Shop Yard	\$1200-\$2500	✓
None	704	2009 Kawasaki Mule F9F JK1AFDF109B500472	U	KID Shop Yard	\$500-\$1500	✓

Condition Codes: E-Excellent; G-Good; F-Fair; R-Repairable; U-Unusable

Notes (special instructions, identification of an accessory component, comments on repairs needed, etc.):

2.23 – unit will be traded in on purchase of a new spray truck
 501 – unit will be surplus as is, exhaust leak and misfire
 704 -unit will be surplus as is, low compression on all cylinders

Approvals:

Current Custodial Department <div style="text-align: center; font-size: 1.5em; font-family: cursive;">BWM</div>	Date <div style="text-align: center; font-size: 1.2em;">2/11/26</div>	Attachments Please attach appropriate documentation for valuation of property
District Treasurer (\$0 to \$500) <div style="text-align: center; font-size: 1.5em; font-family: cursive;">JTB</div>	Date <div style="text-align: center; font-size: 1.2em;">02/11/2026</div>	
District Manager (\$501 to \$4,999) <div style="text-align: center; font-size: 1.5em; font-family: cursive;">[Signature]</div>	Date <div style="text-align: center; font-size: 1.2em;">2/17/26</div>	ATTENTION Please refer to P&P 2.23 to determine if public notification is required.
Board Resident (\$5,000 or greater) <div style="text-align: center; font-size: 1.5em; font-family: cursive;">[Signature]</div>	Date 	

Finance Department Use Only

(Review must be completed before property is sold, traded or disposed)

Reviewed by:	Check List			
Date:	Authorized Signatures	<input type="checkbox"/>	Inventorial	<input type="checkbox"/>
	Database/Inventory Update	<input type="checkbox"/>	Attractive Asset	<input type="checkbox"/>