



**Minutes**

President McKenzie called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

**Directors:**

David McKenzie, President  
Gene Huffman, Vice President  
Kirk Rathbun  
Arland Ward  
Griffin Hanberg

**Staff Present:**

Shane Leonard, District Manager  
Jason McShane, Assistant District Manager  
Melissa Olheiser, Accounting Supervisor  
(Interim Comptroller/Treasurer)  
Seth Defoe, Land and Water Resources Manager  
Ben Woodard, Engineering and Operations Manager  
Lori Gibson, Executive Administrative and HR Manager  
Matthew Berglund, Public Information and  
Employee Engagement Coordinator  
Mardi Perry, Executive Coordinator

**Other Persons Present:**

John Crotty, Western Legal

**APPROVAL OF AGENDA: Director Rathbun moved to approve the agenda. Vice President Huffman seconded. All present voted in favor and the motion carried.**

**BOARD REPORTS:**

Director Rathbun reported on attendance at the NWRRA Federal Water Issues Conference, explaining that the meetings were valuable and informative.

**CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Ward seconded. All present voted in favor and the motion carried.**

The consent agenda items were:

**Consent Agenda**

1. Final Plat – Urban Trails Phase 1
2. Final Plat – Ridge at Candy Mountain Phase 2
3. Short Plat PLN-T1-2026-00453 – 150 Keene Road
4. Short Plat SP2026-0008 – 8927 W Tucannon Ave
5. Pipeline Upsizing for Short Plat SP-2024-0013 – 800 S Jefferson St
6. Union Park Easement Dedication/Vacation
7. Minutes, KID Board Meeting, April 21, 2026
8. Vouchers/Warrant Approval

**Accounts Payable:**

Check Numbers:

	90714	through	90779	\$	144,043.60	
	90780	through	90793	\$	104,954.17	
Electronic Payments				\$	<u>129,347.99</u>	
				\$		378,345.76
Bank Drafts	AP			\$	-	
Bank Drafts	FSA			\$	-	
Bank Drafts	General			\$	<u>-</u>	
				\$		-
<b>Total Accounts Payable</b>				\$		<b><u>378,345.76</u></b>

**Payroll:**

Direct Deposit	4/20/2026	\$ 229,295.02	
Checks	None	\$ -	
<b>Total Payroll</b>			<b>\$ 229,295.02</b>

**Voided Checks:**

	None	\$ -	
			<b>\$ -</b>
<b>Total Disbursements</b>			<b>\$ 607,640.78</b>

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**ACTION ITEMS:** None

**RESOLUTIONS:** None

**STAFF REPORTS:**

**Public Information Officer:** Mr. Berglund reported regarding:

- Salmon Summit report
- Columbia Basin Badger Club meeting report
- Chandler Pumping Plant outage public messaging data and display

Director Hanberg inquired as to the District's previous communication with the Bureau regarding the Chandler Pumping Plan repairs. There was a discussion regarding the timing of the repairs. Mr. McShane explained that the needed repair was discovered during the completion of additional work performed that was not originally scheduled.

Mr. Berglund continued reporting regarding:

- WSU Plant Sale on Friday and Saturday

**Comptroller/Treasurer:** Ms. Olheiser reported regarding:

- Annual Report deadline is May 30
- Audits in process including SAO and Department of Revenue
- Loan payments

**Engineering & Operations Manager:** Mr. Woodard reported regarding:

- Chandler Pumping Plant repair update
- Maintenance repairs update

Director Rathbun inquired what the effect would be on this type of shutdown if Chandler Electrification were completed. Mr. McShane explained that if the isolating reservoir were constructed then water could be pumped from there with the electric pumps.

Mr. Woodard continued reporting regarding:

- Lower River Subgroup and 10-year Plan meeting participation

- Hydrojet project for Stargrass removal
- BPA power line berm engineering update
- Elliot Lake spillway remediation update
- West Richland Master Plan public meetings this Thursday and next Thursday
- WaterSMART Grant semi-annual reports submitted
- Engineering and Operations staffing update

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin (“Teacup”) diagram, and Water Year Graph
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (Final La Niña Advisory / El Niño Watch)
- weather.gov - Expected Snowfall – Official NWS Forecast
- weather.gov - Local Temperature and Precipitation charts

Mr. Defoe also reported regarding:

- TWSA currently at 52%
- SOAC meeting report

**Assistant District Manager:** Mr. McShane reported regarding:

- Lower River Subgroup update
- Reconnection of Chamna event report
- Grant update
- District systems were all operational by the end of April

**District Manager:** Mr. Leonard reported regarding:

- Administration Building water shutdown update
- Keene Junction property update
- Wildfire season notice
- Presentation upcoming regarding the Golden Mussels
- Meeting upcoming regarding preserving grant funding

**WORKSHOP:** None

**EXECUTIVE SESSION:** None

President McKenzie called for a motion to adjourn.

**Director Rathbun moved to adjourn at 10:17 a.m. Director Ward seconded. All present voted in favor and the motion carried.**

Attest:

  
 David McKenzie, Board President  
 Minutes Approved May 19, 2026

Witness:

  
 Shane Leonard, Board Secretary

Prepared by Lori Gibson