



Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

Directors:

David McKenzie, President
 Gene Huffman, Vice President
 Kirk Rathbun
 Arland Ward
 Griffin Hanberg

Staff Present:

Shane Leonard, District Manager
 Jason McShane, Assistant District Manager
 Stuart Dezember, Comptroller/Treasurer
 Seth Defoe, Land and Water Resources Manager
 Ben Woodard, Engineering and Operations Manager
 Lori Gibson, Executive Administrative and HR Manager
 Melissa Olheiser, Accounting Supervisor
 Matthew Berglund, Public Information and Employee Engagement Coordinator
 Mardi Perry, Executive Coordinator

Other Persons Present:

John Crotty, Western Legal

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director Ward seconded. All present voted in favor and the motion carried.

BOARD REPORTS: None

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Hanberg seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. SHP 2026-009 – 6834 E 2nd St
2. BSP-2026-0001 – 11134 W Clearwater Ave
3. PLN-T1-2026-00438 – 2555 Leslie Rd
4. Badger Canyon Apartments Easement
5. Minutes, KID Board Meeting, March 17, 2026
6. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

	90554	through	90617	\$	367,856.35	
	90618	through	90623	\$	28,708.99	
	90624	through	90627	\$	1,947.48	
	90628	through	90637	\$	135,078.90	
Electronic Payments				\$	102,419.49	
						\$ 636,011.21
Bank Drafts	AP			\$	-	
Bank Drafts	FSA			\$	-	
Bank Drafts	General			\$	-	
				\$	-	
Total Accounts Payable				\$		\$ 636,011.21

Payroll:

Check Numbers:	None	\$	-	
Direct Deposit	3/20/2026	\$	181,104.97	
Total Payroll				\$ 181,104.97

Voided Checks:

	None	\$	-	
				\$ -
Total Disbursements				\$ 817,116.18

PUBLIC COMMENTS:

Neil Heeney, 5801 Glenbrook Loop, West Richland:

Mr. Heeney gave comments on the West Richland Master Plan, including a handout entitled "KID Proposed West Richland Master Plan Notes". He recommended that new property owners should be charged appropriately for any improvements. Mr. McShane said the District's normal process is for new customers to pay the cost of the impact of new development. He also explained that a public meeting may be held to discuss concerns regarding the West Richland Master Plan. President McKenzie explained that the intent of the master plan is to plan ahead, and is in agreement that a public meeting would be appropriate. Mr. Leonard said after a public meeting the staff would be encouraged to discuss any concerns or revisions in the master plan in a future O&E Committee meeting.

Doug McDonald, 5703 Glenbrook Loop, West Richland:

Mr. McDonald expressed concerns regarding the timeline of the SEPA process.

Henry Field, Barker Ranch VP (Richland, WA):

Mr. Field said he was following up on his previous offer of a water rights lease. Mr. Leonard said staff would follow up with him to schedule a meeting.

PRESENTATIONS: None

PUBLIC HEARING: None

ACTION ITEMS: None

RESOLUTIONS:

Resolution 2026-09 USBR Grant – Small Surface Water & Groundwater Storage: Mr. Woodard presented the resolution, explaining that KID is preparing to submit a grant application with a maximum award amount of \$235,000. He explained that if awarded, the District's match would be \$705,000, with the total expected funding amount to be \$940,000. He said the total amount would essentially fund the 30% design phase of the Managed Aquifer Recharge (MAR) groundwater storage project in Badger Canyon (on the western side). President McKenzie inquired regarding how the water recaptured from the aquifer would re-enter the District infrastructure. Mr. McShane explained that the water would be pumped into an in-line reservoir through a pipeline.

Director Hanberg moved to approve Resolution 2026-09 appointing Shane Leonard as authorized representative and signature authority in matters relating to the Small Surface Water and Groundwater Storage Projects (Small Storage Program). Director Ward seconded. All present voted in favor and the motion carried.

Resolution 2026-10 2026 Water Allotment Recalibration for Creekstone: Mr. Woodard presented the resolution, displaying a map of the properties in the Creekstone development. He said staff is recommending that these properties be recalibrated, as most of the properties around them were previously relegated and the infrastructure is not available to serve them.

Vice President Huffman moved to approve Resolution 2026-10 2026 Water Allotment Recalibration. Director Ward seconded. All present voted in favor and the motion carried.

Resolution 2026-11 Approval of Vancouver Heights VMA: Mr. Woodard presented the resolution, explaining that the agreement includes provisions for a contribution in lieu of building a pond and pump station facility. He added that these funds will the District to integrate the new subdivision into pressurized facilities.

Director Ward moved to approve Resolution 2026-11 Approving Voluntary Mitigation Agreement for Vancouver Heights. Director Hanberg seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Waterwise Wednesday Community Event
- Trash Day 2026 report
- Blood Drive report
- Upcoming event summary
- Free publicity contact performance data

Comptroller/Treasurer: Mr. Dezember expressed appreciation to the Board and the staff as he prepares to leave employment with the District.

Engineering & Operations Manager: Mr. Woodard reported regarding:

- Water flow status
- Maintenance update
- SEPA for West Richland Master Plan next steps
- Canal cleaning update
- Engineering project summary

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map and graph
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Advisory / El Nino Watch)

Mr. Defoe also reported regarding:

- River Operations meeting Thursday (TWSA currently 44%)
- SOAC meeting next Wednesday
- West Richland Master Plan SEPA

Assistant District Manager: Mr. McShane reported regarding:

- Chandler Pumping Station update
- Water supply update
- Water Stargrass control (including mechanical harvesting, hydrojetting, CID trash rack, flooding events)
- Lower River Subgroup 10-year project plan

Mr. McKenzie inquired regarding the results of running one pump at Chandler. Mr. McShane responded that one pump would most likely sustain the demand in the District through approximately the third week in May.

District Manager: Mr. Leonard reported regarding:

- Stuart Dezember, Comptroller/Treasurer leaving employment with the District, with his last day scheduled for April 15th. Melissa Olheiser will assume those responsibilities until the position is filled. Melissa Olheiser and Dana Hernandez will report directly to the District Manager during the interim.
- Water On update
- Chandler Pumping Station update
- Customer contacts process
- Municipal Water Leaders Workshop report

WORKSHOP: None

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 10:40 a.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:

Witness:


David McKenzie, Board President
Minutes Approved April 21, 2026


Shane Leonard, Board Secretary

Prepared by Lori Gibson