



Minutes

President McKenzie called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

Directors:

David McKenzie, President
Gene Huffman, Vice President
Kirk Rathbun (on Zoom)
Arland Ward
Griffin Hanberg

Staff Present:

Shane Leonard, District Manager
Stuart Dezember, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Melissa Olheiser, Accounting Supervisor
Matthew Berglund, Public Information and
Employee Engagement Coordinator
Wendy Durado, Executive Assistant
Zachary Petsch, GIS Administrator

Other Persons Present:

John Crotty, Western Legal

APPROVAL OF AGENDA: Director Ward moved to approve the agenda. Director Hanberg seconded. All present voted in favor and the motion carried.

BOARD REPORTS: None

CONSENT AGENDA: Director Ward moved to approve the consent agenda. Director Hanberg seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. Preliminary Plat – Vancouver Heights (2nd Revision)
2. Preliminary Plat – Hansen Park Phase 1-4
3. March 2026 Customer Account Adjustments
4. Minutes, KID Board Meeting, March 3, 2026
5. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

90469	through	90538	\$	179,800.87
90539	through	90553	\$	92,167.43

Electronic Payments

\$	108,606.51	
\$		380,574.81

Bank Drafts

AP	\$	-
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Bank Drafts

FSA	\$	-
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Bank Drafts

General	\$	-
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\$ -

Total Accounts Payable

\$ 380,574.81

Payroll:

Check Numbers:

34465	\$	250.00
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Direct Deposit

3/5/2026	\$	194,755.18
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Total Payroll

\$ 195,005.18

Voided Checks:

None	\$	-	\$	-
Total Disbursements			\$	575,579.99

PUBLIC COMMENTS:

Henry Field – Barker Ranch VP (Richland, WA):

Mr. Field reported that they have water rights available for lease and summarized several possible negotiable lease terms.

PRESENTATIONS:

GIS Presentation: Zach Petsch, KID GIS Administrator, gave a presentation regarding the GIS Geographic Information Systems) at KID. The presentation included subjects such as a description of GIS, examples of how it is used, a system overview, and suggestions for possible improvement.

Records Retention Training: Ms. Gibson introduced the Records Retention Training. The Washington State Attorney General video “Records Retention Training” was shown in its entirety, fulfilling the elected official training required by RCW 42.56.150 on this subject.

PUBLIC HEARING: None

ACTION ITEMS:

Authorization for Purchase of Truck Mounted Sprayer for Operations. Mr. Woodard presented this item, explaining that the sprayer currently being used is no longer adequate for operational needs. He added that the mother board on the current sprayer has been repaired several times.

Director Hanberg moved to approve the Purchase of a Truck Mounted Sprayer with funds for this purchase to come from the Equipment Replacement Reserve Fund. Vice President Huffman seconded. All present voted in favor and the motion carried.

RESOLUTIONS:

Resolution 2026-08 Setting Engineering & Operations Fees: Mr. Tissell presented the resolution, explaining that this is an update to a previous 2018 resolution. He reviewed the changes that have been made and answered several questions from the Board.

Director Hanberg moved to approve Resolution 2026-08 Authorization for Setting 2026 Engineering and Operations Fees. Director Ward seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Rotary presentation report
- Upcoming Events:
 - Trash Day 3/18
 - Tri-City Chamber Luncheon 3/25
 - Waterwise Wednesday (with Benton County Conservation District) 4/8
 - Columbia Basin Badger Club 4/16
 - Salmon Summit 4/21-4/22
- Water Supply messaging update

Comptroller/Treasurer: Mr. Dezember reported regarding:

- Assessment mailing delay
- Clarification on 2026 Budget regarding exempt employee wage increases

Engineering & Operations Manager: Mr. Woodard reported regarding:

- Chandler Pump repair
- Water on system startup update
- Ken Acres PLA report

Mr. Woodard displayed photographs of infrastructure projects and supplied updates

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- nwrfc.noaa.gov/rfc/ - River and Hydrology 10 Day Forecast map
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Advisory/El Nino Watch)

Mr. Defoe also reported regarding:

- River Operations Meeting (TWSA Prorating currently 44%)
- Smolt migration update
- SEPA update
- GIS Story Map update

Assistant District Manager: Mr. McShane was not present at the meeting.

District Manager: Mr. Leonard had nothing to report.

WORKSHOP: None

EXECUTIVE SESSION: At 11:28 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 11:35 a.m., to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), and to review the performance of a public employee pursuant to RCW 42.30.110(1)(g), for approximately 20 minutes unless extended.

Members of the public were placed in the waiting room on Zoom. There were no members of the public present in the Boardroom.

Executive session was extended until 12:40 p.m.

OPEN SESSION: At 12:40 p.m., open session resumed. There were no members of the public waiting on Zoom.

President McKenzie called for a motion to adjourn.

Vice President Huffman moved to adjourn at 12:40 p.m. Director Ward seconded. All present voted in favor and the motion carried.

Attest:

Witness:



David McKenzie, Board President
Minutes Approved April 7, 2026



Shane Leonard, Board Secretary

Prepared by Lori Gibson