



Minutes

President Rathbun conducted the meeting and called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

Directors:

Kirk Rathbun, President
Gene Huffman, Vice President
David McKenzie
Arland Ward
Griffin Hanberg

Staff Present:

Shane Leonard, District Manager
Jason McShane, Assistant District Manager
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Melissa Olheiser, Accounting Supervisor
Matthew Berglund, Public Information and Employee Engagement Coordinator
Mardi Perry, Executive Coordinator

Other Persons Present:

John Crotty, Western Legal

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director Ward seconded. All present voted in favor and the motion carried.

CONSENT AGENDA: Director McKenzie moved to approve the consent agenda. Director Ward seconded. All present voted in favor and the motion carried.

The consent agenda items were:

1. PLN-T1-2025-00289 Preliminary Short Plat – 4880 Rau Lane
2. SP-2025-0010 – 1602 S Vancouver
3. PLAT-013-2025 – Major Revision to Pre-Plat of The Ridge at Candy Mountain Ph 2
4. Travel Authorization – Coalition of Rio Grande Water Users Conference
5. Travel Authorization – Family Farm Alliance Annual Conference
6. Travel Authorization – NWRA Annual Conference
7. Clarification for Resolution 2025-22 Proclamation of Emergency (PSA 183)
8. August 2025 Customer Account Adjustments
9. Minutes, KID Board Meeting, July 15, 2025
10. Minutes, KID Board Meeting, August 5, 2025
11. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

	89508	through	89577	\$	306,128.08	
Electronic Payments				\$	101,602.85	
						\$ 407,730.93
Bank Drafts	AP		None	\$	-	
Bank Drafts	FSA		None	\$	-	
Bank Drafts	General		None	\$	-	
						\$ -
Total Accounts Payable						\$ 407,730.93

Payroll:

Check Numbers:	None	\$	-	
Direct Deposit	8/20/2025	\$	178,841.91	
Total Payroll				\$ 178,841.91

Voided Checks:

Check Numbers:	None			
				\$ -
Total Disbursements				\$ 586,572.84

PUBLIC COMMENTS: None

PRESENTATIONS:

Larry Mattson, Director of Office of Columbia River, Department of Ecology, presented regarding the following items:

- Personal Introduction
- Partnering with KID on Central Storage, Chandler Electrification, Water Stargrass Removal
- Feedback from IP Executive Committee regarding statements to media
- Requests:
 1. KID speak with agencies directly about concerns
 2. KID District Manager attend YBIP Executive Committee meetings personally
 3. KID pursue Chandler Electrification

There was a lengthy discussion regarding KID, government agencies, and other Yakima Basin stakeholders regarding concerns on both sides and KID's efforts to communicate.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS: None

RESOLUTIONS:

Resolution 2025-27 Proclamation of Emergency & Authorization to Waive Competitive Bidding (PSA 182): Mr. Woodard presented the resolution, explaining that there was a failure in the PSA 182 pump station and an emergency was declared in order to effectuate repairs and restore service to the area.

Vice President Huffman moved to approve Resolution 2025-27 Confirmation of Proclamation of Emergency and Authorization to Waive Competitive Bidding Process. Director Hanberg seconded. All present voted in favor and the motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Bike trails on Google Maps
- Activity updates including blood drive on September 15, National Night Out, and school supply drive

Comptroller/Treasurer: Mr. Dezember was not present at the meeting. Ms. Olheiser reported regarding:

- Staffing update

Engineering & Operations Manager: Mr. Woodard reported regarding:

- Amon screen and trash racks are full after Endothall treatment
- Staffing update
- Harmony Estates
- City of Kennewick Zone 3 waterline
- Administration Building public works projects
- Brookshire water system transfer
- Fleet update

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph (prorationing at 40%)
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Watch)
- weather.gov - Local Temperature and Precipitation charts

Mr. Defoe also reported regarding:

- River Operations meeting Thursday
- Central Storage update

Assistant District Manager: Mr. McShane reported regarding:

- YBIP Tour report
- Water Stargrass removal update
- Bateman Island removal update
- YBIP Water Reallocation Subcommittee meeting report
- Lower River Subgroup meeting report
- Canyon Lakes water system transfer

District Manager: Mr. Leonard reserved his comments for executive session.

WORKSHOP: None

EXECUTIVE SESSION: At 10:19 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 10:25 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii) for approximately 60 minutes unless extended.

Members of the public were excused from the Boardroom. There were no members of the public on Zoom.

OPEN SESSION: At 11:25 a.m. open session resumed.

Vice President Huffman moved to amend the agenda to add Resolution 2025-28 Electrification of the Chandler Power and Pumping Plant. Director McKenzie seconded. All present voted in favor and the motion carried.

Resolution 2025-28 Electrification of the Chandler Power and Pumping Plant: Mr. Leonard presented the resolution, stating that copies of the resolution would be provided to the Department of Ecology, the USBR, and other stakeholders as appropriate to illustrate KID's commitment to the project.

Director McKenzie moved to approve Resolution 2025-28 Electrification of the Chandler Power and Pumping Plant and authorize the District Manager to take such actions as are appropriate and necessary under KID policies and procedures for implementation of the Resolution. Director Ward seconded. All present voted in favor and the motion carried.

President Rathbun called for a motion to adjourn.

Vice President Huffman moved to adjourn at 11:25 a.m. Director Hanberg seconded. The motion carried.

Attest:



Kirk Rathbun, Board President
Minutes Approved November 18, 2025

Witness:



Shane Leonard, Board Secretary

Prepared by Lori Gibson