

*Please return to:*

*Executive Administrative Manager  
Kennewick Irrigation District  
2015 South Ely Street  
Kennewick, WA 99337*

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## **KENNEWICK IRRIGATION DISTRICT RESOLUTION 2025-24**

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### **CONFIRMATION OF PROCLAMATION OF EMERGENCY AND AUTHORIZATION TO WAIVE COMPETITIVE BIDDING PROCESS**

A **RESOLUTION** of the Board of Directors of Kennewick Irrigation District (KID), Benton County, Washington, for the purpose of confirming the proclamation of the existence and nature of an emergency; and waive the competitive bidding process.

#### **Section 1. RECITALS AND FINDINGS.**

**1.1** On this date the District Manager has reported to the Board that public interest or property of the District would suffer material injury or damage by delay; specifically that any further delay in repair or replacement could result in a canal breach and public safety concerns.

**1.2** An emergency exists and necessitates utilization of emergency powers, including the waiver of competitive bidding requirements to purposes of responding to the emergency situation.

**1.3** Technical compliance with the otherwise-applicable bidding requirements would delay the repair or replacement to the KID infrastructure such that material injury or damage may be the result.

#### **Section 2. CONFIRMATION OF PROCLAMATION OF EMERGENCY AND AUTHORIZATION TO WAIVE COMPETITIVE BIDDING PROCESS**

**2.1** The Board of Directors confirms the Proclamation of Emergency issued by the District Manager on July 8, 2025, and authorizes and ratifies the resulting actions of the District Manager in waiving competitive bidding practices and purchasing the materials necessary to repair or replace the infrastructure.

**Section 3. IMPLEMENTATION.** The KID District Manager is hereby authorized and directed to take such action as appropriate and necessary to administer and enforce this Resolution.

**Section 4. REPEALER; FUTURE ACTIONS.** Any KID act prior to and inconsistent with this Resolution is hereby superseded and repealed. Nothing in this Resolution shall limit the future authority of KID to modify, rates charges and assessments.


**RESOLUTION 2025-24 IS HEREBY ADOPTED** by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 5<sup>th</sup> day of August, 2025.

  
Kirk Rathbun, President

  
Gene Huffman, Vice President

  
David McKenzie, Director

  
Arland Ward, Director

  
Griffin Hanberg, Director



# KENNEWICK IRRIGATION DISTRICT

## PROCLAMATION OF EMERGENCY SITUATION EXISTING AT KENNEWICK IRRIGATION DISTRICT

By: Shane Leonard, District Manager  
July 8, 2025

On July 8, 2025, the District Manager, Shane Leonard, exercised the authority to declare an emergency situation, granted by the Board through Policy 4.12, Emergency Authority, Construction Work, and consistent with RCW 87.03.435(b). It is in the public interest to expedite repairs due to the cruciality of the infrastructure in preventing delayed outages as well as public safety. Due to the failure of a pump at 19<sup>th</sup> Street Booster Station, over 1300 customers would be without water while temperatures were expected to reach the high 90 degrees and above; and any delay in repair or replacement could result in property damage to these parcels. This presented a danger that KID or the public interest could suffer substantial loss to property or assets if the pump failure were not addressed without delay.

The facts constituting the emergency are as follows:

- The length of time to bid and purchase a new pump
- The number of customers served from the pump station
- The acceleration of hotter temperatures
- 1334 customers impacted with the loss of project water


At the earliest opportunity, the District Manager will seek a resolution from the Board of Directors to:

- Confirm that an emergency situation existed on July 8, 2025;
- Waive the competitive bidding requirements for purposes of responding to the emergency situation; and
- Authorize, on behalf of the KID, the execution of any purchase contracts necessary to address the emergency situation, including but not limited to mechanical repairs and/or replacement of the pump that failed.

  
Shane Leonard  
District Manager

  
Date

Attested by:  
  
Jason McShane  
Assistant District Manager

  
Date