



# KENNEWICK IRRIGATION DISTRICT

**Board of Directors Meeting**  
Tuesday, June 3, 2025, 9:00 a.m.  
2015 S Ely St., Kennewick, and via Zoom

## Minutes

President Rathbun called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

### Directors:

Kirk Rathbun, President  
Gene Huffman, Vice President  
David McKenzie  
Arland Ward  
Griffin Hanberg

### Staff Present:

Shane Leonard, District Manager  
Jason McShane, Assistant District Manager  
Stuart Dezember, Comptroller/District Treasurer  
Seth Defoe, Land and Water Resources Manager  
Ben Woodard, Engineering and Operations Manager  
Lori Gibson, Executive Administrative and HR Manager  
Matthew Berglund, Public Information and  
Employee Engagement Coordinator  
Mardi Perry, Executive Coordinator

### Other Persons Present:

John Crotty, Western Legal

**Vice President Huffman moved to excuse Director Ward from the meeting. Director McKenzie seconded. The motion carried.**

**APPROVAL OF AGENDA: Director McKenzie moved to approve the agenda. Vice President Huffman seconded. The motion carried.**

**CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director Hanberg seconded. The motion carried.**

The consent agenda items were:

1. SP-2025-0006 – 5527 W 41<sup>st</sup> Ave
2. Easement Vacation – Clearwater North
3. Travel Authorization – NWRA 2025 Western Water Seminar
4. Minutes, KID Board Meeting, May 6, 2025
5. Minutes, KID Board Meeting, May 20, 2025
6. Vouchers/Warrant Approval

### Accounts Payable:

Check Numbers:

89102	through	89103	\$	5,585.43
89104	through	89143	\$	50,333.67
89144	through	89145	\$	14,143.94
89146	through	89186	\$	344,204.85
89187	through	89192	\$	118,167.45

Electronic Payments

\$	148,986.48	
		\$ 681,421.82

Bank Drafts	AP	\$	-
Bank Drafts	FSA	\$	-
Bank Drafts	General	\$	-

\$	-
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**Total Accounts Payable**

\$	681,421.82
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### Payroll:

Check Numbers:	None	\$	-
Direct Deposit	6/5/2025	\$	175,842.76

**Total Payroll**

\$	175,842.76
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**Voided Checks:**

Check Numbers:

VOID and ReIssue 89104

\$ (1,232.12)

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS:** None

**RESOLUTIONS:** None

**STAFF REPORTS:**

**Public Information Officer:** Mr. Berglund reported regarding:

- Upcoming public outreach

**Finance Manager:** Mr. Dezember reported regarding:

- Annual Financial Report status
- Budget process

**Engineering/Operations Manager:** Mr. Woodard reported regarding:

- Water supply and water flows
- Maintenance update
- City of Kennewick Trails and Pathways Master Plan
- Brookshire Estates and Canyon Lakes operations
- Aquatic vegetation treatments
- Groundwater Storage Assessment project update
- Engineering staffing
- Assura and BuildWitt update

Mr. Berglund asked if the new smart phones for the operations staff would include the Intranet. Mr. Woodard replied that he will research access to various applications, including the Intranet, GIS, and Teams.

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (Not Active/ENSO-neutral is favored summer 2025)
- weather.gov - Local Temperature and Precipitation charts
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map

Mr. Defoe also reported regarding:

- SOAC meeting today
- Pulse flows
- Central storage EIS

**Assistant District Manager:** Mr. McShane reported regarding:

- Water supply
- SOAC meeting and pulse flows
- Lower River Subgroup meeting Wednesday – Funding for Chandler Electrification, Bateman Island, and Water Stargrass removal
- Legislative Tour around Bateman Island (as part of AWC conference in Tri-Cities)
- Benton County working with Benton County Conservation on Stargrass removal
- WIIDIP Tours
- Brookshire Estates and Canyon Lakes operations
- Assura and BuildWitt update

**District Manager:** Mr. Leonard reported regarding:

- Claims update
- Drought voluntary scheduling
- Budget preparation
- Western Water Seminar in July

**WORKSHOP:** None

**EXECUTIVE SESSION:** At 9:51 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 9:52 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii) for approximately 15 minutes unless extended.

Members of the public were dismissed from the Boardroom. There were no members of the public on Zoom.

**OPEN SESSION:** At 10:05 a.m., open session resumed.

President Rathbun called for a motion to adjourn.

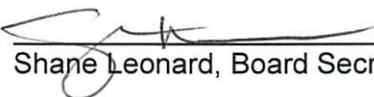
**Vice President Huffman moved to adjourn at 10:05 a.m. Director McKenzie seconded. The motion carried.**

Attest:



Kirk Rathbun, Board President  
Minutes Approved June 17, 2025

Witness:



Shane Leonard, Board Secretary

Prepared by Lori Gibson