



KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting
Tuesday, May 20, 2025, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President Rathbun called the meeting to order at 9:05 a.m., and Mr. Leonard called roll.

Directors:

Kirk Rathbun, President
Gene Huffman, Vice President
David McKenzie
Arland Ward
Griffin Hanberg

Staff Present:

Shane Leonard, District Manager
Jason McShane, Assistant District Manager
Stuart Dezember, Comptroller/District Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and HR Manager
Matthew Berglund, Public Information and
Employee Engagement Coordinator
Mardi Perry, Executive Coordinator

Other Persons Present:

John Crotty, Western Legal
Kris Polly, Water Strategies

Vice President Huffman moved to excuse Director Ward for his absence from the Board meeting. Director Hanberg seconded. The motion carried.

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director McKenzie seconded. The motion carried.

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director McKenzie seconded. The motion carried.

The consent agenda items were:

1. Preliminary Plat – Cottonwood Run
2. SHP 2023-016 – Shelestovskiy
3. Easement Relocation – 5651 W 36th Ave
4. May 2025 Customer Account Adjustments
5. Minutes, KID Board Meeting, April 1, 2025
6. Minutes, KID Board Meeting, April 15, 2025
7. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

88933	through	88937	\$	119,940.34
88937	through	89011	\$	301,074.51
89012	through	89032	\$	422,411.10

Electronic Payments

\$ 154,350.26

\$ 997,776.21

Bank Drafts AP \$ 3,814.09

Bank Drafts FSA \$ 2,009.77

Bank Drafts General \$ 1,407.50

\$ 7,231.36

Total Accounts Payable

\$ 1,005,007.57

Payroll:

Check Numbers:	34449 - 34450	VOID	\$	-	
Direct Deposit	5/5/2025		\$	206,061.88	
Total Payroll					\$ 206,061.88

Voided Checks:

Check Numbers:

88939	Printing Error	\$	(25,948.86)	
88956	Printing Error	\$	(6,158.08)	
88960	Printing Error	\$	(8,589.43)	
89002	Printing Error	\$	(150.00)	
89010	Printing Error	\$	(16,535.09)	
				\$ (57,381.46)

Total Disbursements	\$ 1,153,687.99
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PUBLIC COMMENTS: None**PRESENTATIONS:**

Water Strategies, Kris Polly: Mr. Polly presented updates on Federal policies, legislation, and staffing.

PUBLIC HEARING: None**BOARD REPORTS:** None**ACTION ITEMS:** None**RESOLUTIONS:**

Resolution 2025-17 Declaring Surplus Personal Property (13 Vehicles): Mr. Woodard presented the resolution, explaining that the vehicles will be surplus to offset the purchase of new vehicles. Mr. Leonard added that the vehicle and equipment replacement program is a vital part of KID's continued success.

Vice President Huffman moved to approve Resolution 2025-17 Declaring Surplus Personal Property. Director Hanberg seconded. The motion carried.

Resolution 2025-18 Authorization for Collection of Surcharges for PLA properties in the Highland Feeder 1.1 Benefit Area: Mr. Woodard presented the resolution. He explained that adjacent to this service area is the Harmony Estates development at the Highland Feeder 1.4 turnout, which is currently fed through a private pond. He said that developer is required to maintain connection to the private facilities outside their development, and a new pipeline will be installed. He added that staff anticipates having a future development agreement for Harmony Estates before the Board.

Vice President Huffman moved to approve Resolution 2025-18 Authorization for Collection of Distribution Surcharges for PLA properties in the HF 1.1 Benefit Area and contribute \$25,000 toward the construction of the Harmony Estates off-site improvements. Director McKenzie seconded. The motion carried.

Resolution 2025-19 Authorization for System Takeover of the Brookshire Estates Private Line Area (PLA): Mr. McShane presented the resolution. He briefly reviewing KID's system takeover policy. He explained that the Brookshire Estates irrigation system includes a pipeline that runs under the interstate will be replaced with future changes in the irrigation system for the area, and that the pond will also be abandoned by KID. He reviewed the Facilities Takeover Agreement and said this Resolution authorizes KID takeover of the Brookshire Estates irrigation system.

Vice President Huffman moved to approve the proposed Resolution 2025-19 Authorization for System Takeover of the Brookshire Estates Private Line Area (PLA). Director Hanberg seconded. The motion carried.

STAFF REPORTS:

Public Information Officer: Mr. Berglund reported regarding:

- Social Media advertisement review

Finance Manager: Mr. Dezember recognized the Customer Service staff for their efforts during the Water On season. He reported regarding:

- Annual Financial Report status
- Finance Committee staff meeting report

Engineering/Operations Manager: Mr. Woodard reported regarding:

- Water Status Map and maintenance activities
- O&E Committee meeting Thursday
- Operations Staffing update
- Vegetation treatments at the Chandler Canal

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph (TWSA proration is 48%)
- weather.gov - Local Temperature and Precipitation charts
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps (currently ENSO neutral)
- TWSA Water Condition Charts including Prorating, Yakima Basin Spring Operations (Power Subordination Flows and Outmigration Flows), Yakima Basin Conservation Water (2024), Yakima Basin Natural Runoff Proportion, Yakima Basin Storage Control Date, and Hydrologic Summary
- usda.gov - Washington SNOTEL Current Snow Water Equivalent chart

Mr. Defoe also reported regarding:

- SOAC meeting

Assistant District Manager: Mr. McShane reported regarding:

- Governor Ferguson signing of the IP extension for 10 years
- Water Stargrass meeting report
- Lower River Subgroup meeting Thursday

District Manager: Mr. Leonard reported regarding:

- All Staff Meeting report
- Customer Service and Operations staff interactions with customers
- Irrigation District Elections law review

- Annual Water Law Conference in Spokane
- NOAA and US Forest Service regional fire predictions and fire prevention

WORKSHOP: None

EXECUTIVE SESSION: At 10:37 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 10:48 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii) for approximately 60 minutes unless extended.

Members of the public were dismissed from the Boardroom. There were no members of the public on Zoom.

OPEN SESSION: At 11:51 a.m., open session resumed.

President Rathbun called for a motion to adjourn.

Vice President Huffman moved to adjourn at 11:51 a.m. Director Hanberg seconded. The motion carried.

Attest:



Kirk Rathbun, Board President
Minutes Approved June 3, 2025

Witness:



Shane Leonard, Board Secretary

Prepared by Lori Gibson