



KENNEWICK IRRIGATION DISTRICT

Board of Directors Meeting
Tuesday, April 1, 2025, 9:00 a.m.
2015 S Ely St., Kennewick, and via Zoom

Minutes

President Rathbun presided over the meeting. Vice President Huffman conducted the meeting, calling the meeting to order at 9:00 a.m., and Mr. Leonard called roll.

Directors:

Kirk Rathbun, President
Gene Huffman, Vice President
David McKenzie
Arland Ward
Griffin Hanberg

Staff Present:

Shane Leonard, District Manager
Stuart Dezember, Comptroller/District Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Administrative and
Human Resources Manager
Matthew Berglund, Public Information and
Employee Engagement Coordinator
Mardi Perry, Executive Coordinator

Other Persons Present:

John Crotty, Western Legal

Director Ward moved to amend the agenda to hold executive session at the beginning of the meeting and to approve the amended agenda. Director Hanberg seconded. The motion carried.

EXECUTIVE SESSION: At 9:03 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 9:03 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii) for approximately 30 minutes unless extended.

There were no members of the public in person or on Zoom.

OPEN SESSION: Open session resumed at 9:33 a.m.

CONSENT AGENDA: Director Ward moved to approve the consent agenda. Director Hanberg seconded. The motion carried.

The consent agenda items were:

1. BSP-2025-0003 – 35 S Louisiana St
2. Final Plat – Canal Landing Phase 1
3. Minutes, KID Board Meeting, February 4, 2025
4. Minutes, KID Board Meeting, February 18, 2025
5. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

	88704	through	88786	\$	552,899.45	
Electronic Payments				\$	118,077.01	
						\$ 670,976.46
Bank Drafts	AP			\$	-	
Bank Drafts	FSA			\$	-	
Bank Drafts	General			\$	-	
						\$ -
Total Accounts Payable						\$ 670,976.46

Payroll:

Check Numbers:	None	\$	-	
Direct Deposit	2/20/2025	\$	199,188.45	
Total Payroll				\$ 199,188.45

Voided Checks:

Check Numbers:				
	88283	VOID & Reissue	\$ (264.39)	
				\$ (264.39)
Total Disbursements				\$ 869,900.52

PUBLIC COMMENTS: None**PRESENTATIONS:** None**PUBLIC HEARING:** None**BOARD REPORTS:** None**ACTION ITEMS:** None**RESOLUTIONS:**

Res 2025-13 Authorizing Collection for Properties to be Provided Service in 2025; Amending Resolution 2025-12: Mr. Leonard presented this resolution. He explained that the properties listed in Resolution 2025-12 and in this resolution were not included in the original assessment mailing and will be allowed additional time to pay without penalties and interest.

Director Ward moved to approve Resolution 2025-13 Authorizing Collection for Properties to be Provided Service in 2025; amending Resolution 2025-12. Director Hanberg seconded. The motion carried.

STAFF REPORTS:**Finance Manager:** Mr. Dezember reported regarding:

- Accounting Technician has been hired
- Foreclosure auction was cancelled

Engineering/Operations Manager: Mr. Woodard reported regarding:

- Testing schedule and outage map
- Main Canal lining in Badger Canyon and Canyon Lakes
- Tumbleweed clean up
- Concrete work at Main Canal
- WaterSMART Grant Extension
- Purchasing materials needed for Water On

Mr. Shane informed that Board that we will need to delay filling the Main Canal for a few days to allow for project completion.

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram and Water Year Graph
- usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation Diagnostic Discussion (ENSO) (currently La Nina Advisory)
- weather.gov - Expected Snowfall – Official NWS Forecast
- weather.gov - Local Temperature and Precipitation charts

Mr. Defoe also reported regarding:

- SOAC meeting on Thursday
- Central Storage EIS update

Assistant District Manager: Mr. McShane was excused due to KID travel.

District Manager: Mr. Leonard reported regarding:

- VMAs and surcharges to be taken to Finance Committee
- Realty Committee meeting
- Field Operations CBA update
- Drought messaging

Public Information Officer: Mr. Berglund reported regarding:

- KID Community Event at Ranch and Home
- Advertisements
- Salmon Summit

Mr. Leonard also reported regarding:

- Water Master training
- Drought Informational Meeting for the public
- Drought Messaging

WORKSHOP: None

Vice President Huffman called for a motion to adjourn.

Director Ward moved to adjourn at 10:18 a.m. Director McKenzie seconded. The motion carried.

Attest:



Kirk Rathbun, Board President
Minutes Approved May 20, 2025

Witness:



Shane Leonard, Board Secretary

Prepared by Lori Gibson