

*Please return to:*

*Executive Assistant  
Kennewick Irrigation District  
2015 South Ely Street  
Kennewick, WA 99337*

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## **KENNEWICK IRRIGATION DISTRICT RESOLUTION 2024-41**

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### **AUTHORIZATION TO DECLARE SURPLUS PERSONAL PROPERTY**

A **RESOLUTION** of the Board of Directors of Kennewick Irrigation District (KID), Benton County, Washington, for the purpose of authorizing the sale of surplus property.

**Section 1. RECITALS AND FINDINGS.**

**1.1** The Board of Directors of KID met in open public session on September 17, 2024, with a quorum present.

**1.2** KID Policy and Procedure 2.23 allows for the disposition of KID surplus personal property.

**Section 2. SURPLUS PERSONAL PROPERTY.**

**2.1** KID has certain equipment, as listed in the attached **Excess and Surplus Property Disposal Authorization Form (Form)**, which is no longer usable or necessary for operations.

**2.2** It is in the best interest of KID that said equipment listed in the attached **Form** be declared as excess and surplus to the needs of KID, and sold at the best possible price, as provided by law, at a time and in the manner prescribed by the KID District Manager.

**Section 3. IMPLEMENTATION.** The KID District Manager is hereby authorized and directed to take such action as appropriate and necessary to administer and enforce this Resolution.

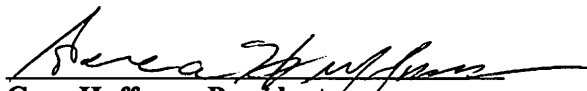
**Section 4. REPEALER; FUTURE ACTIONS.** Any KID act prior to and inconsistent with this Resolution is hereby superseded and repealed.


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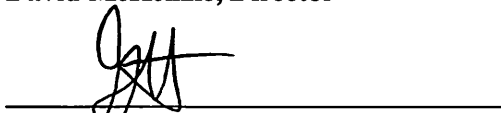
**RESOLUTION 2024-41 IS HEREBY ADOPTED** by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 17<sup>th</sup> day of September 2024.

  
Gene Huffman, President

  
Kirk Rathbun, Vice President

  
David McKenzie, Director

  
Arland Ward, Director

  
Griffin Hanberg, Director

## EXCESS AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

**Instructions:**

1. Use this form to report all inventoried equipment that is excess to your department's needs (sale, trade or disposal).
2. List all equipment individually and evaluate the working condition of each item.
3. Verify that you have custody of, and KID has title to, each item.
4. Do not sell, trade or dispose of property until you are in receipt of this signed authorization

Department: <b>Operations</b>	Contact: <b>Ryan Brock</b>
Form Completed By: <b>Ryan Brock</b>	Date: <b>9/11/24</b>

**The following items are excess to the unit's needs:**

Asset Tag #	Equip. #	Description	Condition (E, G, F, R, U)	Location of Equipment	Estimated Value (\$)	Title (✓)
2.12	1FDBF2A63CEB55098	2012 Ford Super Duty	R	2015 S. Ely St.	\$2,000	Y
2.10	1FTNF20598ED70051	2008 Ford Super Duty	R	2015 S. Ely St.	\$1,500	Y
2.18	1GBHC24012E136473	2002 Chevrolet Silverado	R	2015 S. Ely St.	\$3,000	Y

Condition Codes: E-Excellent; G-Good; F-Fair; R-Repairable; U-Unusable

**Notes (special instructions, identification of an accessory component, comments on repairs needed, etc.):**

**Approvals:**

Current Custodial Department	Date	<b>Attachments</b> Please attach appropriate documentation for valuation of property
	<b>9-11-24</b>	
District Treasurer (\$0 to \$500)	Date	<b>ATTENTION</b> Please refer to P&P 2.23 to determine if public notification is required.
	<b>9-11-2024</b>	
District Manager (\$501 to \$4,999)	Date	
	<b>9/17/24</b>	
Board President (\$5,000 or greater)	Date	
	<b>10/11/24</b>	

**Finance Department Use Only**  
(Review must be completed before property is sold, traded or disposed)

Reviewed by:	<b>Check List</b>			
	Authorized Signatures	<input type="checkbox"/>	Inventorial	<input type="checkbox"/>
Date:				
	Database/Inventory Update	<input type="checkbox"/>	Attractive Asset	<input type="checkbox"/>