
	<b>KENNEWICK IRRIGATION DISTRICT</b> <b>POLICY 4.10</b> <b>“Construction Use of KID Water”</b>							
	<b>APPROVED:</b>  President, Board of Directors Date: 02/05/2008	<b>Effective Date:</b>	<b>Revision: 1</b>					
	Annual Review performed by:	Initial	Initial	Initial	Initial	Initial	Initial	Initial
	Review date:							

**POLICY:**

The Kennewick Irrigation District (KID) shall allow use of KID water for construction purposes, including dust control, by land owners, and shall require KID written approval of the use and shall meet the following requirements including metering of the water. KID shall supply the meter and shall prepare a fee and use schedule of costs. The owner may only withdraw water from the irrigation system at the KID approved location(s).

**1 References:**

- 1.1 United States Bureau of Reclamation (USBR) /KID Contract
- 1.2 Benton Clean Air Authority (BCAA), Regulation 1
- 1.3 Washington Administrative Code (WAC) 173-400-040 (8) (a)
- 1.4 Revised Code of Washington (RCW) Chapter 70.94

**2 Requirements:**


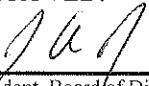
- 2.1 The water use shall be approved by the Deputy Manager of Operations and Engineering in writing.
- 2.2 KID will only approve water use on lands within the KID that have an existing permanent water allotment.
- 2.3 The KID will approve the points where water can be withdrawn and the owner shall only withdraw water from these points.
- 2.4 The land owner and his contractors shall comply with all local, state, and federal laws.
- 2.5 A system capacity charge approximately equal to the City of Kennewick’s standard construction water rate shall be charged.
- 2.6 Standard KID excess water charges for usage over the KID allotment shall apply.
- 2.7 A deposit equal to the replacement cost of the meter will be required.

**3 Record Retention:**

- 3.1 Destroy when superseded or obsolete.

**4 Forms:**

- 4.1 KID Irrigation Water Meter Checkout (P&P Form 4.10-1)

	<b>KENNEWICK IRRIGATION DISTRICT</b> <b>PROCEDURE 4.10</b> <b>“Construction Use of KID Water”</b>							
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**PROCEDURE:**

1. Construction Water Fees shall be as follows:
  - 1.1 \$800 - Meter deposit
  - 1.2 \$35 - Non-refundable application fee
  - 1.3 \$50 - Monthly rental (paid when meter is issued)
  - 1.4 \$75 - Monthly rental (not paid when meter is issued)
  - 1.5 \$50 - Cleaning fee (if returned dirty)
  - 1.6 System capacity charge of \$355 / 500,000 gallons actual use
  - 1.7 Excess water fee shall apply if property’s annual allotment is exceeded
  
2. Application Process:
  - 2.1 Contact the Engineering Department at 586-9111 to receive the application form 4.10-1.
  - 2.2 Submit \$800 deposit, \$35 application fee, and completed 4.10-1 form to KID Deputy Manager of Operations and Engineering. Water usage and point of withdrawal must be approved by the KID Deputy Manager of Operations and Engineering. Incomplete and illegible applications shall be returned to the applicant. Applications will not be accepted without payment of the application fee and the deposit.
  
3. Water Use:
  - 3.1 The KID meter must be used at all times. The owner shall only take water from the approved locations on the application.
  - 3.2 Each customer shall protect the water meter from damage from freezing, negligence or abuse. Any damage, other than from normal usage, shall be billed to the customer. Meters are not transferable and shall be returned when use ends. The meter shall be cleaned and dried prior to being returned. KID will charge a cleaning fee of \$50 for unclean meters.
  - 3.3 The water meter will be inspected and read by the KID on a bi-monthly basis.
  
4. Meter Return:
  - 4.1 Water meters are to be returned within five (5) business days of the last day of use, during normal KID business hours, by appointment, and shall be cleaned and dried.

- 4.2 The meter shall be returned to the Kennewick Irrigation District Office at 12 W. Kennewick Avenue. Final reading and inspection will take place when meter is returned from service.
  - 4.3 It is the responsibility of the owner to manage any other parties that are allowed to use the water/meter. KID shall not be responsible to coordinate issuance or return of the meter, or costs with the owner's contractors.
5. Final Billing:
- 5.1 After inspecting and reading the meter the KID shall prepare a final bill for the construction water use per section 1 above. All final charges and any meter damages will be deducted from the deposit amount and the balance refunded to the customer. If charges exceed the amount of deposit, the owner will be billed for the remaining balance. KID will not bill the owner's contractors.