



**Minutes**

President Huffman called the meeting to order at 9:00 a.m. and Mr. Leonard called roll.

**Directors:**

Gene Huffman, President  
Kirk Rathbun, Vice President  
David McKenzie  
Arland Ward  
Griffin Hanberg

**Staff Present:**

Shane Leonard, District Manager  
Charles Freeman, District Manager  
Jason McShane, Assistant District Manager  
Stuart Dezember, Comptroller/Treasurer  
Seth Defoe, Land and Water Resources Manager  
Ben Woodard, Engineering and Operations Manager  
Lori Gibson, Executive Assistant

**Other Persons Present:**

John Crotty, Western Legal

**APPROVAL OF AGENDA: Director McKenzie moved to approve the agenda. Director Hanberg seconded. The motion carried.**

**CONSENT AGENDA: Director McKenzie moved to approve the consent agenda. Director Hanberg seconded. The motion carried.**

The consent agenda items were:

1. Final Plat - Sherman Heights Phase 3
2. Pre-Plat - The Grove
3. Vouchers/Warrant Approval

**Accounts Payable:**

Check Numbers:

	87114	through	87177	\$	195,409.44
Bank Drafts	FSA			\$	457.52
Bank Drafts	General			\$	987.01
Bank Drafts	AP			\$	123,497.69
<b>Total Accounts Payable</b>				<b>\$</b>	<b>320,351.66</b>

**Payroll:**

Check Numbers:	34424	\$	1,611.06
Direct Deposit	4/5/2024	\$	205,782.92
<b>Total Payroll</b>		<b>\$</b>	<b>207,393.98</b>

**Voided Checks:**

Check Numbers:

None	\$	-
	<b>\$</b>	<b>-</b>

**Total Disbursements**

**\$ 527,745.64**

**Prior Period Checks Voided:**

None	\$	-
------	----	---

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:**

President Huffman and Vice President Rathbun reported on the NWRA 2024 Policy Conference in Washington DC, and both said the meetings were very successful.

**ACTION ITEMS:** None

**RESOLUTIONS:**

**Resolution 2024-14 Approval of Peach Farm Voluntary Mitigation Development Agreement:** Mr. Woodard presented the item, explaining that this is a Final Plat in Kennewick with 17 lots. He recommended entering into the VMA to allow the developer to mitigate the pond and pump station with funds used to make needed improvements in the service area. The developer is in agreement with the terms of the VMA.

**Director Hanberg moved to approve Resolution 2024-14 Approving Voluntary Mitigation Development Agreement for Peach Farm. Director Ward seconded the motion. The motion carried.**

**Resolution 2024-15 Approval of Authorized Signers for KID Banking and Investment Services:** Mr. Dezember presented the item. He said the changes were necessary due to staff changes. This action removes Rob Schunk and adds Shane Leonard.

**Director Ward moved to approve Resolution 2024-15 Authorized Signers for KID Banking and Investment Services. Director McKenzie seconded the motion. The motion carried.**

**Resolution 2024-15 Authorizing Action Related to KID Borrowing from Washington Trust Bank, VISA System:** Mr. Dezember presented the item, explaining that this resolution reflects changes needed due to staff changes and adds Shane Leonard as a signer.

**Director Ward moved to approve Resolution 2024-16 Authorizing Actions Related to Kennewick Irrigation District's Borrowing from Washington Trust Bank through a Business VISA System. Director seconded the motion. The motion carried.**

*[Note: Director McKenzie left the meeting at approximately 9:30 a.m.]*

**STAFF REPORTS:**

**Finance Manager:** Mr. Dezember reported regarding:

- Customer service activities

**Engineering/Operations Manager:** Mr. Woodard reported regarding:

- Water Status Map
- Maintenance
- MC 12.0 Pump Station
- Social media videos
- Amon Pump damage

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin (“Teacup”) diagram, and Water Year Graph
- nrcs.usda.gov - Snow Water Equivalent in Upper Yakima

Mr. Defoe also reported regarding:

- TWSA at 63%
- Drought and prorationing status

**Assistant District Manager:** Mr. McShane reported regarding:

- National Marine Fisheries and Reclamation Tour
- Bateman Island Causeway

**District Manager:**

Mr. Leonard reported regarding:

- BMID Meetings
- NWRA Policy Conference

**WORKSHOP:** None

**EXECUTIVE SESSION:** At 10:22 a.m., Mr. Leonard announced on behalf of the presiding officer that the board would go into executive session at 10:27 a.m. to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 45 minutes, unless extended.

There were no members of the public in attendance in person or on Zoom.

**OPEN SESSION:** Open session resumed at 11:00 a.m.

President Huffman called for a motion to adjourn.

**Director Ward moved to adjourn at 11:00 a.m. Director Hanberg seconded the motion. The motion carried.**

Attest:

Witness:



Gene Huffman, Board President  
Minutes Approved May 7, 2024



Shane Leonard, Board Secretary

Prepared by Lori Gibson