

*Please return to:*

*Executive Assistant  
Kennewick Irrigation District  
2015 South Ely Street  
Kennewick, WA 99337*

---

## KENNEWICK IRRIGATION DISTRICT RESOLUTION 2023-54

---

A **RESOLUTION** for revising the Kennewick Irrigation District position list and salary ranges establishing positions and salary ranges.

**WHEREAS**, the Board of Directors has agreed to the annual COLA (Cost-of-Living Adjustment) per the terms of union contracts, a 3% COLA effective January 1, 2024, for all positions;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

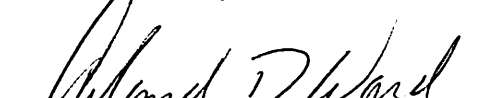
1. The COLA is applied to all positions listed effective January 1, 2024.
2. Decrease Electrician I from two to one FTE.
3. Increase District Manager position from one to two FTE.
4. Increase Customer Service II position from two to three FTE.
5. Add one GIS Intern position .35 FTE for future use.
6. Increase bottom of range for Engineering and Operations Intern positions to WA. State Minimum Wage.
7. Increase bottom of range for Executive Assistants - Asst. District Manager and Engineering as well as Public Relations Coordinator, to WA. State Minimum Salary for Exempt employees.


**RESOLUTION 2023-54 IS HEREBY ADOPTED** by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 5<sup>th</sup> day of December 2023.

  
Gene Huffman, President

  
David McKenzie, Vice President

  
Kirk Rathbun, Director

  
Arland Ward, Director

  
Griffin Hanberg, Director

2024 Authorized Positions and Salary Ranges, Rev. 0 Resolution 2023-54	Positions, FTEs, & Ranges Monthly Salary or Hourly Rate		Number of Authorized FTE for Position	Total FTE's Per Dept
	Bottom	Top		
<b>EXECUTIVE DEPT</b>				
District Manager	14,486.44	19,014.70	2	
Executive Assistant - District Manager	5,654.74	7,560.30		
Assistant District Manager	13,092.28	17,005.30		
Executive Assistant - Asst. District Manager	5,643.74	6,795.12		
<b>PUBLIC RELATIONS DIVISION</b>				
Public Relations Coordinator	5,643.74	6,630.64		
			Executive:	4.50
<b>FINANCE DEPT</b>				
Comptroller/Treasurer	11,585.21	15,224.68	1	
Accounting Supervisor	7,133.32	10,199.86		
Accountant I	5,654.74	7,378.18		
Accounting Clerk	22.35	29.98		
Accounting Technician	24.86	32.47		
<b>CUSTOMER SERVICE DIVISION</b>				
Customer Account Supervisor	7,054.26	9,003.14		
Customer Service Specialist II	20.23	26.40		
Customer Service Specialist III	25.57	29.63		
Janitor/Handy-Person	20.60	26.07		
			Finance:	11.00
<b>ENGINEERING</b>				
Engineering/Operations Manager	12,062.30	15,412.76		
Engineering Manager	8,392.48	10,557.50		
Project Manager	7,286.90	9,765.04		
Executive Assistant	5,643.74	6,795.12		
Professional Land Surveyor	36.85	50.40		
Staff Engineer II	36.85	50.40		
Staff Engineer I (EIT)	34.21	45.48		
CAD Specialist	28.85	37.58		
Engineering Technician II	28.85	37.58		
Assistant Engineering Manager	<i>for future use</i>			
			Engineering:	10.00
Engineering Intern (0.35 FTE)	16.28	18.50		
Staff Engineer I	34.21	45.48		
Temporary Code Enforcement	32.77	32.77		
			Temp Engineering:	0.70
<b>OPERATIONS DEPT</b>				
Operations Manager	7,065.16	10,557.50		
Operations Superintendent	7,533.82	9,870.84		
Operations Foreman	6,710.72	8,411.68		
Program Administrator	6,180.00	8,411.68		
Instrumentation Technician	33.12	41.96		
Industrial Mechanic	33.96	39.07		
Vegetation Control Specialist	33.96	39.07		
Electrician I	30.50	35.32		
Administrative Assistant	26.78	35.02		
Pump Technician	25.46	33.14		
Mechanic I	27.45	31.58		
Vegetation Control Technician	25.25	29.04		
Maintenance IV	32.45	36.51		
Maintenance III	26.58	30.61		
Maintenance II	20.10	26.58		
Maintenance I	17.27	20.10		
Electrician II	<i>for future use</i>			
			Operations:	41.00
Temporary System Electrician	29.62	29.62		
Temporary Carpenter	20.92	26.58		
Temporary Operators	26.58	26.58		
Temporary Welder / Fabricator	20.14	26.08		
Water Off Seasonal Employees	20.60	20.60		
Operations Intern	16.28	18.50		
Shop Hand / Mechanics Assistant - Temporary	17.94	17.94		
Temporary Landscaper / Street Restoration Worker	17.94	17.94		
Temporary Maintenance Laborer	17.94	17.94		
			Temp Operations:	15.00
			Operations/Engineering:	66.70
<b>LAND AND WATER RESOURCES DEPT</b>				
Land & Water Resources Manager	11,806.52	13,740.52		
<b>IT DIVISION</b>				
GIS Analyst/Developer	36.98	49.21		
Infrastructure Engineer	36.98	49.21		
GIS Intern (0.35 FTE)	<i>for future use</i>			
<b>REALTY DIVISION</b>				
Real Property Manager	5,654.74	7,560.30		
			Land/Water:	4.00
*The approved pay ranges adopted by the Board may not include those employees who are at the top of their respective range who are receiving special assignment pay consistent with the Collective Bargaining Agreements and or the Employee Handbook.			Total FTEs*:	70.50
			Total Temps:	15.70
			Total	86.20