



**Minutes**

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

**Directors:**

Gene Huffman, President  
David McKenzie, Vice President  
Kirk Rathbun  
Arland Ward  
Griffin Hanberg

**Staff Present:**

Charles Freeman, District Manager  
Jason McShane, Assistant District Manager  
Stuart Dezember, Comptroller/Treasurer  
Seth Defoe, Land and Water Resources Manager  
Ben Woodard, Engineering and Operations Manager  
Lori Gibson, Executive Assistant

**Other Persons Present:**

John Crotty, Western Legal

**NOTE: Director Ward plans to arrive late to the meeting.**

**APPROVAL OF AGENDA: Vice President McKenzie moved to approve the agenda. Director Rathbun seconded. The motion carried.**

**CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Director Hanberg seconded. The motion carried.**

Items on the consent agenda were:

1. Minutes, KID Board Meeting, August 15, 2023
2. Minutes, KID Board Meeting, September 6, 2023
3. Minutes, KID Special Board Meeting, September 12, 2023
4. SUB 2023-003 – Cottonwood Creek Phase 4
5. Easement Vacation – W Okanogan PI
6. Water Shutdown Letter to USBR
7. Confirm Job Description – Program Administrator

**Accounts Payable:**

Check Numbers:

86137	through	86138	\$	1,991.81
86139	through	86200	\$	353,875.12
86201	through	86205	\$	99,617.10
86206	through	86209	\$	62,499.75
Bank Drafts	FSA		\$	-
Bank Drafts	General		\$	-
Bank Drafts	AP		\$	100,867.31
<b>Total Accounts Payable</b>			<b>\$</b>	<b>618,851.09</b>

**Payroll:**

Check Numbers:	-	through	-	\$	-
Direct Deposit		9/20/2023		\$	159,790.65
<b>Total Payroll</b>				<b>\$</b>	<b>159,790.65</b>

**Voided Checks:**

Check Number: None

**Total Disbursements** **\$ 778,641.74**

**PUBLIC COMMENTS:** None

**NOTE:** *Director Ward joined the meeting at 9:09 a.m.*

**PRESENTATIONS:**

**Rick Dunn, PUD General Manager:**

Mr. Dunn presented Benton PUD Strategic Actions Review. Key points of the presentation included information on such things as automation, fiber optic, transmission and distribution systems, capital investments, operational stewardship, demand charges, community education and outreach, US and Washington total energy, clean energy, and electricity demand.

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS:**

**Drought Coordination Agreement with CID:**

Mr. Freeman presented this item. He explained that this Agreement, which will be effective in any year a Drought Emergency Declaration is announced for Washington State, through 2028. The main purpose of the Agreement is to enhance communication between CID and KID.

**Director Rathbun moved to approve the Drought Relief Temporary Pumping Carriage Agreement Between KID and CID. Director Ward seconded. The motion carried.**

**SMID Mitigation Assignment Agreement:**

Mr. Freeman presented this item. He requested that Mr. Crotty give a review of the Agreement. Mr. Crotty explained that the SMID bid was accepted and with this Agreement, SMID will assign its beneficial interest in their Proposed Mitigated Water Right to KID. Mr. Freeman explained that the next step is for the Department of Ecology to finalize the Permit. Mr. McShane added that the annual payment will come from the New Water Infrastructure and Supply Fund.

**Director Hanberg moved to approve the Mitigation Assignment Agreement with the Selah-Moxee Irrigation District, and authorize Charles Freeman, District Manager, to execute the Agreement with funding for the purchase to come from the New Water Infrastructure and Supply Fund. Director Ward seconded. The motion carried.**

**2023 NOAA Fish passage Grant: Letter of Support for Yakama Nation:**

Mr. McShane presented this item. He explained that this is a letter of support for the grant proposal under the 2023 Nation Oceanic and Atmospheric Agency (NOAA) Fish Passage Grant Opportunity. KID has no financial obligation, but will be a cooperating agency on the project, including coordinating on the project design. Mr. Huffman inquired if there is a legal risk to our diversion. Mr. McShane reserved this discussion for executive session.

**Director Ward moved to approve the letter of support for the “Yakima River Fish Passage Improvement” project proposal, contingent upon KID’s continued involvement in all aspects of the project proposal as one of the cooperators. Director Rathbun seconded. The motion carried.**

**RESOLUTIONS:**

**Resolution 2023-42 Authorization for Collection of Surcharges for PLA Properties in the MC 12.2-2 Benefit Area, Replacing Resolution 2023-14:**

Mr. Woodard presented this resolution, which he explained finalizes the costs for the project. This, in turn, finalizes the surcharge amount. He added that this resolution also revises the payment deadlines.

**Director Hanberg moved to approve Resolution 2023-42 Authorization of Collection of Surcharges for PLA Properties in the MC 12.2-2 Benefit Area, Replacing Resolution 2023-14. Director Ward seconded. The motion carried.**

**Resolution 2023-43 2023 Authorized Positions and Salary Ranges, Revision 5:**

Mr. Freeman presented this resolution. He explained that the Program Administrator position will be added, which will be utilized to ensure programs are administered, including such programs as safety, inventory, vegetation control, facilities, and SCADA. He added that with the Operations Manager's responsibilities on capital construction, the Project Administrator will be primarily on campus ensuring that programs are adhered to.

**Director Rathbun moved to approve Resolution 2023-43 2023 Authorized Positions and Salary Ranges, Revision 5. Director Ward seconded. The motion carried.**

**STAFF REPORTS:**

**Finance Manager:** Mr. Dezember reported regarding:

- Foreclosures
- Increased cost for insurance renewal
- River Fest is October 7

**Engineering/Operations Manager:** Mr. Woodard reported regarding:

- Main Canal is currently at 180 cfs
- Water Off has been approved for October 11, followed by baseline testing
- Recruiting and hiring for various positions

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- [usbr.gov](http://usbr.gov) - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram and Water Year Graph
- TWSA Proration is currently 36% for the remainder of October
- [cpc.ncep.noaa.gov](http://cpc.ncep.noaa.gov) - Monthly and Seasonal Temperature and Precipitation Outlook
- El Niño/Southern Oscillation (ENSO) Diagnostic Discussion (currently El Nino Advisory), including sea surface temperature anomalies for the week centered on September 6, 2023

Mr Defore also reported regarding:

- SOAC meeting today

**Assistant District Manager:** Mr. McShane displayed and discussed further webpages including:

- [usbr.gov](http://usbr.gov) - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram and Water Year Graph. He explained that the USBR is working hard to refill the reservoirs in anticipation of next year.

Mr. McShane also reported regarding:

- Update on Hills West project
- Heavy site work, including moving material at 506 PR

- IP update -- Executive Committee Workshop October 11: Due to a change to the point of diversion for the Yakima Tieton Irrigation District, there may be pressure to have our on-district reservoir used for fisheries benefits

**District Manager:** Mr. Freeman reported regarding:

- Shane Leonard, the new District Manager, is scheduled to start on January 29, 2024
- Recruitment is ongoing for Engineering/Operations
- Dam removal is a threat we must continue to fight through public information campaigns

**WORKSHOP:** None

**EXECUTIVE SESSION:** None

President Huffman called for a motion to adjourn.

**Director Rathbun moved to adjourn at 10:48 a.m. Director Ward seconded. The motion carried.**

Attest:

Witness:



Gene Huffman, Board President  
Minutes Approved November 7, 2023



Charles Freeman, Board Secretary

Prepared by Lori Gibson