



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors:

Gene Huffman, President
David McKenzie, Vice President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Staff Present:

Charles Freeman, District Manager
Jason McShane, Assistant District Manager
Stuart Dezember, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Assistant
Matthew Berglund, Public Relations Coordinator

Other Persons Present:

John Crotty, Western Legal

Director Rathbun moved to excuse Vice President McKenzie and Director Ward for their absence. Director Hanberg seconded. The motion carried.

APPROVAL OF AGENDA: Director Rathbun moved to approve the agenda. Director Hanberg seconded. The motion carried.

CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Director Hanberg seconded. The motion carried.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, July 6, 2023
2. Minutes, KID Board Meeting, July 18, 2023
3. Travel Authorization – NWRA 2023 Annual Conference & Leadership Forum
4. SP-2023-0007 – 1620 W 21st Pl
5. BSP-2023-0006 – 10973 W 10th Ave
6. SUB-2023-0006 (Final Plat) – Sherman Heights Phase 2
7. SHP 2023-011 – 1229 N Yost Street - Davidson
8. Vouchers/Warrant Approval

Accounts Payable:

Check Numbers:

86210	through	86251	\$	179,195.69
86252	through	86253	\$	7,744.97
Bank Drafts	FSA		\$	1,978.51
Bank Drafts	General		\$	2,704.41
Bank Drafts	AP		\$	112,857.12
Total Accounts Payable			\$	304,480.70

Payroll:

Check Numbers:	-	through	-	\$	-
Direct Deposit		10/5/2023		\$	147,282.68
Total Payroll				\$	147,282.68

Voided Checks:

Check Number: None

Total Disbursements **\$ 451,763.38**

PUBLIC COMMENTS: None

NOTE: *Director Ward joined the meeting at 9:03 a.m.*

PRESENTATIONS:

Financial Statements, August 2023:

Mr. Dezember presented regarding the following:

- Balance Sheet – Comparative – As of August 31, 2023 and 2022
- Revenues & Expenditures – Budget to Actual – For the period ending August 31, 2023
- Revenues & Expenditures – Comparative – Period Ending August 31, 2023 and 2022
- Statement of Grant Revenues for Current Awards – Period Ending August 31, 2023
- Fund Balance Change – As of August 31, 2023
- Cash Investment Report – As of August 31, 2023
- Loans Payable – As of August 31, 2023

Director Rathbun moved to accept the Financial Statements for August, 2023. Director Ward seconded. The motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Approval of Canal Lining Demonstration: Mr. Woodard presented the item. He explained that the product, Concrete Canvas, is a cement-filled geotextile that hardens on hydration to form a thin, durable, and waterproof concrete layer. He continued that the proposal is for Concrete Canvas to provide the product and KID to provide the labor, subgrade preparation, and equipment for the installation. The tentative schedule is to start installation on approximately October 30, 2023. Mr. Woodard also described details of the installation process. He stated that the cost to KID will be less than the originally anticipated \$30,000.

Director Rathbun moved to approve the Concrete Canvas canal lining demonstration project with funding to come from the Capital Upgrade and Improvement Fund. Director Ward seconded. The motion carried.

RESOLUTIONS:

Resolution 2023-42 Removing Excess Water Charges: Mr. Freeman presented this resolution. He explained that KID needs the ability to reach out to the customers and encourage the use of water early in anticipation of a possible drought in 2024. This matter was held over for executive session.

STAFF REPORTS:

Finance Manager: Mr. Dezember reported regarding:

- Foreclosures – currently 35 foreclosures, including those from both 2019 and 2020
- Helping Hands
- Budget preparation for 2024 has begun

Engineering/Operations Manager: Mr. Woodard reported regarding:

- Main Canal is currently at approximately 210 cfs
- Plan to extend October water to help growers prepare for a possible drought in 2024
- O&E is rescheduled from 10/28/23 to 10/27/23
- Interviews are taking place to fill open positions
- Water off capital plan and maintenance
- Several current employees were promoted to Maintenance IV

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin (“Teacup”) diagram and Water Year Graph
- cpc.ncep.noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook
- El Niño/Southern Oscillation (ENSO) Diagnostic Discussion (currently El Nino Advisory)
- TWSA Proration is currently 73% as of September 1, 2023

Mr. Defoe also spoke about:

- Project site visit with Troy Maikis, Bureau of Land Management

Assistant District Manager: Mr. McShane reported regarding:

- YRBWEP Workgroup presentation regarding water forecast in the Yakima Basin for 2024, including El Nino forecast and affect on water storage
- Meeting with Troy Maikis went well
- Concrete Canvas project

District Manager: Mr. Freeman reported regarding:

- SMID water – Office of Columbia River meeting on 10/3/23
- City of Prosser treatment plant draft agreement
- Liability insurance rates are anticipated to increase 12-30%; KID may revisit being self-insured
- Meeting with Jennifer Carrington, USBR Regional Manager, on 9/27/23
- Anticipate meeting with South Columbia Irrigation District

WORKSHOP: None

Executive Session: At 9:57 a.m., Mr. Freeman announced on behalf of the presiding officer that the Board would go into executive session at 10:00 a.m. to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c), and to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 30 minutes unless extended.

All members of the public on Zoom were placed in the waiting room.

At 10:30 a.m., executive session was extended until 10:45 a.m.

Open Session: At 10:45 a.m., the meeting resumed in open session and members of the public were readmitted on Zoom.

Director Rathbun moved to amend the agenda to add Action Item 2 Approval of Pink Farms Lease. Director Ward seconded. The motion carried.

Mr. Defoe presented the item, explaining that for purposes of drought planning for 2024, it is in the best interest of KID to enter into a lease with Pink Farms wherein KID water is shut off on July 9, 2024.

Director Ward moved to approve the lease with Pink Farms, LLC., and to authorize Gene Huffman, Board President, and Charles Freeman, District Manager/Secretary, to sign the lease. Director Rathbun Ward seconded. The motion carried.

Resolution 2023-42 Removing Excess Water:

Mr. McShane recommended that the resolution be cancelled, and that as an alternative the Board approve a pilot program to look at the soil profile of certain areas in the District and provide water storage on a voluntary basis to farming units to improve the soil profile.

Director Rathbun moved to approve a pilot program to potentially provide water storage on farm within the soil profile through voluntary agreements with individual growers at locations where the District can meter the delivered water to the farming unit. Director Ward seconded. The motion carried.

President Huffman called for a motion to adjourn.

Director Ward moved to adjourn at 10:51 a.m. Director Rathbun seconded. The motion carried.

Attest:

Witness:



Gene Huffman, Board President
Minutes Approved November 7, 2023



Charles Freeman, Board Secretary

Prepared by Lori Gibson