



# Application for Employment

*Kennewick Irrigation District is an Equal Opportunity Employer.*

*We consider applicants for all positions without regard for any legally protected status.*

*Please notify us if you will require reasonable accommodation for the application and/or interview process.*

*Please understand that we only accept applications for currently advertised positions.*

**First Name**  **MI**  **Last Name**  **Advertised position for which you are applying:**

**Mailing Address**  **City**  **State**  **Zip Code**

**Preferred telephone number**  **Alternate telephone number**

**E-mail address**

**What is the best way to contact you?**  Telephone  E-mail

**When will you be available to start work, if hired?**

**Are you eligible to work in the United States?**  Yes  No

*Kennewick Irrigation District uses E-Verify to confirm that employees are authorized to work in the U.S.*

**Are you at least 18 years of age?**  Yes  No

**Are you licensed to drive?**  Yes  No

**Do you have a commercial drivers license?**  Yes  No

**Are you available full time?**  Yes  No

**Are you available part time?**  Yes  No

**Will you work overtime if asked?**  Yes  No

**Have you served in the U.S. Armed Forces?**  Yes  No

## EDUCATION

School	Name and Location of School	Course of Study	Did you Graduate	Degree or Diploma
Graduate			<input type="text" value="No"/>	
College			<input type="text" value="No"/>	
Business/Trade/Technical			<input type="text" value="No"/>	
High School			<input type="text" value="No"/>	

## SKILLS & EXPERIENCE

**Describe training you have received relevant to the position for which you are applying.**

**List other special training or skills (language, machine operation, etc.)**

## MEMBERSHIPS IN PROFESSIONAL OR CIVIC ORGANIZATIONS

(Please do not include any organization which might disclose your race, color, religion or national origin.)

**EMPLOYMENT:** Please give accurate, complete employment record for at least the past FIVE years. Start with your present or most recent employer. Provide additional work history on an additional page or document if you think it would be helpful.

<b>1. Company Name</b>	<b>Employed (month &amp; year)</b>	
<input type="text"/>	<b>From</b>	<b>To</b>
<b>Address</b>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<b>OK to contact?</b> <input type="radio"/> Yes	
<b>Phone Number</b>	<input type="radio"/> No	
<b>Name of supervisor</b>	<input type="text"/>	
<input type="text"/>		
<b>Job title and description of duties</b>		
<input type="text"/>		
<b>Reason for leaving</b>		
<input type="text"/>		

<b>2. Company Name</b>	<b>Employed (month &amp; year)</b>	
<input type="text"/>	<b>From</b>	<b>To</b>
<b>Address</b>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<b>OK to contact?</b> <input type="radio"/> Yes	
<b>Phone Number</b>	<input type="radio"/> No	
<b>Name of supervisor</b>	<input type="text"/>	
<input type="text"/>		
<b>Job title and description of duties</b>		
<input type="text"/>		
<b>Reason for leaving</b>		
<input type="text"/>		

<b>3. Company Name</b>	<b>Employed (month &amp; year)</b>	
<input type="text"/>	<b>From</b>	<b>To</b>
<b>Address</b>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<b>OK to contact?</b> <input type="radio"/> Yes	
<b>Phone Number</b>	<input type="radio"/> No	
<b>Name of supervisor</b>	<input type="text"/>	
<input type="text"/>		
<b>Job title and description of duties</b>		
<input type="text"/>		
<b>Reason for leaving</b>		
<input type="text"/>		

**PERSONAL REFERENCES (List at least two references with telephone numbers. Please note their relationship to you.)**

**Have you ever been bonded? If "yes," with what employers?**

Yes  No

**Have you read the job description for the job for which you are applying?**

Yes  No

**Are you able to perform the essential functions of this job with or without reasonable accommodation?**

Yes  No

The information provided in the Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

I understand that Kennewick Irrigation District has a drug-free work place policy in effect and that I may be required to take and pass a drug test upon acceptance of a tentative employment offer.

I understand that, upon acceptance of a tentative employment offer, Kennewick Irrigation District may require a background check and or credit check as appropriate to the position.

Check this box to certify that all of the information above is true, accurate, and complete to the best of your knowledge.

Date