



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors:

Gene Huffman, President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Staff Present:

Charles Freeman, District Manager
Jason McShane, Assistant District Manager
Stuart Dezember, Comptroller/District Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Assistant
Melissa Olheiser, Accounting Supervisor

Other Persons Present:

John Crotty, Western Legal

Director Rathbun moved to excuse Vice President McKenzie. Director Hanberg seconded. The motion carried.

APPROVAL OF AGENDA: Director Ward moved to approve the agenda. Director Rathbun seconded. The motion carried.

CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Director Ward seconded. The motion carried.

Items on the consent agenda were:

1. BSP-2023-0003 – 7000 W Okanogan PI
2. BSP-2023-0002 – 5003 W Brinkley Road
3. BSP-2023-0004 – 8479 W Clearwater Ave
4. BSP-2023-0005 – Sunridge Estates Ph 2
5. Aspect Consulting – Contract Amendment
6. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	85676	through	85715	\$	134,246.37
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	125,208.89
Total Accounts Payable				\$	259,455.26

Payroll:

Numbers:

		through	\$	-
Direct Deposit		6/5/2023	\$	161,911.94
Total Payroll			\$	161,911.94

Voided Checks:

\$ -

Total Disbursements

\$ 421,367.20

PUBLIC COMMENTS: None

PRESENTATIONS:

Financial Reports – December 2022 (Final): Mr. Dezember presented the final Financial Statements for December of 2022, including a review of the following:

- Balance Sheet, As of December 31, 2022
- Fund Balance Change, As of December 31, 2022
- Cash Investment Report, As of December 31, 2022

Director Rathbun moved to accept the Financial Reports for the period ended December 31, 2022. Director Ward seconded. The motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS: None

RESOLUTIONS:

Resolution 2023-26 Approving Voluntary Mitigation Agreement for Southcliffe Phase 8: Mr. Woodard presented the Resolution. He explained that the subject property does not have a KID allocation, but they are developing adjacent to the Division IV canal. He said that our future plans for the Division IV canal include widening, for which KID will need the 25-foot strip of land that KID currently owns. Per the Agreement, KID will dedicate the 25-foot strip of land to the developer, while KID can still use the land, and the developer will perform some grading for KID in return.

Director Hanberg moved to approve Resolution 2023-26 Approval of Voluntary Mitigation Agreement for Southcliffe Phase 8. Director Ward seconded. The motion carried.

Resolution 2023-27 Project Acceptance and Release of Retainage for Public Work Contract PW2023-05 KID Administration Building Window Repair: Mr. Woodard presented the Resolution, explaining that the project was completed, and the retainage should be released at this time.

Director Hanberg moved to approve Resolution 2023-27 Project Acceptance and Release of Retainage for Public Works Contract PW2023-05 KID Administration Building Window Repair. Director Rathbun seconded. The motion carried.

STAFF REPORTS:

Finance Manager: Mr. Dezember reported regarding:

- Foreclosures – currently 170, including those from both 2019 and 2020
- Helping Hands update

Engineering/Operations Manager: Mr. Woodard reported regarding:

- Main Canal CFS status
- Cherry Creek third pump integration
- Assura kick off meeting was successful
- Vegetation status
- South AP PLA Conversion
- Southridge Development North Pressure Zone Booster Pump
- O&E for June is cancelled

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin (“Teacup”) diagram and Water Year Graph
- wcc.nrcs.usda.gov - Washington SNOTEL Current Snow Water Equivalent (SWE) Proration decreased to 73%
- cpc.ncep.noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook
- El Niño/Southern Oscillation (ENSO) Diagnostic Discussion (currently El Nino Advisory)
- Bureau of Reclamation – Yakima River Operations and Water Supply Meeting presentation regarding current and forecasted water supply

Director Rathbun inquired if KID has considered encouraging property owners to use a smart timer that can monitor the weather and adjust accordingly. There was a short discussion following. Director Rathbun asked how the pulse flows are handled in the Yakima River. Mr. Defoe and Mr. McShane explained that the river flow is increased over several days then decreased again. A discussion followed regarding river flows and fish passage. Director Ward inquired as to what proration determines a drought. Staff explained that the governor has not yet declared a drought but has that prerogative as water supply in the Yakima Basin decreases.

Assistant District Manager: Mr. McShane reported regarding:

- Mr. McShane met with Commissioner Touton last week
- The Department of Ecology Water Resources Department requested information regarding our needs should there be a drought next year
- Ground Water Subcommittee has reserved funds for KID’s groundwater study
- Modeling is ongoing

District Manager: Mr. Freeman reported regarding:

- Employee of the Quarter luncheon today
- Capital Improvement Plan
- Code Enforcement position may be needed next year
- Public relations messaging on watering lawns

WORKSHOP: None

Executive Session: At 10:00 a.m., Mr. Freeman announced on behalf of the presiding officer that the Board would go into executive session at 10:05 a.m. to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c); and to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 40 minutes unless extended. Action is possible after the meeting.

There were no members of the public on Zoom to move to the waiting room.

At 10:45 a.m., Executive Session was extended until 11:05 a.m. At 11:05 a.m., Executive Session was extended until 11:20 a.m.

Open Session: At 11:20 a.m., the meeting resumed in open session.

President Huffman called for a motion to adjourn.

Director Ward moved to adjourn at 11:20 a.m. Director Rathbun seconded. The motion carried.

Attest:

Witness:



Gene Huffman, Board President
Minutes Approved July 6, 2023



Charles Freeman, Board Secretary

Prepared by Lori Gibson