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Executive Assistant
Kennewick Irrigation District
2015 South Ely Street
Kennewick, WA 99337

KENNEWICK IRRIGATION DISTRICT
RESOLUTION 2023-19

2023 Authorized Positions and Salary Ranges, Revision 3

A RESOLUTION of the Board of Directors of Kennewick Irrigation District (KID), Benton County, Washington, relating to the establishment of authorized positions and salary ranges, authorizing, and directing actions.

Section 1. RECITALS AND FINDINGS.

1.1 Due to KID’s current and future projected workloads for the next several years, and in conjunction with staff retention efforts, it is in the best interests of the District to make modifications to the KID 2023 authorized positions and salary ranges.

Section 2. POSITIONS AND SALARY RANGES.

- 2.1 Increase the salary range for the Comptroller/Treasurer position with a bottom of range of \$11,247.78 and top of range of \$14,781.24 per month.
- 2.2 Increase the salary range for the Accounting Supervisor position with a bottom of range of \$6,925.56 (no change) and top of range of \$9,902.78 per month.
- 2.3 Increase the salary range for the Vegetation Control Specialist position with a bottom of range of \$32.97 and top of range of \$37.93 per hour.
- 2.4 Increase the salary range for the Operations Department - Administrative Assistant position with a bottom of range of \$26.00 and top of range of \$34.00 per hour.

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Section 3. IMPLEMENTATION. The KID District Manager is hereby authorized and directed to take such action as appropriate and necessary to administer and enforce this Resolution.

Section 4. REPEALER; FUTURE ACTIONS. Any KID act prior to and inconsistent with this Resolution is hereby superseded and repealed.

RESOLUTION 2023-19 IS HEREBY ADOPTED by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 18th day of April 2023.


Gene Huffman, President


David McKenzie, Vice President


Kirk Rathbun, Director


Arland Ward, Director


Griffin Hanberg, Director

2023 Authorized Positions and Salary Ranges, Rev. 3 Resolution 2023-19	Positions, FTEs, & Ranges Monthly Salary or Hourly Rate		Number of Authorized Positions	Total FTE's Per Dept
EXECUTIVE DEPT	Bottom	Top		
District Manager	14,064.50	18,460.86	1	
Executive Assistant - District Manager	5,490.04	7,340.10		
Assistant District Manager	12,710.96	16,510.00		
Executive Assistant - Asst. District Manager	5,456.54	6,597.20		
PUBLIC RELATIONS DIVISION				
Public Relations Coordinator	5,456.54	6,437.50		
			Executive:	3.50
FINANCE DEPT	Bottom	Top		
Comptroller/Treasurer	11,247.78	14,781.24	1	
Accounting Supervisor	6,925.56	9,902.78		
Accountant I	5,490.04	7,163.28		
Accounting Clerk	21.70	29.11		
Accounting Technician	24.14	31.52		
CUSTOMER SERVICE DIVISION				
Customer Account Supervisor	6,848.80	8,740.90		
Customer Service Specialist II	19.64	25.63		
Customer Service Specialist III	24.83	28.77		
Janitor/Handy-Person	15.74	20.49		
			Finance:	10.00
ENGINEERING	Bottom	Top		
Engineering/Operations Manager	11,710.96	14,963.84		
Engineering Manager	8,148.04	10,250.00		
Assistant Engineering Manager		<i>for future use</i>		
Project Manager	7,074.66	9,480.62		
Professional Land Surveyor	35.78	48.93		
Executive Assistant	5,456.54	6,597.20		
CAD Specialist	28.01	36.49		
Engineering Technician II	28.01	36.49		
Staff Engineer I (EIT)	33.21	44.16		
Staff Engineer II	35.78	48.93		
			Engineering:	10.00
Engineering Intern (2@.35 FTE ea)	15.74	17.96		
Staff Engineer I (Temporary, EIT)	33.21	44.16		
Temporary Code Enforcement (Temp-up to 4 mos)	31.82	31.82		
			Temp Engineering:	4.00
OPERATIONS DEPT	Bottom	Top		
Operations Superintendent	7,314.40	9,583.34		
Operations Manager	6,859.38	10,250.00		
Operations Foreman	6,515.26	8,166.68		
Assistant Operations Manager	6,000.00	8,166.68		
Administrative Assistant	26.00	34.00		
Electrician I	29.61	34.29		
Electrician II		<i>for future use</i>		
Industrial Mechanic	32.97	37.93		
Instrumentation Technician	32.16	40.74		
Maintenance I	16.77	19.51		
Maintenance II	19.51	25.81		
Maintenance III	25.81	29.72		
Maintenance IV	31.50	35.45		
Mechanic I	26.65	30.66		
Pump Technician	24.72	32.17		
Vegetation Control Specialist	32.97	37.93		
Vegetation Control Technician	24.51	28.19		
			Operations:	41.00
Shop Hand / Mechanics Assistant - Temporary	17.42	17.42		
Temporary Carpenter	20.31	25.81		
Temporary Landscaper / Street Restoration Worker	17.42	17.42		
Temporary Maintenance Laborer	17.42	17.42		
Temporary Operators	25.81	25.81		
Temporary System Electrician	28.76	28.76		
Temporary Welder / Fabricator	19.55	25.32		
Water Off Seasonal Employees	17.42	17.42		
			Temp Operations:	23.50
			Operations/Engineering:	78.50
LAND AND WATER RESOURCES DEPT	Bottom	Top		
Land & Water Resources Manager	11,462.64	13,340.30		
IT DIVISION				
GIS Analyst/Developer	35.90	47.78		
Infrastructure Engineer	35.90	47.78		
REALTY DIVISION				
Real Property Manager	5,490.04	7,340.10		
			Land/Water:	4.00
The approved pay ranges adopted by the Board may not include those employees who are at the top of their respective range who are receiving special assignment pay consistent with the Collective Bargaining Agreements and or the Employee Handbook.			Total FTEs:	68.50
			Total Temps:	27.50
			Total	96.00