



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors:

Gene Huffman, President
Kirk Rathbun
Arland Ward
Griffin Hanberg

Staff Present:

Charles Freeman, District Manager
Jason McShane, Assistant District Manager
Stuart Dezember, Comptroller/District Treasurer
Seth Defoe, Land and Water Resources Manager
Ben Woodard, Engineering and Operations Manager
Lori Gibson, Executive Assistant
Melissa Olheiser, Accounting Supervisor
Matt Berglund, Public Relations Coordinator
Kim Scharnhorst, Executive Assistant

Other Persons Present:

John Crotty, Western Legal

Director Hanberg moved to excuse Vice President McKenzie's absence. Director Ward seconded. The motion carried.

APPROVAL OF AGENDA: Director Hanberg moved to approve the agenda. Director Rathbun seconded. The motion carried.

CONSENT AGENDA: Director Hanberg moved to approve the consent agenda. Director Ward seconded. The motion carried.

Items on the consent agenda were:

1. SP-2023-0002 – S Quillan Place & W 4th Ave
2. SUB-2023-0001 – Pre-Plat of Shade Tree
3. Remove Water Allotment – Kahryn Campbell
4. Water On Letter to USBR
5. Travel Authorization – ESRI User Conference
6. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	85279	through	85279	\$	1,415.43
	85280	through	85343	\$	147,962.07
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	96,540.43
Total Accounts Payable				\$	245,917.93

Payroll:

Numbers:

	0	through	0	\$	-
Direct Deposit		3/20/2023		\$	150,369.24
Total Payroll				\$	150,369.24

Voided Checks:

None				\$	-
Total Disbursements				\$	396,287.17

PUBLIC COMMENTS: None

PRESENTATIONS:

Reclamation Status Update & Dam Safety – Chad Stuart, USBR Yakima Field Office Manager: Mr. Stuart spoke about the dam safety issue at Bumping Lake, and that a corrective action study will be formalized in approximately two years. He also shared a water supply update, explaining that the reservoir storage is approximately 50% with snowpack still in the mountains. He shared the news that Chris Duke is the new Area Manager for the Columbia-Cascades Area Office. Mr. Freeman inquired about having representation from the Lower River in SOAC. Mr. Stuart explained that although KID would not have a specific representative, we are welcome to attend the meetings. Mr. Freeman also inquired about the status of the biological opinion. Mr. Stuart explained that fisheries would like pulse flows in April or May but have not yet determined where those would come from.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEM:

Policy 3.1-5, Service Awards and Recognition Program, Revision 2: Mr. Dezember presented this item. He explained that the policy reflects language updates and allows for extraordinary customer service awards not subject to the years-of-service requirement. The compensation amounts are also revised.

Director Hanberg moved to approve Policy 3.1-5, Service Awards and Recognition Program, Revision 2. Director Rathbun seconded. The motion carried.

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: Mr. Dezember reported regarding:

- Customer Service and Operations staff met to review service call and radio procedures
- Saturday/Sunday shifts start this weekend and last through the middle of May
- Foreclosures – currently 13. A process server will be used to give notice to the property owners and KID will also contact mortgage companies of the property owners
- Annual Report due May 30

Engineering/Operations Manager: Mr. Woodard reported regarding:

- Water On was initiated on March 29
- Water Status Map
- Public Works contracts to support Water On
- Operations and Engineering position update

Land & Water Resources Manager: Mr. Defoe report regarding:

- usbr.gov - Hydromet - Major Storage Reservoirs in the Yakima River Basin (“Teacup”) diagram and Water Year Graph
- wcc.nrcs.usda.gov - Washington SNOTEL Current Snow Water Equivalent (SWE)
- cpc.ncep.noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook
- El Niño/Southern Oscillation (ENSO) Diagnostic Discussion (La Niña has ended, currently ENSO-Neutral)
- Realty Department project update

Assistant District Manager: Mr. McShane expressed appreciation for Mr. Stuart's update, and for the hard work of the KID staff working hard to get ready for Water On.

District Manager: Mr. Freeman reported regarding:

- Project Workshop today
- Election Bill – died in committee
- NPDES Permit meeting today with the Department of Ecology
- Preparing for meetings in Washington DC later this month

WORKSHOP

Project Tracking: Mr. Freeman led the review of the KID Project Tracking list. The following were discussed:

- Five-year forecast
- Using technology to reduce staff
- SCADA staff
- New Water Allocation Surcharge Policy
- PTO Program
- City View Letter of Interest

EXECUTIVE SESSION: None

OPEN SESSION

President Huffman called for a motion to adjourn.

Director Hanberg moved to adjourn at 10:40 a.m. President Huffman seconded. The motion carried.

Attest:



Gene Huffman, Board President
Minutes Approved June 6, 2023

Witness:



Charles Freeman, Board Secretary

Prepared by Lori Gibson