

Please return to:

Executive Assistant
Kennewick Irrigation District
2015 South Ely Street
Kennewick, WA 99337

KENNEWICK IRRIGATION DISTRICT RESOLUTION 2022-50

A **RESOLUTION** for revising the Kennewick Irrigation District position list and salary ranges establishing positions and salary ranges.

WHEREAS, the Board of Directors has agreed to the annual COLA (Cost-of-Living Adjustment) per the terms of union contracts, a 3% COLA effective January 1, 2023, for all positions;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The COLA is applied to all positions listed effective January 1, 2023
2. Increased Executive Assistant salary range to match Realty Property Manager.
3. Decreased Executive Assistant to 0.5 FTE and Realty Property Manger to 0.5 FTE.
4. Decreased Engineering Executive Assistant from 2 to 1 FTE.
5. Increased bottom range for Engineering Intern and Janitor/Handy Person to WA State Minimum Wage.
6. Increased bottom range for Engineering Executive Assistant and Public Relations Coordinator to WA State Minimum Salary for Exempt.

RESOLUTION 2022-50 IS HEREBY ADOPTED by the Board of Directors of Kennewick Irrigation District, Benton County, Washington, at a regular open public meeting with a quorum present thereof this 6th day of December 2022.


Gene Huffman, President


David McKenzie, Vice President


Kirk Rathbun, Director


Arland Ward, Director


Griffin Hanberg, Director

2023 Authorized Positions and Salary Ranges Resolution 2022-50	Positions, FTEs, & Ranges Monthly Salary or Hourly Rate		Number of Authorized Positions	Total FTE's Per Dept
	Bottom	Top		
EXECUTIVE DEPT	Bottom	Top		
District Manager	14,064.50	18,010.58	1	
Executive Assistant	5,490.04	7,340.10		
PUBLIC RELATIONS DIVISION				
Public Relations Coordinator	5,456.53	6,437.50		
			Executive:	2.50
FINANCE DEPT	Bottom	Top		
Comptroller/Treasurer	9,440.98	12,329.10	1	
Accounting Supervisor	6,925.56	9,036.30		
Accountant I	5,490.04	7,163.28		
Accounting Clerk	21.70	29.11		
Accounting Technician	24.14	31.52		
CUSTOMER SERVICE DIVISION				
Customer Account Supervisor	6,848.80	8,740.90		
Customer Service Specialist II	19.64	25.63		
Customer Service Specialist III	24.83	28.77		
Janitor/Handy-Person	15.74	20.49		
			Finance:	10.00
ENGINEERING	Bottom	Top		
Engineering/Operations Manager	11,710.96	14,963.84		
Assistant Engineering/Operations Manager	8,148.04	10,918.62		
Assistant Engineering Manager	6,859.38	9,189.58		
Project Manager	7,074.66	9,480.62		
Professional Land Surveyor	35.78	48.93		
Executive Assistant	5,456.53	6,597.20		
CAD Specialist	28.01	36.49		
Construction Inspector/Locator	26.05	33.99		
Staff Engineer I (EIT)	33.21	44.16		
Staff Engineer II	35.78	48.93		
			Engineering:	11.00
Engineering Intern (4@.35 FTE ea)	15.74	17.96		
Staff Engineer I (Temporary, EIT)	33.21	44.16		
Temporary Code Enforcement (Temp-up to 4 mos)	31.82	31.82		
			Temp Engineering:	4.00
OPERATIONS DEPT	Bottom	Top		
Operations Manager	6,859.38	9,189.58		
Administrative Assistant	20.90	30.14		
Instrumentation Technician	32.16	40.74		
Maintenance I	16.77	19.51		
Maintenance II	19.51	25.81		
Maintenance III	25.81	29.72		
Mechanic I	26.65	30.66		
Industrial Mechanic	32.97	37.93		
Operations Lead	32.97	37.93		
Electrician I	29.61	34.29		
Electrician II		for future use		
Pump Technician	24.72	32.17		
Operations Superintendent	36.29	45.48		
Vegetation Control Specialist	26.98	31.03		
Vegetation Control Technician	24.51	28.19		
			Operations:	41.00
Shop Hand / Mechanics Assistant - Temporary	17.42	17.42		
Temporary Carpenter	20.31	25.81		
Temporary Landscaper / Street Restoration Worker	17.42	17.42		
Temporary Maintenance Laborer	17.42	17.42		
Temporary Operators	25.81	25.81		
Temporary System Electrician	28.76	28.76		
Temporary Welder / Fabricator	19.55	25.32		
Water Off Seasonal Employees	17.42	17.42		
			Temp Operations:	23.50
			Operations/Engineering:	79.50
LAND AND WATER RESOURCES DEPT	Bottom	Top		
Land & Water Resources Manager	11,462.64	13,340.30		
IT DIVISION				
GIS Analyst/Developer	35.90	46.13		
Infrastructure Engineer	35.90	46.13		
REALTY DIVISION				
Real Property Manager	5,490.04	7,340.10		
			Land/Water:	4.00
The approved pay ranges adopted by the Board may not include those employees who are at the top of their respective range who are receiving special assignment pay consistent with the Collective Bargaining Agreements and or the Employee Handbook.			Total FTEs:	68.50
			Total Temps:	27.50
			Total	96.00