



**Minutes**

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

**Directors:**

Gene Huffman, President  
David McKenzie, Vice President,  
Kirk Rathbun  
Arland Ward

**Staff Present:**

Charles Freeman, District Manager  
Stuart Dezember, Comptroller/District Treasurer  
Seth Defoe, Land and Water Resource Manager  
Jason McShane, Engineering & Operations Manager  
Ben Woodard, Assistant Engineering Manager  
Melissa Olheiser, Accounting Supervisor  
Matt Berglund, Public Relations Coordinator  
Kim Scharnhorst, Executive Assistant  
Lori Gibson, Executive Assistant  
Doris Rakowski, Executive Assistant

**Other Persons Present:**

John Crotty, Western Legal  
Three members of the public

**Vice President McKenzie moved to excuse Director Hanberg and Director Ward. Director Rathbun seconded. The motion carried.**

**APPROVAL OF AGENDA:** President Huffman added an action item regarding the Kachess Dam Repair Repayment Contract to the agenda.

**Director Rathbun moved to approve the agenda as amended. Vice President McKenzie seconded. The motion carried.**

**CONSENT AGENDA: Vice President McKenzie moved to approve the consent agenda. Director Rathbun seconded. The motion carried.**

Items on the consent agenda were:

1. Minutes, KID Board Meeting, November 1, 2022
2. Minutes, KID Board Special Meeting, November 8, 2022
3. November 2022 Customer Account Adjustments
4. Travel Authorization – 10<sup>th</sup> Annual Irrigation Leaders Workshop
5. Vouchers/Warrant Approval

**Accounts Payable:**

Numbers:

	84676	through	84718	\$ 93,705.17
	84719	through	84726	\$ 129,408.17
Bank Drafts	FSA			\$ 6.46
Bank Drafts	General			\$ 1,845.57
Bank Drafts	AP			\$ 130,414.36
<b>Total Accounts Payable</b>				<b>\$ 355,379.73</b>

**Payroll:**

Numbers:

	-	through	-	\$ -
Direct Deposit		11/4/2022		\$ 136,564.21
<b>Total Payroll</b>				<b>\$ 136,564.21</b>

**Voided Checks:**

	None			\$ -
<b>Total Disbursements</b>				<b>\$ 491,943.94</b>

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS:**

**Election 2022 – Position 4 Candidates, Position 1 Declaration of unopposed election, Election Notice, Declaration of Polling Place and Election Board appointments:** Mr. Freeman announced the candidates:

**Position 1**  
**Kirk Rathbun**

**Position 4**  
**Bradley J. Agen**  
**Arland Ward**

Mr. Freeman said that an election for Position 4 would be held from 1:00 p.m. to 8:00 p.m. on December 13<sup>th</sup>. Absentee ballot request forms would be available on the website and in the lobby.

At 9:05 a.m., Director Ward joined the meeting.

Mr. Freeman recommended a motion to declare Kirk Rathbun elected to Position 1 as he was unopposed.

**Vice President McKenzie moved to declare Kirk Rathbun elected to Position 1. Director Rathbun seconded. The motion carried.**

Mr. Freeman reported that Carole Schwarder Bartell and Karen Woofter, who had served on KID election boards in the past, were available again this year. Ed Ricketts offered to be a second judge and Judy Ricketts volunteered to be an alternate.

**Director Rathbun moved to appoint Carole Schwarder Bartell as inspector, and Karen Woofter and Ed Ricketts as judges for the 2022 election. Vice President McKenzie seconded. The motion carried.**

Mr. Freeman reviewed the statute regarding designation of polling place and election notices.

**Vice President McKenzie moved to designate the KID Office as polling place for the 2022 election and to instruct the Board Secretary to post notices of the time and place for the 2022 election in three public places and the KID Office, on or before November 28, 2022. Director Rathbun seconded. The motion carried.**

**Kachess Dam Repair Repayment Contract:** Mr. Freeman reported that, as discussed in July, the USBR would be repairing the Kachess dam, but the original agreement was problematic. He displayed the recently revised agreement and spoke about changes regarding indemnification.

Mr. Crotty reported that he had spoken with the Bureau solicitor. He said the 85 - 15 split was correct and discussed purposes of the split and differences between the statute authorizing the 85 - 15 split and Directives and Standard regarding reimbursable costs.

Mr. Freeman reviewed that the Board had elected to use the pay as you go option and went over the expected costs. He said this would be a budget priority for the district going forward.

**Director Rathbun moved to authorize the District Manager to sign and return letter to the U.S. Bureau of Reclamation. Vice President McKenzie seconded. The motion carried.**

**RESOLUTIONS:** None

**STAFF REPORTS:**

**Finance Manager:** Mr. Dezember reported regarding:

- Water off schedule for office - Doors closed to public on Fridays.
- Progress on State Audit
- 24 Accounts remain in foreclosure. Process would continue into 2023.
- The October 2022 accounting period closed after assessment payments postmarked in October were received and posted
- Mr. Berglund was taking the lead on new employee orientation

**Engineering/Operations Manager:** Mr. McShane reported regarding:

- Annual awards banquet – November 17<sup>th</sup>
- Lower River Work Group presentation – December 14<sup>th</sup>
- Maintenance activities with early freezing temperatures
- Design work in engineering

In response to a question from President Huffman, Mr. McShane spoke about the Ely project. Mr. McShane would suggest a change of venue to a location near the lower river.

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- [usbr.gov](http://usbr.gov) - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- [wcc.nrcs.usda.gov](http://wcc.nrcs.usda.gov) - Snow Water Equivalent (SWE) % of Normal
- [cpc.ncep.noaa.gov](http://cpc.ncep.noaa.gov) - El Niño/Southern Oscillation (ENSO) Monthly and Seasonal Temperature and Precipitation Outlook maps. La Niña Advisory at 76% chance with 57% chance of shift to ENSO-neutral in February to April 2023.

Whether there would be impact to TWSA (Total Water Supply Available) as part of the Kachess Dam work was discussed.

Mr. Defoe also reported regarding:

- Realty activity
- Fish policy
- Chandler electrification interest
- Bateman island causeway breach planning
- Integrated Plan discussions regarding flow framing

**District Manager:** Mr. Freeman reported regarding:

- Board of equalization – December 6<sup>th</sup>
- WSWRA meeting – November 16<sup>th</sup>
- Two bids submitted in the Selah Moxee Irrigation District water bank auction
- NWRA Annual Meeting in California. Meeting with the commissioner. Mr. Freeman elected for a 2-year term as president of the irrigation caucus.

**WORKSHOP:** None

**EXECUTIVE SESSION:** At 9:40 a.m., Mr. Freeman announced on behalf of the presiding officer that beginning at 9:45 a.m., the board would go into executive session to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(1)(c) and to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 30 minutes, until 10:15 a.m. unless extended. Action in open session was possible following executive session.

At 10:15 a.m., executive session was extended for 10 minutes.

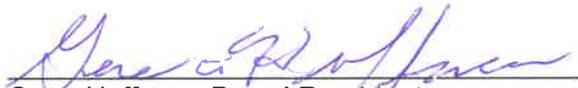
**EXECUTIVE SESSION:** At 10:25 a.m., open session resumed.

President Huffman called for a motion to adjourn.

**Director Rathbun moved to adjourn. Director Ward seconded. The motion carried.**

Attest:

Witness:



Gene Huffman, Board President  
Minutes Approved December 6, 2022



Charles Freeman, Board Secretary

Prepared by Doris Rakowski