



**Minutes**

Vice President McKenzie called the meeting to order at 9:00 a.m. and Mr. Woodard called roll.

**Directors:**  
 David McKenzie, Vice President,  
 Kirk Rathbun  
 Griffin Hanberg  
 Gene Huffman, President

**Staff Present:**  
 Stuart Dezimmer, Comptroller/District Treasurer  
 Ben Woodard, Assistant Engineering Manager  
 Seth Defoe, Land and Water Resource Manager  
 Melissa Olheiser, Accounting Supervisor  
 Matt Berglund, Public Relations Coordinator  
 Lori Gibson, Executive Assistant  
 Jason McShane, Engineering & Operations Manager  
 Doris Rakowski, Executive Assistant

**Other Persons Present:**  
 Two members of the public

**Director Hanberg moved to excuse President Huffman and Director Ward. Director Rathbun seconded. The motion carried.**

**APPROVAL OF AGENDA: Director Hanberg moved to approve the agenda. Director Rathbun seconded. The motion carried.**

**CONSENT AGENDA: Director Hanberg moved to approve the consent agenda. Director Rathbun seconded. The motion carried.**

Items on the consent agenda were:

1. Minutes, KID Board Meeting, October 18, 2022
2. Minutes, KID Board Special Meeting, October 25, 2022
3. SP2022-106 - 1255 Jolianna Dr
4. Preliminary Plat for Apple Valley Ph. 7-9
5. Vouchers/Warrant Approval

**Accounts Payable:**

Numbers:				
	84604	through	84604	\$ 1,864.45
	84605	through	84605	\$ 106,788.15
	84666	through	84670	\$ 84,870.02
	84671	through	84675	\$ 28,512.15
Bank Drafts	FSA			\$ -
Bank Drafts	General			\$ -
Bank Drafts	AP			\$ 87,271.69
<b>Total Accounts Payable</b>				<b>\$ 309,306.46</b>

**Payroll:**

Numbers:				
	34402	through	34402	\$ 5,291.96
Direct Deposit		10/20/2022		\$ 136,433.18
<b>Total Payroll</b>				<b>\$ 141,725.14</b>

**Voided Checks:**

	VOID and Reissue		83629	\$ (250.06)
<b>Total Disbursements</b>				<b>\$ 450,781.54</b>

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS**

**2023 Roll of Rates, Charges and Assessment and Notice of Equalization:** Mr. Dezember presented the 2023 Roll of Rates and Charges and Assessments the Board, as required by RCW 87.03.250. He said the board of equalization would be held on December 6<sup>th</sup>.

Mr. Dezember said staff would place the required legal notices in the Prosser Bulletin on Wednesday, November 9, and the Tri-City Herald on two Sundays, November 6 and 13. The first date of publication would be 30 days from the date of the board of equalization, which was within the window of 20 to 30 days prescribed by statute.

Director Hanberg moved to give notice by publication of legal notices in the Prosser Bulletin on November 9, and in the Tri-City Herald on November 6 and 13, that the 2023 Roll of Rates, Charges and Assessments has been filed with the KID Board of Directors, and that the Board of Directors, acting as a board of equalization, will meet at 9:00 a.m. on December 6, 2022, to equalize rates and charges and assessments. Director Rathbun seconded. The motion carried.

**RESOLUTIONS:** None

**STAFF REPORTS:**

**Finance Manager:** Mr. Dezember reported regarding:

- Collection and processing of payments
- 2021 Financial Statement State Audit ongoing
- Entrance Conference - November 7
- Foreclosure list down to 27 accounts

Mr. Woodard noted that President Huffman and Mr. McShane had joined the meeting.

**Engineering/Operations Manager:** On behalf of Mr. McShane, Mr. Woodard reported regarding:

- Operations team meeting yesterday
- New hires
- USBR providing some water for construction water

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed webpages including:

- [usbr.gov](http://usbr.gov) - Hydromet - Major Storage Reservoirs in the Yakima River Basin ("Teacup") diagram, and Water Year Graph
- [wcc.nrcs.usda.gov](http://wcc.nrcs.usda.gov) - Snow Water Equivalent (SWE) % of Normal
- [cpc.ncep.noaa.gov](http://cpc.ncep.noaa.gov) - El Niño/Southern Oscillation (ENSO) Monthly and Seasonal Temperature and Precipitation Outlook maps, and La Niña Advisory

Mr. Defoe reported regarding realty activity and cultural resources work.

Upcoming meetings:

- National Water Resources Association conference this week

- Online USBR meeting about funding available from the infrastructure bill today
- Benton County Voluntary Stewardship Program (VSP) – November 4
- Special meeting, Finance Committee, Realty Committee, and Water Off staff meeting - November 8
- Yakima Basin Integrated Plan Executive Committee – November 9
- Lower River Thermal Coordination call – November 10

**District Manager:** On behalf of Mr. Freeman, Mr. Woodard reiterated the reminder about the planned meetings on November 8.

**WORKSHOP:** None

**EXECUTIVE SESSION:** Executive session was cancelled

Vice President McKenzie called for a motion to adjourn at 9:21 a.m.

**Director Hanberg moved to adjourn. Director Rathbun seconded. The motion carried.**

Attest:

Witness:



David McKenzie, Board Vice President  
Minutes Approved November 15, 2022



Charles Freeman, Board Secretary

Prepared by Doris Rakowski