



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors:

Gene Huffman, President
David McKenzie, Vice President,
Kirk Rathbun
Griffin Hanberg
Arland Ward

Staff Present:

Charles Freeman, District Manager
Jason McShane, Engineering/Operations Manager
Seth Defoe, Land and Water Resources Manager
Stuart Dezember, Comptroller/District Treasurer
Melissa Olheiser, Accounting Supervisor
Kipp Drummond, Comptroller
Ben Woodard, Assistant Engineering/Ops Manager
Daniel Tissell, Assistant Engineering Manager
Matt Berglund, Public Relations Coordinator
Lori Gibson, Executive Assistant to Engineering
Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
3 members of the public

APPROVAL OF AGENDA: President Huffman tabled Resolution 2022-04, Authorization for System Takeover of the Brookshire Estates Private Line Area and added Resolution 2022-19, Authorization to Waive Competitive Bidding and Award a Contract to Purchase Parts for a CAT 563C Roller from Western States CAT.

Vice President McKenzie moved to approve the amended agenda. Director Ward seconded. The motion carried.

CONSENT AGENDA: Vice President McKenzie moved to approve the consent agenda. Director Ward seconded. The motion carried.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, February 1, 2022
2. BSP-2022-0013-Parcel 1 of Vista Field-Port of Kennewick
3. SP2022-101-N Dallas Rd-Sandhollow Homes-DRY
4. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

		through		\$	-
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	344,972.43
Total Accounts Payable				\$	344,972.43

Payroll:

Numbers:

	34400	through	34401	\$	3,487.76
Direct Deposit		2/4/2022		\$	183,638.22
Total Payroll				\$	187,125.98

Voided Checks:

	None			\$	-
Total Disbursements				\$	532,098.41

PUBLIC COMMENTS: David Eakin encouraged staff to present and the board to approve the resolution to authorize system takeover of the Brookshire Estates Private Line Area.

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: President Huffman reported that the irrigation district elections bill died in committee at the State Legislature.

ACTION ITEMS: None

RESOLUTIONS:

Resolution 2022-04, Authorization for System Takeover of the Brookshire Estates Private Line Area (PLA): Tabled.

Resolution 2022-15, On-Demand Service Connections - Badger East 2.7: Mr. McShane presented the request to authorize availability of storage only to the BE 2.7-1 service area. He spoke about challenges in the area.

Mr. McShane said this proposal was similar to the pilot program approved at the last meeting. He said it would provide better service to the location and would allow water delivery on an on-demand basis to utilize water more efficiently and provide better water use flexibility to KID customers.

Mr. McShane recommended approval and spoke briefly regarding timing of the project.

Vice President McKenzie moved to approve Resolution 2022-15, Authorization for Collection of Surcharges for Properties in the BE 2.7-1 Service Area. Director Ward seconded. The motion carried.

Resolution 2022-16, Approving Irrigation Facility Decommissioning Agreement: Mr. McShane reported that this project was reviewed by the board at the time of approval of the preplat conditions. He briefly reviewed the terms and said only a minor amount of work remained to be done by the end of the month. He recommended approval.

Mr. McShane confirmed that the developer would be invoiced after approval.

Director Ward moved to approve the attached Resolution 2022-16, "Approving Irrigation Facility Decommissioning Agreement." Director Hanberg seconded. The motion carried.

Resolution 2022-17, Sole Source Purchase – Endothall: Mr. McShane presented the requested purchase. He noted that the UPL NA Inc. changed from sole provider to sole distributor. Sole source justified because this was the sole distributor of the patented product which was being used in the district vegetation control program.

Vice President McKenzie moved to approve Resolution 2022-17 Authorization to Waive Competitive Bidding Award a Sole Source Contract to Purchase Endothall Aquatic Herbicide Formulation from UPL NA Inc.; pursuant to RCW 87.03.535(3)(c), and authorize Charles Freeman, District Manager, to execute said contract. Director Ward seconded. The motion carried.

Resolution 2022-19, Authorization to Waive Competitive Bidding and Award a Contract to Purchase Parts for a CAT 563C Roller from Western States CAT: Mr. McShane spoke about KID's older CAT 563C Roller, which had a major failure this year. He presented the request for parts for the repair that would cost over \$10,000, and were available from only one distributor for our area. He said the repairs would be made in lieu of replacing the equipment, saving the District a substantial amount, and proposed funding the purchase from the Equipment Replacement Reserve Fund.

Vice President McKenzie moved to approve Resolution 2022-19 Authorization to Waive Competitive Bidding and Award a Contract to Purchase Parts for a CAT 563C Roller from Western States CAT; Pursuant to RCW 87.03.435(3)(c), and authorize Charles Freeman, District Manager, to execute the contract, with funding for the purchase to come from the Equipment Replacement Reserve Fund. Director Ward seconded. The motion carried.

STAFF REPORTS:

Finance Manager: Mr. Dezember reported all was going well in the Finance department.

Mr. Drummond noted that the assessment mailing was scheduled to go out on March 3rd.

Engineering/Operations Manager: Mr. McShane reported regarding:

- Canyon Lakes construction work
- Main Canal lining activities
- Removal of a siphon and planned building of a storm water conveyance structure

Mr. McShane displayed diagrams and spoke about turnout and channel designs.

Completion of work before water on was briefly discussed.

In response to a question from Vice President McKenzie, Mr. McShane spoke about lining flex, which he said had not occurred in the past. He said ballasting would be used at the larger area to be lined this year, and spoke about different techniques that could be used to secure lining.

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov Hydromet - Teacup diagram; Water Year Graph
- nrcc.usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- cpc.ncep.noaa.gov - El Niño/Southern Oscillation (ENSO) La Niña Advisory; Monthly and Seasonal Temperature and Precipitation Outlook maps
- wrh.noaa.gov -Temperature and Precipitation graphs for Pasco, Washington

Mr. Defoe also reported regarding:

- Realty activities
- Central Storage comments and EIS process

District Manager: Mr. Freeman reported regarding:

- Two-factor authentication being implemented on computers and email
- Irrigation Caucus meeting regarding the Farm Bill – March 4th
- Virtual All Staff Training meeting - March 7th
- Hybrid return to office phase in beginning - March 15th
- Water On meeting - March 29th

- Transients living in Amon Wasteway and Zintel Canyon. Police will send KID a “Trespass package” but will not remove trespassers if they refuse to leave.
- Retreat for Board and senior staff, possibly in late May

Mr. Freeman spoke briefly about the process going forward on the Brookshire project.

WORKSHOP: None

EXECUTIVE SESSION: None

At 10:04 a.m., President Huffman called for a motion to adjourn

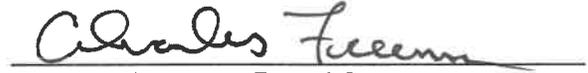
Vice President McKenzie moved to adjourn. Director Ward seconded. The motion carried.

Attest:

Witness:



Gene Huffman, Board President
Minutes Approved April 5, 2022



Charles Freeman, Board Secretary

Prepared by Doris Rakowski