



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors:

Gene Huffman, President
 David McKenzie, Vice President,
 Kirk Rathbun
 Griffin Hanberg
 Arland Ward

Staff Present:

Charles Freeman, District Manager
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Land and Water Resources Manager
 Melissa Olheiser, Accounting Supervisor
 Kipp Drummond, Comptroller/District Treasurer
 Ben Woodard, Assistant Engineering/Ops Manager
 Lori Gibson, Executive Assistant to Engineering
 Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
 4 members of the public

Director Rathbun moved to excuse Director Ward while he was having technical difficulties joining the meeting. Vice President McKenzie seconded. The motion carried.

APPROVAL OF AGENDA: Vice President McKenzie moved to approve the agenda. Director Rathbun seconded. The motion carried.

CONSENT AGENDA: Director Rathbun moved to approve the consent agenda. Vice President McKenzie seconded. All present voted in favor and the motion carried.

Items on the consent agenda were:

1. Minutes, KID Board Meeting and Canvassing of Election, December 20, 2021
2. Minutes, KID Board Meeting, January 4, 2022
3. Minutes, KID Board Meeting, January 18, 2022
4. Lincoln Meadows Private Line Area (PLA) Conversion – Easements
5. Easement Vacation Request – 1120 Appaloosa Way
6. Easement Vacation Request – 1225 Gage Blvd
7. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	83458	through	83517	\$	157,610.60
	83518	through	83518	\$	950.23
	83519	through	83523	\$	91,868.46
Bank Drafts	FSA			\$	1,383.92
Bank Drafts	General			\$	2,630.10
Bank Drafts	AP			\$	94,293.99
Total Accounts Payable				\$	348,737.30

Payroll:

Numbers:

		through	\$	-
Direct Deposit		1/20/2022	\$	155,451.11
Total Payroll			\$	155,451.11

Voided Checks:

83246	VOID and Reissue	\$	198.52
81430	VOID over 1 Year	\$	107.39
34295	VOID over 1 Year	\$	200.00
		\$	<u>505.91</u>

Total VOID

Total Disbursements

\$ 504,188.41

PUBLIC COMMENTS: None

PRESENTATIONS:

Draft Financial Reports, December 2021: Mr. Drummond presented highlights of the draft report pages including:

- Draft Balance Sheet, as of December 31, 2021
- Draft Balance Sheet – Comparative, as of December 31, 2021, and 2020
- Draft Statement of Revenues & Expenditures - Budget to Actual, Period ending December 31, 2021
- Draft Statement of Revenues & Expenditures - Comparative, Period ending December 31, 2021
- Statement of Grant Resources for Current Grants
- Draft Fund Balance, as of December 31, 2021
- Cash Investment Report, as of December 31, 2021

Ms. Olheiser noted that transfers yet to be complete would change some of the numbers.

Director Rathbun moved to accept the Draft Financial reports for December 2021. GH seconded the motion. The motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Extension of Time to put Irrigation Water to Beneficial Use – Parcel 1169710112823002:

Mr. Freeman presented a letter from Nivie Sizemore requesting second extension of time to put irrigation water to beneficial use. He reported that he had granted Ms. Sizemore a one-year extension, due to financial difficulties caused by the COVID pandemic, but the board must approve any further extension. He said Ms. Sizemore had been unable to complete installation of irrigation infrastructure on the property but was now moving forward with installation plans.

Vice President McKenzie moved to approve an extension of time to put the irrigation water to beneficial use on parcel 116971012823002 with a new deadline of February 6, 2023. Director Rathbun seconded the motion. The motion carried.

RESOLUTIONS:

Resolution 2022-02, Authorization for System Takeover of Lincoln Meadows PLA: Mr. McShane presented Developer Loren Sharp's request for KID takeover of the Lincoln Meadows Private Line Area (PLA) system, which began in 2015. He displayed a map, spoke about the area, and said the proposal had been rigorously reviewed. Mr. McShane reported that of 151 parcels, all 64 advisory votes returned to KID were in favor. He recommended approval.

Director Rathbun moved to approve the proposed Resolution 2022-02, Authorization for System Take-Over of the Lincoln Meadows Private Line Area (PLA). Vice President McKenzie seconded the motion. The motion carried.

Resolution 2022-03, Authorization for System Takeover of Lincoln Center Development PLA: Mr. McShane presented Developer Loren Sharp's request that KID takeover of the Lincoln Center Development Private Line Area (PLA) system. He displayed a map and spoke about the area. HE said there were no outstanding items to be resolved and that staff recommended approval.

Mr. McShane reported that of 37 parcels, the 3 advisory votes returned were in favor. Public meetings were announced by e-mail and direct mail, but the response was low for this primarily commercial area. Mr. McShane reported that Mr. Sharp said most people in the area considered it a neutral business action.

Vice President McKenzie moved to approve the proposed Resolution 2022-03, Authorization for System Take-Over of the Lincoln Center Development Private Line Area (PLA). Director Rathbun seconded the motion. The motion carried.

Resolution 2022-07, Sole Source Purchase - Rubicon ACE 1000: Mr. McShane reported that the cost of this spare ACE 1000 controller housing and CPU would be \$3,412, plus applicable tax and shipping. He said continuity of activities and that this was a proprietary product justified the sole source purchase.

Director Rathbun moved to approve Resolution 2022-07 Authorization to Waive Competitive Bidding and Award a Contract to Purchase a Rubicon ACE 1000 Pursuant to RCW 87.03.435(3)(c), and authorize Charles Freeman, District Manager, to execute the contract, with funding for the purchase to come from the Capital Upgrade and Improvement Fund. GH seconded the motion. The motion carried.

Resolution 2022-08, Sole Source Purchase - Rubicon SlipMeter: Mr. McShane presented the proposed purchase of a replacement gate. He reported that the aluminum was becoming degraded do to copper treatments previously introduced at the gate. Additionally, turbulence due to a significant down-hill gradient was causing wear and tear.

Mr. McShane said staff worked with Rubicon and wanted to try a ceramic epoxy coating. KID would receive a 40% discount for the site and replacement gate. If coating did not work well, uncoated gates would be used in the future. He noted that Rubicon was interested in how the coating worked under these conditions, as the water quality in the lower basin was poor due to up-basin treatments.

Mr. McShane said sole source purchasing was justified because the proprietary Rubicon products were of unmatched quality in the industry and would maintain consistency in KID installations.

Whether KID could add a ceramic coating to existing gates if it proved helpful was discussed.

Vice President McKenzie moved to approve Resolution 2022-08 Authorization to Waive Competitive Bidding and Award a Contract to Purchase a Rubicon SlipMeter Pursuant to RCW 87.03.435(3)(c), and authorize Charles Freeman, District Manager, to execute the contract, with funding for the purchase to come from the Capital Upgrade and Improvement Fund. Director Ward seconded the motion. The motion carried.

Resolution 2022-06, Acceptance of Cottonwood Meadows Dedication of Irrigation Facilities: Mr. McShane reported that staff designed, reviewed and inspected the irrigation facilities which Aissata Sidibe had dedicated by deed. He said the situation was unique, as water allocation had not been fully granted. He spoke about ownership changes of some of the parcels.

Mr. McShane noted that the resolution to approve water allotment transfers for the area was being tabled. He spoke briefly about assignment of allocations in compliance with the district's recalibration policy and procedure.

Director Rathbun moved to approve Resolution 2022-06 Acceptance of Cottonwood Meadows Dedication of Irrigation Facilities. Director Ward seconded the motion. The motion carried.

Resolution 2022-09, Approval of Water Allotment Transfers for Cottonwood Meadows Service Area: President Huffman tabled this action until further notice. Mr. Freeman confirmed it would be brought to a future meeting.

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Finance committee to discuss whether to move forward with foreclosures on about 125 parcels with delinquencies from 2016 to 2019. Foreclosures were temporarily halted due to the pandemic.
- KID's audit had been posted on the State Auditor's website
- Mr. Dezember to start next week
- Goal to send 2022 assessment and newsletter to printer early next week

Engineering/Operations Manager: Mr. McShane reported regarding:

- Canal lining activities
- Large equipment maintenance
- Construction activities

Mr. McShane displayed Benton County aerial photo maps and spoke about a recent tour of Prosser Diversion with consultant Grette. Lower river smolt survival and consideration of a number of possible alterations to Prosser Diversion to improve survival were discussed. Sensor fish from PNNL would be put in the canal to gather data on the fish experience in the system.

Mr. Freeman noted predation issues at fish passage pipe. Mr. McShane said a sprinkler had been used to successfully deter bird predators at another location.

Mr. McShane also spoke about flow skimming or flow framing of the water supply. He said National Marine Fisheries and the Yakama Nation were looking at target flows for acceptable levels of harm in winter months. He spoke about negotiation related to the biological opinion.

Mr. McShane said there were limitations on amount of water available for new storage activities. There were filling concerns with the proposed Wymer reservoir, as well as Bumping Lake and Kachess reservoirs. He said KID proposed to fill the central storage reservoir during the normal irrigation season. He said any new storage had to come from the Yakima River at times it had not been taken in the past.

Discussion followed regarding smolt passage and mortality rates.

Land & Water Resources Manager: Mr. Defoe displayed and discussed webpages including:

- usbr.gov Hydromet - Teacup diagram, and Water Year Graph
- nracs.usda.gov - Washington SNOTEL Current Snow Water Equivalent % of Normal map
- wrh.noaa.gov -Temperature and Precipitation graphs for Pasco, Washington
- cpc.ncep.noaa.gov - Monthly and Seasonal Temperature and Precipitation Outlook maps, and El Niño/Southern Oscillation (ENSO) La Niña Advisory

Mr. Defoe also reported regarding:

- New Infrastructure Engineer John Darrah to started today
- Mr. Defoe would take realty calls while Ms. Rosenbaum was out for few weeks
- Title transfer completion
- Central storage reservoir environmental impact statement (EIS) scoping preparations

District Manager: Mr. Freeman reported regarding:

- Draft press release about title transfer from Congressman Newhouse
- KID COVID rates reported to Benton County Health District last week

WORKSHOP: None

EXECUTIVE SESSION: At 10:37 a.m., Mr. Freeman announced on behalf of the presiding officer that the Board would go into executive session to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 30 minutes following a three-minute break beginning at 10:40 a.m. and ending at 11:10 a.m., unless extended.

Members of the public were moved to the Zoom waiting room.

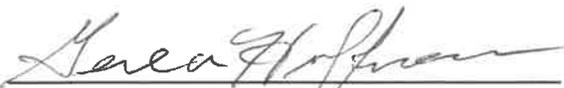
OPEN SESSION: At 11:10 a.m., members of the public were re-admitted, and the meeting resumed in open session.

President Huffman called for a motion to adjourn

Vice President McKenzie moved to adjourn. Director Griffin seconded. The motion carried.

Attest:

Witness:



Gene Huffman, Board President
Minutes Approved February 15, 2022



Charles Freeman, Board Secretary

Prepared by Doris Rakowski