



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, participants were present remotely via the Zoom platform.

Directors:

Gene Huffman, President
 David McKenzie
 Dean Dennis
 Arland Ward
 Kirk Rathbun, Vice President

Staff Present:

Charles Freeman, District Manager
 Kipp Drummond, Comptroller/Treasurer
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Land and Water Resources Manager
 Melissa Olheiser, Accounting Supervisor
 Matt Berglund, Public Relations Coordinator
 Lynda Rosenbaum, Real Property Manager
 Lori Gibson, Executive Assistant to Engineering
 Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
 Two members of the public

Director Dennis moved to excuse Vice President Rathbun’s absence. Director Ward seconded the motion. All present voted in favor and the motion carried.

APPROVAL OF AGENDA: Director McKenzie moved to approve the agenda. Director Ward seconded the motion. All present voted in favor and the motion carried.

CONSENT AGENDA: Director Dennis moved to approve the consent agenda. Director Ward seconded the motion. All present voted in favor and the motion carried.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, June 15, 2021
2. Confirm Water Strategies Contract
3. BSP 21-05 - 10505 W. Clearwater Ave.
4. Easement vacation for 200 N. Volland St.
5. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	82497	through	82498	\$	2,193.31
	82499	through	82588	\$	359,781.88
	82589	through	82593	\$	86,862.36
Bank Drafts	FSA			\$	2,829.35
Bank Drafts	General			\$	12,823.01
Bank Drafts	AP			\$	99,971.87
Total Accounts Payable				\$	564,461.78

Payroll:

Numbers:

	34360	through	34363	\$	5,337.26	
Direct Deposit			6/21/2021	\$	134,932.52	
Total Payroll						\$ 140,269.78

Voided Checks:

		None		\$	-	
Total VOID						\$ -
Total Disbursements						\$ 704,731.56

PUBLIC COMMENTS: None

PRESENTATIONS:

May 2021 Financial Reports: Mr. Drummond presented highlights of report pages including:

- Balance Sheet, as of May 31, 2021
- Statement of Revenues & Expenditures – Budget to Actual, Period ending May 31, 2021
- Statement of Revenues & Expenditures - Comparative, Period ending May 31, 2021
- Fund Balance, as of May 31, 2021
- Cash Investment Report, as of May 31, 2021

Director Dennis moved to accept the May 2021 Financial Statements. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Vice President Rathbun joined the meeting.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Letter of Support for Candy Mountain LLC’s Housing and Conservation Plan in Benton County, WA: Mr. Freeman asked that Vice President Rathbun be recused from the agenda item as he was the project proponent. Vice President Rathbun was moved to the Zoom waiting room.

Mr. Freeman displayed a map of the project and Bureau of Land Management property, and presented the proposed letter.

Mr. Crotty said Vice President Rathbun was not involved in this decision. He said the same thing had been done for other developers, and Vice President Rathbun was being treated no differently.

Mr. Berglund noted a clerical error on the letter, which would be corrected prior to signature.

WA moved to approve the letter of Support for Candy Mountain LLC’s Housing and Conservation Plan in Benton County, WA. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Vice President Rathbun was readmitted to the meeting.

Extension of Time to put Irrigation Water to Beneficial Use – Parcel 130971000009000: Mr. McShane presented the request by Kahryn Campbell (Anelare Wines), for an additional extended time to put allocated irrigation water to beneficial use. He reviewed the request letter, and reported that KID staff had reviewed the new plans with Ms. Campbell, which would allow the water to be put to beneficial use by next April.

Mr. McShane confirmed to President Huffman that the property was being assessed.

Vice President Rathbun moved to approve an extension of time to put the irrigation water to beneficial use on parcel 1-3097-100-0009-000 with a new deadline of April 30, 2022. Director Ward seconded the motion. The motion carried unanimously.

SEPA Co-Lead Agency Memorandum of Agreement (MOA) for the Kennewick Irrigation District Central Storage Reservoir Project - SEPA Review: Mr. Freeman reported that he had authored the MOA, and Tom Tebb’s office reviewed and agreed with it. KID would be the lead, working with the Office of the Columbia River. He said the cost was unknown at this time.

Mr. Freeman displayed and reviewed terms of the contract, including the scope of work, division of costs, and decision making and dispute resolution.

President Huffman and Vice President Rathbun spoke briefly in favor of the MOA.

Director Ward moved to approve the SEPA Co-Lead Agency Memorandum of Agreement for the Kennewick Irrigation District Central Storage Reservoir Project and authorize the District Manager, Charles Freeman to execute the agreement. Vice President Rathbun seconded the motion. The motion carried unanimously.

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: None

Engineering/Operations Manager: Mr. McShane reported regarding:

- Water usage levels and evaluation of KID’s system under extreme high peak temperatures
- Vegetation management and maintenance impacts of high winds
- Construction activities
- Private Line Area categorization and viability of installing new infrastructure
- Recruitment of civil engineers
- Planning for future droughts
- Management of Elliot Lake, which was at its record low level below the spill way.

Land & Water Resources Manager: Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram
- wcc.nrcs.usda.gov - Snow Water Equivalent map
- noaa.gov - Final La Niña Advisory moving to ENSO (El Nino/Southern Oscillation) Neutral
- noaa.gov – Temperature and Precipitation graphs

District Manager: Mr. Freeman reported regarding:

- Title transfer status and expected process
- Tri-DEC next Monday
- Operations staffing and new hires

WORKSHOP: None

EXECUTIVE SESSION: At 9:40 a.m., Mr. Freeman announced that the board would go into executive session, to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 15 minutes, ending at 9:56 a.m., unless executive session was extended. Action was not expected following executive session.

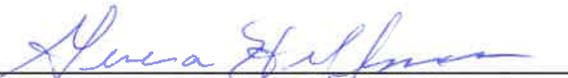
Members of the public were moved to the Zoom waiting room until the end of executive session.

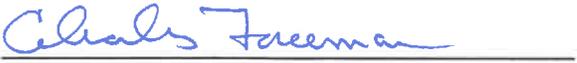
OPEN SESSION: At 9:57 a.m., executive session ended, members of the public were re-admitted, and the meeting resumed in open session.

Vice President Rathbun moved to adjourn. Director Dennis seconded the motion. The motion carried unanimously.

Attest:

Witness:


Gene Huffman, Board President
Minutes Approved July 20, 2021


Charles Freeman, Board Secretary

Prepared by Doris Rakowski