



**Minutes**

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, participants were present remotely via the Zoom platform.

**Directors:**

Gene Huffman, President  
Kirk Rathbun, Vice President  
David McKenzie  
Dean Dennis  
Arland Ward

**Staff Present:**

Charles Freeman, District Manager  
Kipp Drummond, Comptroller/Treasurer  
Jason McShane, Engineering/Operations Manager  
Seth Defoe, Land and Water Resources Manager  
Lynda Rosenbaum, Real Property Manager  
Melissa Olheiser, Accounting Supervisor  
Lori Gibson, Executive Assistant to Engineering  
Matt Berglund, Public Relations Coordinator  
Zach Petsch, GIS Analyst-Developer  
Doris Rakowski, Executive Assistant

**Other Persons Present:**

John Crotty, Western Legal  
Two members of the public

**APPROVAL OF AGENDA:** President Huffman said that an executive session was needed, and Mr. Freeman cited RCW 42.30.110(1)(i)(iii) as authorization for discussion of the risks of a proposed action or current practice with legal counsel in executive session.

**Vice President Rathbun moved to amend the agenda to add an executive session. Director Ward seconded the motion. The motion carried unanimously.**

**CONSENT AGENDA: Director Dennis moved to approve the consent agenda. Director Ward seconded the motion. The motion carried unanimously.**

Items on the consent agenda were:

1. Minutes, KID Board Meeting, April 6, 2021
2. Minutes, KID Board Special Meeting, April 8, 2021
3. BSP 21-04: 7200 W Brinkley Rd
4. SHP 2021-010: Kathy Lewis
5. Vouchers/Warrant Approval

**Accounts Payable:**

Numbers:

	82268	through	82268	\$	244.35
	82269	through	82269	\$	19,871.79
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	110,896.98
<b>Total Accounts Payable</b>				\$	<b>131,013.12</b>

**Payroll:**

Numbers:

		through		\$	-
Direct Deposit		5/5/2021		\$	152,742.23
<b>Total Payroll</b>				\$	<b>152,742.23</b>

<u>Voided Checks:</u>	None	\$	-
Total VOID		\$	-
Total Disbursements		\$	<u>283,755.35</u>

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS:** None

**RESOLUTIONS:**

**Resolution 2021-16, Authorizing Banner Bank Loan Draw:** Mr. Drummond reviewed KID's acquisition and use of the Banner Bank loan. He spoke about the proposed draw and planned use of those funds to repay internal funds which had been used to pay for purchase of the Czebotar and Shaw properties for the Central Storage project. He said the repaid funds (except those used to repay operating) would be recycled to the Capital Fund to be used for capital projects for the next several years.

Mr. Drummond confirmed to President Huffman that any expenditure of the funds would be approved by the Board. He briefly discussed repayment, including the option to repay the loan early without penalty.

**Director Dennis moved to approve Resolution 2021-16 drawing down the final funds in the Banner Bank Loan. Director McKenzie seconded the motion. The motion carried unanimously.**

**Resolution 2021-17, Authorized Position Revisions:** Mr. McShane presented the request to increase the number of Summer Engineering Intern positions from two to four.

**Director McKenzie moved to approve Resolution 2021-17, Authorized Positions and Salary Range Revision 1. Director Dennis seconded the motion. The motion carried unanimously.**

**STAFF REPORTS:**

**Finance Manager:** Mr. Drummond reported regarding:

- Filing of annual report to State Auditor
- Courtesy email to delinquent accounts

**Engineering/Operations Manager:** Mr. McShane reported regarding:

- Operations service orders and vegetation management
- Capital projects
- Damage to concrete and railing from vehicle in the canal at 27<sup>th</sup> today

**Land & Water Resources Manager:** Mr. Defoe spoke about I.T. support until the new Infrastructure Engineer started in June.

Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Water Year Graph and Five Reservoir Diagram
- nracs.usda.gov - Snow water equivalent map
- noaa.gov – Final La Niña Advisory moving to ENSO (El Nino/Southern Oscillation) Neutral
- noaa.gov –Three-Month Outlook maps

Meetings:

- Amon Basin Partners meeting – May 17
- WSWRA (Washington State Water Resources Association) Board of Directors – May 19
- Lower River Coordination call – May 20
- Water Supply Modeling and Accounting – May 20
- Yakima Basin Joint Board – May 21

**District Manager:** None

**WORKSHOP:** None

**EXECUTIVE SESSION:** At 9:36 a.m., Mr. Freeman announced that the board would go into executive session to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), returning to open session at 10:00 a.m. unless executive session was extended.

Members of the public were moved to the Zoom waiting room until the end of executive session.

At 10:00 a.m., executive session was extended for 15 minutes.

At 10:15 a.m., executive session was extended for 10 minutes.

At 10:17 a.m., Director Dennis left the meeting.

**OPEN SESSION:** At 10:24 a.m. executive session ended, members of the public were re-admitted, and the meeting resumed in open session.

**Vice President Rathbun moved to adjourn at 10:25 a.m. Director McKenzie seconded the motion. All present voted in favor and the motion carried.**

Attest:

Witness:

  
Gene Huffman, Board President  
Minutes Approved June 1, 2021

  
Charles Freeman, Board Secretary

Prepared by Doris Rakowski