



Minutes

President Huffman called the meeting to order at 9:00 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, participants were present remotely via the Zoom platform.

Directors:

Gene Huffman, President
 Kirk Rathbun, Vice President
 David McKenzie
 Dean Dennis
 Arland Ward

Staff Present:

Charles Freeman, District Manager
 Kipp Drummond, Comptroller/Treasurer
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Land and Water Resources Manager
 Lynda Rosenbaum, Real Property Manager
 Melissa Olheiser, Accounting Supervisor
 Lori Gibson, Executive Assistant to Engineering
 Matt Berglund, Public Relations Coordinator
 Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
 One member of the public

APPROVAL OF AGENDA: Vice President Rathbun moved to approve the agenda. Director Dennis seconded the motion. The motion carried unanimously.

CONSENT AGENDA: Director Dennis moved to approve the consent agenda. Director McKenzie seconded the motion. The motion carried unanimously.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, March 16, 2021
2. Binding Site Plan 21-01: 300 N Ely St
3. Binding Site Plan 21-02: 6624 W. Brinkley Rd
4. Short Plat 21-02: Scott & Tyler LLC
5. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

82052	through	82053	\$	1,725.54
82054	through	82120	\$	541,888.72
82121	through	82125	\$	89,065.21
82126	through	82126	\$	7,000.00
Bank Drafts	FSA		\$	2,141.38
Bank Drafts	General		\$	875.53
Bank Drafts	AP		\$	142,875.63
Total Accounts Payable			\$	785,572.01

Payroll:

Numbers:

34355	through	34356	\$	1,841.02
Direct Deposit	3/19/2021		\$	158,256.83
Total Payroll			\$	160,097.85

Voided Checks:

None	\$	-
Total VOID	\$	-

Total Disbursements	\$	945,669.86
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PUBLIC COMMENTS: None

PRESENTATIONS:

Financial Reports, February 2021: Mr. Drummond presented highlights of report pages including:

- Balance Sheet, as of February 28, 2021
- Statement of Revenues & Expenditures - Budget to Actual, Period ending Feb. 28, 2021
- Statement of Revenues & Expenditures - Comparative, Period ending Feb. 28, 2021
- Fund Balance, as of February 28, 2021

Vice President Rathbun moved to accept the Financial reports for the period ended Feb. 28, 2021. Director McKenzie seconded the motion. The motion carried unanimously.

PUBLIC HEARING: None

BOARD REPORTS: President Huffman thanked the crew for their teamwork to get the lining done on Badger East.

ACTION ITEMS:

Approval of Title Transfer Memorandum of Agreement R21MA13701: Mr. Defoe presented Memorandum of Agreement (MOA), between the U.S. Bureau of Reclamation (USBR) and the Washington State Historic Preservation Officer (SHPO), regarding the KID Title Transfer.

Mr. Defoe said that per USBR policy, title transfer is an adverse action. He spoke about the cultural resources analysis (required by the USBR and performed by Northwest Cultural Resource Services), and consultation with SHPO, the Confederated Tribes and Bands of the Yakama Nation, and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR).

Mr. Defoe reported that, to address concerns of CTUIR, KID hired a consultant, David Harvey, to conduct fieldwork to identify archaeological resources within the transferred works facility easements. CTUIR staff input was solicited and accepted for the scope and design of the archaeological survey. Though not required to sign, CTUIR was invited to sign the MOA as a concurring party, and declined.

Negotiated mitigation in the MOA includes:

- A cash contribution (not to exceed \$10,000) for development support of the Washington Information System for Architectural and Archaeological Records Data (WISAARD),
- An online illustrated essay on the history and significance of the Kennewick Division for HistoryLink (to be paid for by Reclamation), and
- an ArcGIS StoryMap, using maps, text, and data to provide historical information about the Kennewick Division (to be completed by KID staff).

Discussion ensued regarding subsequent steps and paperwork.

Mr. Crotty noted that, by law and USBR Directives and Standards, title transfer creates an adverse effect, regardless of whether there are adverse effects in practice, so mitigation efforts were required.

Director Ward moved to approve the Title Transfer Memorandum of Agreement, with KID as an invited signatory. Director Dennis seconded the motion. The motion carried unanimously.

Approval of Comments on WDFW Non-Native Game Fish Policy: Mr. Defoe reviewed KID's involvement in, and support of, efforts to address water supply enhancement and salmon recovery issues in the lower Yakima River. He addressed predation of salmon smolts by non-native game fish, such as smallmouth bass. He spoke about the Washington Department of Fish and Wildlife (WDFW) draft Non-Native Game Fish and Fisheries Policy, for which comments were being solicited. He reviewed a draft comment letter and requested board approval of the letter.

Director McKenzie moved to approve the comment letter from KID on the Draft WDFW Non-Native Game Fish and Fisheries Policy, and to authorize Chuck Freeman to sign the letter. Vice President Rathbun seconded the motion. The motion carried unanimously.

The District's position backing science-based solutions to non-native fish issues was discussed.

Call Special Meeting - Capital Improvement Program Workshop: Mr. Freeman recommended that a special meeting be called for a workshop to continue the discussion of the Capital Improvement Plan. He said staff requested scheduling the meeting via the Zoom platform at 9:00 a.m. on Thursday, May 6th, rather than the date in the memo.

Vice President Rathbun moved to schedule a Special Meeting via Zoom on May 6, 2021 at 9:00 a.m. Director Ward seconded the motion. The motion carried unanimously.

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Customer Service activities
- New answering service
- Helping Hands

Engineering/Operations Manager: Mr. McShane displayed photographs and reported regarding canal lining, the Badger East Siphon 2 repair, and cleaning and flushing activities.

Mr. McShane displayed the online water status map and spoke about water delivery status.

He also reported regarding:

- Southridge area work to be completed
- Canal road grading and gravel
- Replacement pickup trucks

Land & Water Resources Manager: Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram and Water Year Graph
- nrms.usda.gov – Snow water equivalent map
- noaa.gov – Three-Month Outlook maps

Mr. Defoe also reported regarding:

- Title transfer progress
- Realty Committee meeting – Thursday, April 8th
- Water Status Map
- Email server changes and IT services

District Manager: Mr. Freeman reported regarding:

- Washington State funding requests by irrigation districts
- KID plan to host one day of the National Water Resources Association tour in August
- Lower River meeting – April 7th

WORKSHOP: None

EXECUTIVE SESSION: At 10:01 a.m., Mr. Freeman announced that the board would go into executive session at 10:05 a.m. for approximately 15 minutes, to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii). No action was expected following executive session.

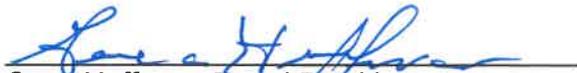
The member of the public was moved to the Zoom waiting room until the end of executive session.

OPEN SESSION: At 10:10 a.m. executive session ended early, the member of the public was re-admitted, and the meeting resumed in open session.

Director Dennis moved to adjourn. Director McKenzie seconded the motion. The motion carried unanimously.

Attest:

Witness:


Gene Huffman, Board President
Minutes Approved April 20, 2021


Charles Freeman, Board Secretary

Prepared by Doris Rakowski