



Board of Directors Special Meeting

Thursday, December 17, 2020, 12:30 p.m.
Meeting conducted via the Zoom platform

Minutes

President Rathbun called the meeting to order at 12:31 p.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, all participants were present remotely via the Zoom platform.

Directors Present:

Kirk Rathbun, President
David McKenzie, Vice President
Arland Ward
Gene Huffman

Staff Present:

Charles Freeman, District Manager
Kipp Drummond, Comptroller/Treasurer
Jason McShane, Engineering/Operations Manager
Seth Defoe, Land and Water Resources Manager
Melissa Olheiser, Accounting Supervisor
Lori Gibson, Engineering/Ops Executive Assistant
Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
Two member of the public

CONFIRMATION OF AGENDA: Director Huffman moved to confirm the agenda. Director Ward seconded the motion. All present vote in favor and the motion carried.

RESOLUTIONS:

Confirmation of Correction on Resolution 2020-39, 2020 Budget Revision: Mr. Freeman reported that numbers were transposed on Resolution 2020-39, which the Board approved on December 14th. He asked the Board to confirm the corrections made to the signature copy of the resolution. The only substantive change was to correct the transposed numbers in the listing the total Revenue Changes in the last line from \$9,777,509 to \$9,777,059.

Director Huffman moved to confirm the corrections to Resolution 2020-39 for the 2020 Budget Revision 1. Director Ward seconded the motion. All present vote in favor and the motion carried.

Resolution 2020-40, Sole Source Purchase – D8T Bulldozer: Mr. Freeman said the special meeting to consider this purchase was called because this used 2016 CAT D8T Dozer might not remain available until the next regular board meeting on January 5, 2021.

Mr. McShane spoke about the used 2016 CAT D8T Dozer and its utility to the district. He reviewed the sole source justification and analysis. He displayed pictures of the dozer, noting the good condition of the machine and lower service hours compared to other available machines. He spoke about Evans Equipment, Inc. and reviewed their work order listing of refurbishment done to the dozer.

Discussion ensued regarding the costs for the machines compared. It was noted that shipping was included in the price of the dozer proposed for purchase. Mr. McShane spoke about estimated cost of ownership, comparison to rental costs, and residual value.

Mr. McShane said the \$335,000 purchase, plus applicable fees and sales tax, would be paid from the Capital Upgrade and Improvement Fund, with reimbursement over time from other funds, as the dozer was used for projects.

Mr. McShane spoke about the elements of equipment condition considered by staff. President Rathbun commended Mr. McShane for the level of detail considered.

In response to a question from Vice President McKenzie, Mr. McShane spoke about cost and logistics of transport between jobsites. Potential purchase of a low boy trailer was discussed.

Mr. McShane said availability of a piece of used equipment was a unique market condition constituting justification for a sole sources purchase. He noted that KID had made sole source purchase of used equipment a number of times previously.

Vice President McKenzie moved to approve Resolution 2020-40, Authorization to Waive Competitive Bidding and Award a Sole Source Contract to Purchase a Used 2016 CAT D8T Dozer from Evans Equipment, Inc.; Pursuant to 87.03.435(3)(c), with funds for this purchase to come from the Capital Upqrade and Improvement Fund. Director Ward seconded the motion. All present vote in favor and the motion carried.

Mr. McShane said delivery was expected by the end of first full week in January.

There being no further business, President Rathbun called for a motion to adjourn.

Director Huffman moved to adjourn at 1:15 p.m. Director Ward seconded the motion. All present voted in favor and the motion carried.

Attest:



Kirk Rathbun, 2020 Board President
Minutes approved January 5, 2021

Witness:



Charles Freeman, Board Secretary

Prepared by Doris Rakowski