



Board of Directors Meeting
 Tuesday, August 4, 2020, 9:00 a.m.
 Meeting conducted via the Zoom platform

Minutes

President Rathbun called the meeting to order at 9:05 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, all participants were present remotely via the Zoom platform.

Directors:

Kirk Rathbun, President
 David McKenzie, Vice President
 Arland Ward
 Gene Huffman
 Raman Venkata

Staff Present:

Charles Freeman, District Manager
 Kipp Drummond, Comptroller/Treasurer
 Seth Defoe, Land and Water Resources Manager
 Jason McShane, Engineering/Operations Manager
 Melissa Olheiser, Accounting Supervisor
 Matt Berglund, Public Relations Coordinator
 Lori Gibson, Executive Assistant to Engineering
 Ben Woodard, Assistant Eng./Ops Manager
 Dan Tissell, Assistant Engineering Manager
 Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal

Members of the Public:

Gail, Rob, Vickie

APPROVAL OF AGENDA: Director Huffman moved to approve the agenda. Director Venkata seconded the motion. The motion carried unanimously.

CONSENT AGENDA: Director Huffman moved to approve the consent agenda. Director Ward seconded the motion. The motion carried unanimously.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, July 21, 2020
2. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

80963	through	81027	\$	173,638.84
81028	through	81029	\$	1,141.27
81030	through	81030	\$	142.50
81031	through	81035	\$	94,233.07
81036	through	81091	\$	208,548.41
Bank Drafts	FSA		\$	-
Bank Drafts	General		\$	-
Bank Drafts	AP		\$	95,837.63
Total Accounts Payable			\$	573,541.72

Payroll:

Numbers:

-	through	-	\$	-
Direct Deposit	7/6/2020		\$	137,004.56
Total Payroll			\$	137,004.56
Total Disbursements			\$	710,546.28

Voided Checks: None.

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Lowlift Pathway License Agreement with the City of Kennewick: Mr. Freeman reported that the City of Kennewick wanted a paved pathway over the Lowlift pipe between Edison Street and Union Street. He reviewed the proposed license agreement, which was modeled after the Salt River Project with input by District Counsel. Elements of the agreement included that the City would be responsible for paving and maintaining the path, as well as replacing the path if KID were to need to remove a section for maintenance or repairs. The City's risk pool would cover liability for the path.

Discussion ensued regarding potential agreements at other locations, and liability coverage.

Director Ward moved to approve the attached License Agreement with the COK for a pedestrian pathway along the Lowlift Canal between Edison Street and Union Street. Director Venkata seconded the motion. The motion carried unanimously.

Scope of Work and Estimate for AE2020-01 Central Reservoir Feasibility Analysis: Mr. McShane presented the request to approve the scope of work for the feasibility analysis of the Central Storage Reservoir, and pre-authorization for the professional services contact with Shannon & Wilson, not to exceed \$250,000 for the initial phase.

Project schedule and committee oversight were discussed. President Rathbun confirmed that the O&E Committee would provide oversight, unless an ad hoc committee became necessary.

Vice President McKenzie moved to approve Mr. Freeman, District Manager, to execute a contract with Shannon and Wilson for project AE2020-01 Central Storage Feasibility Analysis in an amount not to exceed \$250,000. Director Huffman seconded the motion. The motion carried unanimously.

RESOLUTIONS:

Resolution 2020-24, Adjust Allocation Acreage for the D4 31.8-8 Service Area: Mr. McShane presented the resolution to correct water allocation acreage for three parcels in the D4 31.8-8 Service Area. He displayed a map and discussed the proposed changes; one due to a previously unassessed parcel receiving water, and two corrections to a previous recalibration. Corrected assessments would begin in 2021 for those parcels.

The challenge to KID of knowing what was in place in private line areas was discussed.

Director Venkata moved to approve Resolution 2020-24 Adjust Allocation Acreage for the D4 31.8-8 Service Area. Director Ward seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Accounting and customer service activities
- Finance Committee, Tuesday, August 11 at 1:00 p.m.

Engineering/Operations Manager: Mr. McShane reported regarding:

- Archeological review
- Open house at end of month via Zoom platform
- 1.8 Rehab area electrical repair
- Aquatic weed management

Land & Water Resources Manager: Mr. Defoe reported regarding:

- Reservoir storage 103.7% (as reported by usbr.gov Yakima River Five Reservoir Diagram, and Water Year Graph)
- River Operations meeting Thursday, August 6
- La Niña Watch (as reported by noaa.gov ENSO Diagnostic Discussion)

District Manager: Mr. Freeman reported regarding:

- Title Transfer
- Open house on August 23rd at 6:30 p.m. to be informational, not a public hearing. Invitations to be sent next week.
- NWRA (National Water Resources Association) Table Talk Zoom meeting August 6th
- WSWRA (Washington State Water Resources Association) and irrigation district elections
- Water Use Subcommittee meeting today at 1:00 p.m.
- COVID-19 compliance

Vice President McKenzie requested an Outlook invitation to the open house Zoom meeting.

WORKSHOP: None

EXECUTIVE SESSION: At 9:53 a.m., President Rathbun announced that the board would go into executive session, to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii), for approximately 30 minutes beginning at 9:55 a.m.

Mr. McShane noted that members of the public would be put in the Zoom waiting room until executive session ended. Executive session was planned to end at 10:25 a.m., but could be extended.

Executive session was extended for 20 minutes at 10:25 a.m., and for 15 minutes at 10:45 a.m.

OPEN SESSION: At 11:00 a.m., the meeting resumed in open session.

Director Huffman moved to adjourn at 11:03 a.m. Director Ward seconded the motion. The motion carried unanimously.

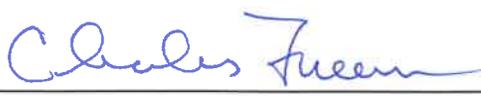
Attest:

Witness:



Kirk Rathbun, President

Minutes approved August 18, 2020



Charles Freeman, Board Secretary

Prepared by Doris Rakowski