



Minutes

President Rathbun called the meeting to order at 9:03 a.m. and Mr. Freeman called roll. Due to the COVID-19 office closure, all participants were present remotely via the Zoom platform.

Directors Present:

Kirk Rathbun, President
David McKenzie, Vice President
Arland Ward
Gene Huffman
Raman Venkata

Staff Present:

Charles Freeman, District Manager
Kipp Drummond, Comptroller/Treasurer
Seth Defoe, Land and Water Resources Manager
Jason McShane, Engineering/Operations Manager
Melissa Olheiser, Accounting Supervisor
Lynda Rosenbaum, Real Property Manager
Matt Berglund, Public Relations Coordinator
Ben Woodard, Asst. Engineering & Ops Manager
Lori Gibson, Executive Assistant to Engineering
Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Legal Counsel
Tom Myrum, WSWRA

APPROVAL OF AGENDA: Mr. Freeman asked to add a presentation by Tom Myrum of the Washington State Water Resources Association (WSWRA) to the agenda after Financial Reports.

Director Huffman moved to approve the agenda as amended. Director Ward seconded the motion. The motion carried unanimously.

CONSENT AGENDA: Vice President McKenzie moved to approve the consent agenda. Director Huffman seconded the motion. The motion carried unanimously.

Items on the consent agenda were:

1. Minutes, KID Board Meeting, June 2, 2020
2. Short Plat 19-14 - 2628 S Rainier St.
3. Easement Vacation – Jesse Billingsly
4. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

80779	through	80780	\$	10,411.62
80781	through	80782	\$	56,053.53
80783	through	80783	\$	142.50
80784	through	80876	\$	300,706.39
Bank Drafts	FSA		\$	1,391.47
Bank Drafts	General		\$	24,387.37
Bank Drafts	AP		\$	90,112.80
Total Accounts Payable			\$	483,205.68

Payroll:

Numbers:

-	through	-	\$	-
Direct Deposit	6/5/2020		\$	128,073.62
Total Payroll			\$	128,073.62
Total Disbursements			\$	611,279.30

Voided Checks: None.

PRESENTATIONS:

Financial Reports for April 2020: Mr. Drummond presented highlights of report pages including:

- Balance Sheet as of April 30, 2020
- Balance Sheet – Comparative as of April 30, 2019 and 2020
- Statement of Revenues & Expenditures - Budget to Actual
- Fund Balance Change as of April 30, 2020
- Cash Investment Report as of April 30, 2020

Vice President McKenzie moved to approve the April 2020 Financial Reports. Director Huffman seconded the motion. The motion carried unanimously.

WSWRA Report: Tom Myrum, Executive Director and General Counsel of the Washington State Water Resources Association (WSWRA), reported regarding:

- Irrigation district responses to COVID-19
- WSWRA plans to address expected revival of 2019 irrigation district election legislation
- Waters of the United States
- Bonneville Power Administration cost cutting considerations, including Grand Coulee Dam
- Plans for the National Water Resources Association (NWRA) Conference

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

PC2019-50 Finley Transmission Piping (Materials Only) Change Order: Mr. McShane spoke about the need to replace 1,400 feet of 1960s pipe, including a section damaged by a Kennewick School District (KSD) contractor. KSD agreed to reimburse KID up to \$87,570.66 for a replacement pipeline, installed at a depth that would allow KSD to continue their project.

Materials required were currently unavailable from suppliers, but material for the delayed Finley Transmission Piping project could be used and repurchased by change order on the KID contract PC2019-50 Finley Transmission Piping (Materials Only) from Consolidated Supply Co.

Vice President McKenzie moved to approve Change Order #1 for PC2019-50 Finley Transmission Piping (Materials Only) in the amount of \$49,979.84, and authorize Charles Freeman to execute the revised purchase order increasing the materials to be purchased from Consolidated Supply Co. by this amount, to be expended from the Capital Upgrade and Improvement Fund and allocated to the Metaline Transmission Pipeline (East) Project, and to be reimbursed by the Kennewick School District as part of their agreement to reimburse KID up to \$87,570.66 for the cost of the project. Director Ward seconded the motion. The motion carried unanimously.

RESOLUTIONS:

Res 2020-20, Approving VMA Amendment 1 – The Ridge at Hansen Park: Mr. McShane presented the request to reimburse \$28,885.85 to the developer for additional irrigation improvements, which facilitated connection of the new pipeline to private line areas south of 10th Avenue. The amount would be included in future distribution surcharge amounts for surcharge benefit areas listed in the proposed resolution.

Vice President McKenzie moved to adopt Resolution 2020-20 Approving The Ridge at Hansen Park Voluntary Mitigation Development Agreement – Amendment 1. Director Venkata seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Private placement funding secured
- Payroll and Customer Service activities

Engineering/Operations Manager: Mr. McShane reported regarding:

- Aquatic Weed management
- Metaline Piping project and planned outage
- Vehicle trade in and purchase
- Engineering and Operations Committee online meeting – June 30, 2020
- Dan Tissell, Assistant Engineering Manager

Land & Water Resources Manager: Mr. Defoe reported regarding:

- June 4th River Operations meeting - Supply to proratable districts up to 92%
- Reservoir storage (as reported by usbr.gov Yakima River Five Reservoir Diagram, and Water Year Graph)
- Low snow pack (as reported by the USBR and on the nrcs.usda.gov snow pack map)
- Weather conditions (as reported by noaa.gov Precipitation and Temperature graphs)
- Neutral status (as reported by noaa.gov ENSO Diagnostic Discussion)
- Storage control expected to start soon
- Systems Operation Advisory Committee (SOAC) pulse flow last week
- Revised Determination of Nonsignificance (DNS) for Finley property pipeline project
- Total Maximum Daily Load released for Columbia River – Comments due in July
- Integrated Plan Workgroup online meeting last week

District Manager: Mr. Freeman reported a Realty Committee meeting would be held June 17th.

WORKSHOP: None

Director Venkata left the meeting to attend another appointment.

EXECUTIVE SESSION: On behalf of the presiding officer, Mr. Freeman announced that the Board would go into executive session to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice, pursuant to RCW 42.30.110(1)(i)(iii), for approximately 20 minutes, beginning at 10:10 a.m.

Executive session was extended for 15 minutes at 10:30 a.m. and 20 minutes at 10:45 a.m.

EXECUTIVE SESSION: The meeting returned to open session at 10:05 a.m.

Vice President McKenzie moved to adjourn at 11:05 a.m. Director Ward seconded the motion. All present voted in favor and the motion carried.

Attest:

Witness:



Kirk Rathbun, President
Minutes approved July 7, 2020



Charles Freeman, Board Secretary

Prepared by Doris Rakowski