



**KENNEWICK
IRRIGATION DISTRICT**

Board of Directors Meeting
Monday, December 16, 2019, 9:00 a.m.
Carl W. Petersen Board Room
2015 S. Ely St., Kennewick, WA 99337

President Dennis called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors Present:

Dean Dennis, President
Gene Huffman, Vice President
David McKenzie
Raman Venkata

Staff Present:

Charles Freeman, District Manager
Jason McShane, Engineering/Operations Manager
Seth Defoe, Land & Water Resources Manager
Melissa Olheiser, Accountant II
Lynda Rosenbaum, Real Property Manager

Directors Absent:

Kirk Rathbun

Vice President Huffman moved to excuse the absence of Director Rathbun. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

APPROVAL OF AGENDA: Director McKenzie moved to approve the agenda. Vice President Huffman seconded the motion. All present voted in favor and the motion carried.

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Items approved on the consent agenda were:

1. Binding Site Plan 19-10 – Permit Surveying
2. Short Plat 19-12 - Contreras
3. Release of Easement – 625 Southwell St, Richland
4. Release of Easement – 6230 Ridgeline Dr, Kennewick
5. Preliminary Plat – Valley View Homes
6. Final Plat – White Bluffs Phase 6
7. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	79854	through	79854	\$	23,799.04
	79855	through	79887	\$	91,120.32
	79888	through	79888	\$	142.50
	79889	through	79892	\$	1,507.77
Bank Drafts	FSA			\$	708.68
Bank Drafts	General			\$	5,407.56
Bank Drafts	AP			\$	79,051.23
Total Accounts Payable				\$	201,737.10

Payroll:

Numbers:

	34164	through	34168	\$	5,129.80	
Direct Deposit		12/5/2019		\$	121,679.01	
Total Payroll						<u>\$ 126,808.81</u>
Total Disbursements						<u>\$ 328,545.91</u>

Voided Checks:

Check #34160 Lost Check - Reissued

CANVASSING OF ELECTION: Mr. Freeman recommended continuing the practice of delegating the counting of the ballots during the Board meeting to Election Inspector Bob Gudgel and Election Judge Bette Gudgel, who are present. The Board concurred and the Board meeting continued while the election board counted the ballots.

PUBLIC COMMENTS: None

PRESENTATIONS:

Financial Statements for November 2019: Mr. Drummond presented highlights of preliminary report pages including:

- Statement of Revenues & Expenditures-Budget to Actual, Summary-Year to Date
- Fund Balance Change Report, as of November 30, 2019
- Cash Investment Report, as of November 30, 2019

Vice President Huffman moved to approve the Financial Statements for November 2019. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS: None

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Foreclosure process status
- Department of Labor and Industries rate reduction
- Currently pursuing a bond issuance rating

Engineering/Operations Manager: Mr. McShane reported regarding:

- KID campus improvements including new light posts, fence lines, and gate on Ely Street
- Canal clean up and winter maintenance of pump stations and filter stations is progressing
- HDPE will be used to line over concrete in certain areas
- Lining of the Badger East Canal is continuing
- Cultural review of canal and piping projects is ongoing

Land & Water Resources Manager: Not present

District Manager: Mr. Freeman reported regarding:

- Successful audit has been published
- KID is hosting the US State Department for training for irrigators on the Columbia River Treaty
- WSWRA will be held in Sunnyside on December 18, 2019
- The KID awards banquet will be held on December 20, 2019, at Canyon Lakes Golf Course, beginning at 6:00 pm

WORKSHOP: None

The Board meeting adjourned pending the completion of the counting of the ballots by the election board.

CANVASSING OF ELECTION: Mr. Freeman presented the results of the count:

Candidates for Position 4	Ballots Cast at Polling Place	Absentee Ballots Cast	Combined Total
Dean Dennis	136	22	158
Arland Ward	466	76	542
John Trumbo (write in)	2	0	2
Total returns cast	604	98	702

Executive Session: At 9:31 a.m., on behalf of the presiding officer, Mr. Freeman announced that the Board would immediately go into executive session to discuss with legal counsel representing the agency potential litigation, in the form of litigation or legal risks of a proposed action or current practice pursuant to RCW 42.30.110(1)(i)(iii).

OPEN SESSION: At 10:01 a.m., the meeting returned to open session.

President Dennis thanked the District and wished good luck to the incoming Board Director, Arland Ward. Vice President Huffman and Directors McKenzie and Venkata thanked President Dennis for his service to the District.

Director McKenzie moved to adjourn. Vice President Huffman seconded the motion. The motion carried unanimously.

Attest:


Kirk Rathbun, 2020 Board President
Minutes Approved February 18, 2020

Witness:


Charles Freeman, Board Secretary

Prepared by Lori Gibson