



President Dennis called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

Directors Present:

Dean Dennis, President
 David McKenzie
 Raman Venkata

Directors Absent:

Gene Huffman, Vice President
 Kirk Rathbun

Staff Present:

Jason McShane, Engineering/Operations Manager
 Kipp Drummond, Comptroller/Treasurer
 Seth Defoe, Land and Water Resources Manager
 Lynda Rosenbaum, Real Property Manager
 Lori Gibson, Executive Assistant
 Doris Rakowski, Executive Assistant

Mr. McShane noted that Directors Huffman and Rathbun, and District Manager Freeman were traveling on KID business and were excused from the meeting.

APPROVAL OF AGENDA: Director McKenzie moved to approve the agenda. Director Venkata seconded the motion. All present voted in favor and the motion carried.

CONSENT AGENDA: Director McKenzie moved to approve the consent agenda. Director Venkata seconded the motion. All present voted in favor and the motion carried.

Items approved on the consent agenda were:

1. Minutes, KID Board Meeting, October 1, 2019
2. Minutes, KID Board Meeting, October 15, 2019
3. Final Plat - Midtown Village - Wet
4. Final Plat Inspiration Estates Ph. 8 - Dry
5. Plat Alteration - Apple Valley Phases 3 & 4
6. Binding Site Plan 19-05 - COK Fire Dept. - Dry
7. Binding Site Plan 19-06 - Pratt - Dry
8. Binding Site Plan 19-07 - Waddle - Dry
9. Binding Site Plan 19-09 - VHP Kennewick - Wet
10. Binding Site Plan - 102 - Bush - Dry
11. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

79627	through	79627	\$	14.00
79628	through	79628	\$	1,106.79
79629	through	79629	\$	142.50
79630	through	79678	\$	51,782.40
79679	through	79679	\$	18,544.22
79680	through	79684	\$	91,258.73
79685	through	79688	\$	1,708.44
Bank Drafts	FSA		\$	-
Bank Drafts	General		\$	-
Bank Drafts	AP		\$	112,134.64
Total Accounts Payable			\$	276,691.72

Payroll:

Numbers:

	34156	through	34157	\$	1,058.72	
Direct Deposit		10/21/2019		\$	123,182.50	
Total Payroll						\$ 124,241.22
Total Disbursements						\$ 400,932.94

Voided Checks: None.

PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS

Election 2019 – Candidates: Mr. McShane noted that an updated memo was provided at the meeting. He announced that the nominees were Kirk Rathbun for Position 1 and Dean Dennis and Arland Ward for Position 4. He said the Position 4 election would be held in the KID Board room on December 10th from 1:00 p.m. to 8:00 p.m., and that absentee ballot request forms were available in the lobby and on the website, or could be requested by telephone.

Director Venkata moved to declare Kirk Rathbun as elected to Director Position 1. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

2020 Roll of Rates, Charges and Assessments: Mr. McShane presented the Roll of Rates and Charges and Assessments for 2020, pursuant to RCW 87.03.250. He noted that a revised memo was provided at the meeting to correct the Vice President designation on the notice.

Director McKenzie moved to give notice by publication of legal notices in the Prosser Bulletin on November 6, 2019 and in the Tri-City Herald on November 10, 2019 that the 2020 Roll of Rates, Charges and Assessments has been filed with the KID Board of Directors and that the Board of Directors, acting as a board of equalization, will meet on December 3, 2019 at 9:00 a.m. to equalize rates and charges and assessments. Director Venkata seconded the motion. All present voted in favor and the motion carried.

PC2019-50 Finley Transmission Piping (Materials only): Mr. McShane provided background about the KID property in Finley, which the board previously authorized to be leased for agricultural use. He said a water allotment was planned to be assigned later in the meeting. Mr. McShane noted that lease negotiations were underway with an interested party.

Mr. McShane spoke about the materials for which bids were solicited. He said the expenditure would be from Realty Reserves, and the proceeds of the lease to be returned to Realty Reserves.

Mr. McShane displayed a map of the property and spoke about design of the on demand pipeline system for the areas proposed to be served.

Mr. McShane said the area would be charged the pressurized service rates, and the lessee would pay the cost of the project through a surcharge over 20 years, in addition to the lease payment.

In response to a question from President Dennis, Mr. McShane confirmed that the project would not negatively impact properties to east, such as PSA 99. He spoke about flow and capacity improvements from canal lining. He spoke briefly about the proposed 300-acre allocation, which was reserved by the Board in 2014. The proposed pipe alignment was reviewed and discussed.

Mr. McShane said the project cost estimate was not to exceed \$1,000,000. The engineer's estimate for materials was almost \$355,000 and the actual cost was about \$319,000. He said he anticipated that native material would be appropriate for backfill.

Director McKenzie recommended neighboring property owners be notified of the project timeline.

Potential for the Finley School District to join the project under the usual terms was discussed.

Mr. Defoe said SEPA analysis of the pipeline and the proposed lease were being done.

Director Venkata moved to approve the Finley Transmission Project up to an amount not to exceed \$1,000,000, including tax, with funding from the Realty Reserve Fund, and expended through the Capital Upgrade and Improvement Fund; and to authorize the District Manager, Charles Freeman, to execute Contract PC2019-50 Finley Transmission Piping (Materials Only) to the lowest responsible bidder, Consolidated Supply. Director McKenzie seconded both the motions. All present voted in favor and the motions carried.

Mr. McShane said a surcharge repayment resolution would be brought to the Board at a later date.

RESOLUTIONS:

Resolution 2019-35, Declaration of Surplus Personal Property: Mr. McShane described the two motor graders which staff recommended be declared surplus. He said there was a guaranteed buyback provision for the 140 M2 Caterpillar Grader purchased in 2013. He spoke about research on the valuation of the grader.

Mr. McShane spoke about the 1984 John Deere 770A Motor Grader, also to be declared surplus.

Mr. McShane recommended action to surplus now, but staff would bring a purchase action later.

In response to a question from Director McKenzie, Mr. McShane said similar buy back actions were commonly done in municipalities.

Director McKenzie moved to approve Resolution 2019-35, Declaration of Surplus Personal Property. President Dennis seconded the motion. All present voted in favor and the motion carried.

Resolution 2019-36, Approving Water Allotment Transfer to KID Property: Mr. McShane spoke about the need to repay KID's balance of KID's construction loan under the terms of the WIIN Act. He referred to an October 3, 2018 letter from USBR regarding KID's request for contract prepayment. The letter listed KID's obligation regarding Old Lands, New Lands and Outstanding Irrigation Construction Costs.

Mr. McShane confirmed to Director McKenzie that the 819.3 acres included all of KID's properties within the District boundaries. He spoke about paying off KID's USBR obligation and potential savings. Discussion ensued regarding RRA rules for repayment.

Mr. McShane confirmed to Director McKenzie that the 819.3 acres of water were currently assigned but not being utilized, and that the intent was to remove the reserved water from those properties at a later date.

Director McKenzie moved to approve Resolution 2019-36, Approving Water Allotment Transfer to KID Property. Director Venkata seconded the motion. All present voted in favor and the motion carried.

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- Audit beginning today
- Assessment collection

Land & Water Resources Manager: Mr. Defoe reported that a new GIS Analyst/Developer had been hired and would be starting on November 12th.

Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram, and Water Year Graph.
- noaa.gov - Pasco weather station Precipitation and Temperature graphs, and One-Month and Three-Month Outlook maps

Mr. Defoe noted that a River Ops meeting would be held on November 12th.

The Cle Elum Pool Raise project was briefly discussed.

Engineering/Operations Manager: Mr. McShane reported regarding:

- KID campus break in and theft of tools from trucks last week
- Trip to Washington D.C. last week and discussions regarding appropriations, the Integrated Plan, and the Bateman Island project, Lower Yakima River issues, and water storage
- Conference calls every two weeks with Kyle Weaver of the Department of Interior regarding title transfer
- Paving delay due to temperature
- Water off activities and preparation for winter work
- Cultural review and timeline for project work
- Project completion at Badger East
- Vegetation control program
- New Public Relations employee
- Pump Technician offer planned
- Second Harvest food collection
- Water Off meeting - 7:00 a.m. on November 14th
- Awards Banquet - December 20th

District Manager: None

WORKSHOP: None

EXECUTIVE SESSION: None

There being no further business, President Dennis called for a motion to adjourn.

Director McKenzie moved to adjourn. President Dennis seconded the motion. All present voted in favor and the motion carried.

Attest:

Witness:



Dean Dennis, President
Minutes Approved November 19, 2019



Charles Freeman, Board Secretary


Prepared by Doris Rakowski