



President Dennis called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors Present:

Dean Dennis, President
 Gene Huffman, Vice President
 Kirk Rathbun, by telephone
 Raman Venkata
 David McKenzie

Staff Present:

Charles Freeman, District Manager
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Land and Water Resources Manager
 Kipp Drummond, Comptroller/Treasurer
 Lori Gibson, Executive Assistant
 Shelbea Voelker, Public Relations Coordinator
 Doris Rakowski, Executive Assistant

Other Persons Present:

John Crotty, Western Legal
 Kris Polly, Water Strategies, by telephone

APPROVAL OF AGENDA: Vice President Huffman moved to approve the agenda. Director McKenzie seconded the motion. The motion carried unanimously.

CONSENT AGENDA: Director McKenzie moved to approve the consent agenda. Director Venkata seconded the motion. The motion carried unanimously.

Items approved on the consent agenda were:

1. Water Off Letter to U.S. Bureau of Reclamation
2. Travel Authorization - Irrigation Leader Operations and Maintenance Training Workshop
3. Confirm Job Description Update - Information Technology and Purchasing Specialist
4. Vouchers/Warrant Approval

Accounts Payable:

Numbers:

	79457	through	79457	\$	24,571.86
	79458	through	79540	\$	375,249.62
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	81,096.17
Total Accounts Payable				\$	480,917.65

Payroll:

Numbers:

	-	through	-	\$	-
Direct Deposit		9/20/2019		\$	119,526.35
Total Payroll				\$	119,526.35

Total Disbursements **\$ 600,444.00**

Voided Checks: None.

PUBLIC COMMENTS: None

PRESENTATIONS:

Financial Statements - August 2019: Mr. Drummond presented highlights of preliminary report pages including:

- Balance Sheet- As of August 31, 2019
- Statement of Revenues & Expenditures-Budget to Actual, Summary-Year to Date
- Fund Balance Change, as of August 31, 2019
- Cash Investment Report, as of August 31, 2019

Vice President Huffman moved to accept the August 2019 financial statements. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Policy 2.5, Helping Hands Program: Mr. Freeman presented staff's recommendation that penalty donation percentage be reduced from 30% to 20%, which should continue to comfortably support program. He reported that 73 people had been assisted so far this year.

Director McKenzie moved to approve the proposed revisions to the KID Helping Hands Policy 2.5. Vice President Huffman seconded the motion. The motion carried unanimously.

At Mr. Freeman's request, Advocacy and Marketing Services Contract - Water Strategies moved to 9:20 a.m. to accommodate a scheduled call to Kris Polly.

Engagement Agreement: Mr. Freeman spoke about the need to consult with Water and Power Law Group PC for their unique skill set to improve KID's communication with the U. S. Bureau of Reclamation. He referred to John Bezdek's resume and discussed his experience. He reviewed compensation terms in the proposed contract, and said expenses for this service were budgeted in the Legal Reserve fund.

Mr. Crotty said Mr. Bezdek had been working with East Columbia Basin Irrigation District on their master water agreement and was experienced with the USBR. Mr. Crotty's discussions with Mr. Bezdek about KID's needs and Mr. Bezdek's ability to add value to KID were discussed.

Vice President Huffman moved to approve the engagement agreement between KID and the Water and Power Law Group PC. Director McKenzie seconded the motion. The motion carried unanimously.

Advocacy and Marketing Services Contract - Water Strategies: Mr. Polly joined the meeting by telephone.

Mr. Freeman briefly reviewed KID's contractual relationship with Water Strategies. He presented terms the proposed contract. He described some of the services Water Strategies had provided to KID in the past, and upcoming projects with which they would assist.

Mr. Polly thanked the Board for the opportunity to represent KID. He spoke about creative ideas developed while working together and progress made. He said Water Strategies believed in the District's mission.

Vice President Huffman and President expressed gratitude for Water Strategies' assistance in leading KID representatives on trips to WA DC.

Director Venkata said he was impressed with the Irrigation Leader magazine, Mr. Polly's background, and work they had done for KID.

Mr. Polly disconnected from the call.

Vice President Huffman moved to authorize the District Manager to sign, on behalf of the Kennewick Irrigation District (KID), an Advocacy and Marketing Services Agreement with Water Strategies. Director Venkata seconded the motion. The motion carried unanimously.

RESOLUTIONS:

Resolution 2019-33, Authorizing Interfund Transfer: Mr. Freeman reported that the purchase of the property from Czebotar & Peterson Properties, LLC, and Badger Coulee Estates, LLC, closed today, and said the resolution was needed to allow KID to use funds from the Realty Reserve Fund. He referred to a revised memo and resolution provided at the meeting and recommended they be used to approve the transfer.

Vice President Huffman spoke in favor of approval.

Vice President Huffman moved to approve Resolution 2019-33, authorizing an interfund transfer from the internal Realty Reserve Fund for the purchase of land, in amount not to exceed \$3,509,970, for the intended purpose of building an irrigation reservoir. Director Venkata seconded the motion. The motion carried unanimously.

STAFF REPORTS:

Finance Manager: Mr. Drummond reported regarding:

- 2020 budget preparation and review by the Finance Committee
- Cash receipts

Engineering/Operations Manager: Mr. McShane reported regarding:

- Highland Garden conversion project near completion
- Pressure reduction as shutdown nears
- Clearwater Creek Piping and Amon Wasteway compliance work
- Last day of full water deliver - October 10th
- Baseline testing and system flushing.
- Thanks to the community for successful voluntary water use restriction
- Integrated Plan's 10 year planning meeting - October 2

In response to a question from Vice President Huffman, Mr. McShane discussed predation, the smolt survival study, and possible approaches dealing with predation.

Land & Water Resources Manager: Mr. Defoe noted that the new water year started today. He displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram. He noted that storage was substantially below average as the new water year was beginning today.
- noaa.gov - Pasco weather station Temperature and Precipitation graphs, One-Month and Three-Month Outlook maps, and Enso Alert System Status: Not Active

Upcoming meetings:

- River Ops meeting – October 3

Mr. Defoe reported regarding Title Transfer progress, including:

- Call with Department of Interior's Kyle Weaver
- Assurance from Chad Stuart that the request to waive aspects of Hazmat would be done
- Property inventory and appraisal
- Maps provided to USBR
- Cultural review progress
- Buy-out amount to be revised near the end of the title transfer process

District Manager: None

WORKSHOP: None

Executive Session: At 9:58 a.m., on behalf of the presiding officer, Mr. Freeman announced that the Board would go into executive session, starting at 10:00 a.m., to discuss with legal counsel representing the agency potential litigation, in the form of litigation or legal risks of a proposed action or current practice, pursuant to RCW 42.30.110(1)(i)(iii), for approximately 20 minutes.

Director Venkata left the meeting during executive session.

At 10:20 a.m., executive session was extended for ten minutes.

OPEN SESSION: At 10:30 a.m., the meeting returned to open session.

There being no further business, President Dennis called for a motion to adjourn.

Vice President Huffman moved to adjourn. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Attest:

Witness:



Dean Dennis, President

Minutes Approved November 5, 2019



Charles Freeman, Board Secretary

Prepared by Doris Rakowski