



President Dennis called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors Present:

Dean Dennis, President
Gene Huffman, Vice President
David McKenzie
Kirk Rathbun

Directors Absent:

Raman Venkata

Other Persons Present:

John Crotty, Legal Counsel, by telephone

Staff Present:

Charles Freeman, District Manager
Kipp Drummond, Comptroller/Treasurer
Jason McShane, Engineering/Operations Manager
Seth Defoe, Land and Water Resources Manager
Lynda Rosenbaum, Real Property Manager
Shelbea Voelker, Public Relations Coordinator
Melissa Olheiser, Accountant
Doris Rakowski, Executive Assistant

Director McKenzie moved to excuse Director Venkata's absence. Director Rathbun seconded the motion. All present voted in favor and the motion carried.

APPROVAL OF AGENDA: Director Rathbun moved to approve the agenda. Vice President Huffman seconded the motion. All present voted in favor and the motion carried.

CONSENT AGENDA: Vice President Huffman moved to approve the consent agenda. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Items approved on the consent agenda were:

1. Minutes, KID Board Meeting, July 16, 2019
2. Revised Final Plat - Jolianna Heights Ph. 1 - Wet
3. Final Plat - Willowbrook No. 2 Phase 4B - Wet
4. Final Plat - Apple Valley Ph. 4a - Wet

PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Vouchers/Warrant Approval: Mr. Drummond reported that 15 checks, totaling about \$800, had been outstanding since 2015 and 2016. He asked for approval to cancel the checks and credit the funds to the parcels, in accordance with Policy 2.16.

Director McKenzie moved to approve the vouchers and to cancel the outstanding checks listed. Director Rathbun seconded the motion. All present voted in favor and the motion carried.

Accounts Payable:

Numbers:

79136	through	79197	\$	229,606.85
79198	through	79198	\$	1,104.48
79199	through	79199	\$	246.36
79200	through	79200	\$	51.58
79201	through	79201	\$	6,862.07
79202	through	79206	\$	90,436.13
79207	through	79236	\$	23,400.75
79237	through	79237	\$	436.78
Bank Drafts	FSA		\$	-
Bank Drafts	General		\$	-
Bank Drafts	AP		\$	127,008.66
Total Accounts Payable			\$	479,153.66

Payroll:

Numbers:

34148	through	34151	\$	1,600.25
Direct Deposit	7/20/2019		\$	122,675.41
Total Payroll			\$	124,275.66
Total Disbursements			\$	603,429.32

Voided Checks:

Void Check # 34148 and Reissue – Lost Check
Void Check # 78987 and Reissue – Lost Check

Account Adjustment - Hedges Vineyard: Ms. Olheiser described the circumstances that led to accrued interest of \$703.68 on the Hedges Vineyard account.

Mr. Freeman said staff and the Finance Committee supported granting the owner’s request to waive the interest.

Director Rathbun moved to approve a one-time account adjustment of seven hundred and three dollars and sixty-eight cents for Hedges Vineyards. Vice President Huffman seconded the motion. All present voted in favor and the motion carried.

Agreement for Consulting Services: Mr. Freeman spoke about the need for an expert power generation consultant. He referred to the Larry Felton’s resume and reviewed his qualifications and experience. He reported about LEF Engineering’s time and materials fees. Mr. Freeman said the consultant’s expertise was needed for an upcoming meeting with Scout Energy.

Director McKenzie moved to approve the agreement for Independent Consulting Services with LEF Engineering, PLLC. Director Rathbun seconded the motion. All present voted in favor and the motion carried.

Professional Services Contract PS2015-02 Groundwater Recovery Well Construction and Testing Amendment No. 2: Mr. McShane presented the contract amendment to allow RH2 Engineering to continue with the development of recapture well #1, from which a 50% improvement to yield was expected. The cost would come from the capital fund, though it could be reimbursed from the drought fund later, if deemed appropriate.

The three existing wells and potential for future well development were discussed.

Vice President Huffman moved to approve Amendment No. 2 to Professional Services Contract PX2015-02 Groundwater Recovery Well Construction and Testing, and authorize Charles Freeman, District Manager, to execute the amendment. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Request for Proposal - Video Production: Mr. Freeman reported that staff was evaluating the media plan in view of up-river challenges, and considering creation of video commercials to better tell KID's story. He said it might be beneficial to invite the Integrated Plan Outreach Committee to sit in on scoping the proposed commercials. He said he asked Ms. Voelker to create a Request for Proposals (RFP) for commercials in English and Spanish.

Ms. Voelker presented the scope of the RFP, and said possible topics included where KID gets its water, and engineering projects. She briefly reviewed the calendar for the bidding process.

Mr. Freeman spoke further about expected use of the media produced.

Discussion ensued regarding how to distribute the media and potential benefits.

Director Rathbun moved to authorize staff to issue a request for proposals for video production. Vice President Huffman seconded the motion. All present voted in favor and the motion carried.

RESOLUTIONS:

Resolution 2019-25, Declaring Surplus Personal Property: Mr. McShane presented the request to declare a pickup truck surplus to while it still had more potential trade-in value than KID could expect to get for it at auction.

Director Rathbun moved to approve Resolution 2019-25, Declaring Surplus Personal Property. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Resolution 2019-26, Confirmation of Declaration of Emergency: Mr. Freeman reported regarding the discovery that the 1.8 Rehab lead pump was failing. He said the bidding process would leave about 2,000 parcels without service for a longer period of time, resulting in damage to their landscaping. He requested confirmation of the emergency proclamation and authorization to waive the competitive bidding process. Repair costs would be from the Risk Management Mitigation Fund.

Deployment of pumps on the 1.8 Rehab, and the bidding process were discussed.

Vice President Huffman moved to approve Resolution 2019-26, Confirmation of Proclamation of Emergency and Authorization to Waive Competitive Bidding Process. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

STAFF REPORTS:

Finance Manager: Mr. Drummond distributed and briefly reviewed reports titled "2019 Activity in Capital Contribution Reserve Fund 473 – 1/1/19 through 6/30/19" and "Applied Payments by Date and Revenue".

Mr. Drummond reported regarding 2020 budget planning, and development of options for funding private line area conversion projects. He thanked Ms. Olheiser and the finance department staff for their work in his absence.

Engineering/Operations Manager: Mr. McShane spoke about the benefits of regional master plans and pump consolidation.

Mr. McShane displayed a PowerPoint presentation and spoke about the vegetation control program and the new installation of a Coanda screen.

Mr. McShane also reported regarding the Highland Gardens neighborhood meeting and system construction.

Land & Water Resources Manager: Mr. Defoe displayed and discussed web pages including:

- usbr.gov – Hydromet Yakima River Five Reservoir Diagram, and Water Year Graph
- noaa.gov - One-Month and Three-Month Outlook maps, Precipitation and Temperature graphs, and El Niño Advisory

Mr. Defoe also reported regarding:

- GIS Analyst/Developer recruitment
- Critical areas report contracted for pipeline project through Amon Preserve
- NWRA Western Water Seminar this week

District Manager: Mr. Freeman reported regarding:

- Meeting USBR regarding comment made by Area Manager that water lost through conservation had been replaced through subordination
- Recruitment efforts

At Mr. Freeman's request, Ms. Voelker reported regarding:

- GESA Family Nights at Southridge outreach
- River Fest at Columbia Park booth planned
- Community event at Ranch and Home planned

Mr. Freeman suggested that the Integrated Plan Outreach Committee consider having a booth at River Fest and said that in addition to safety information for children, KID should present information about the impacts of the IP.

Patti Banner, 610 KONA Newsradio, asked if KID would go to mandatory restrictions.

Mr. Freeman said voluntary restrictions were having a positive impact.

Mr. McShane said that if water from our allotment was used wisely early in the season, more would be available later in the year. He said, as of now, mandatory rationing was not expected.

WORKSHOP: None

EXECUTIVE SESSION: At 10:19 a.m., on behalf of the presiding officer, Mr. Freeman announced that the Board would go into executive session at 10:25 a.m. to discuss with legal counsel potential litigation pursuant to RCW 42.30.110(1)(i), for approximately 20 minutes, via a

conference call with Mr. Crotty, until 10:45 a.m.. He said open session action could follow executive session but was not expected.

At 10:45 a.m., executive session was extended for 10 minutes.

At 10:55 a.m., the meeting returned to open session.

OPEN SESSION:

Vice President Huffman moved to adjourn. Director McKenzie seconded the motion. All present voted in favor and the motion carried.

Attest:

Witness:



Dean Dennis, President
Minutes Approved August 20, 2019



Charles Freeman, Board Secretary

Prepared by Doris Rakowski