



## Minutes

Meeting of the KID Board of Directors  
 Carl W. Petersen Board Room  
 Tuesday, April 3, 2018, 9:00 a.m.

President Dennis called the meeting to order at 9:00 a.m. and Mr. McShane called roll.

**Directors Present:**

Dean Dennis, President  
 Kirk Rathbun, Vice President  
 David McKenzie  
 Gene Huffman  
 Raman Venkata (joined in progress)

**Staff Present:**

Jason McShane, Engineering/Operations Manager  
 Lynda Rosenbaum, Real Property Manager  
 Seth Defoe, Land & Water Resources Manager  
 Kipp Drummond, District Treasurer  
 Jonathan Haller, GIS Analyst/Developer  
 Shelbea Voelker, Public Relations Coordinator  
 Lori Gibson, Executive Assistant  
 Doris Rakowski, Executive Assistant

**Other Persons Present:**

Brian Iller, KID Legal Counsel  
 Chad Stuart, USBR Yakima Field Office Manager

**APPROVAL OF AGENDA:** President Dennis noted there was a revised agenda.

**Vice President Rathbun moved to approve the revised agenda, including addition of Resolution 2018-14, Confirmation of Proclamation of Emergency. Director McKenzie seconded the motion. All present voted in favor. The motion carried.**

**CONSENT AGENDA: Director Huffman moved to approve the consent agenda. Vice President Rathbun seconded the motion. All present voted in favor. The motion carried.**

Items on the consent agenda were:

1. Minutes, KID Board Meeting, March 20, 2018
2. SHP 2018-003 – Gary Schaefer Short Plat - Wet
3. SP 18-04 – BMB Short Plat - Wet
4. SP 18-05 – Sorensen Short Plat – Wet
5. Vouchers/Warrant Approval

**Accounts Payable**

Numbers:

	76506	through	76528		\$ 62,650.58
	76529	through	76577		\$ 165,355.75
	76578	through	76580		\$ 673.96
Bank Drafts	FSA				\$ -
Bank Drafts	General				\$ -
Bank Drafts	AP				\$ 92,924.89
<b>Total Accounts Payable</b>					<b>\$ 321,605.18</b>

**Payroll**

Numbers:

	34005	through	34005		\$ 131.66
Direct Deposit			3/20/2018		\$ 145,436.03
<b>Total Payroll</b>					<b>\$ 145,567.69</b>
<b>Total Disbursements</b>					<b>\$ 467,172.87</b>

**Voided Checks:**

Check # 76190–VOID and stop payment, vendor lost warrant–Reissue with certification

**PUBLIC COMMENTS:** None

**PRESENTATIONS:**

**Chad Stuart, U. S. Bureau of Reclamation Yakima Field Office Manager:** Mr. Stuart provided updates regarding:

- Full water supply expected, more snow expected, reservoirs were at 120% of average
- Water Rights Adjudication Manager Carrie Matthews hired for Columbia Cascade Office
- Realty Specialist and Planning openings
- Overnight gate controls for diurnal changes to be programmed in early May
- Chandler Runner emergency repair tested successfully last week
- Corrective action study planned for Kachess Dam outfall tube seepage issue. Irrigation districts responsible for 15% of the cost of correction, distributed by percentage of diversion. KID's diversion is small.
- Title transfer action items and every other Friday conference call planned with Mr. Defoe
- Progress on secant structure for Cle Elum fish passage intake
- K-Drip (Kachess Drought Relief Pumping Plant) and K to K pipeline (Keechelus to Lake Kachess Conveyance Project) Environmental Impact Statement
- Chandler Electrification - siphon inspection to be scheduled, technical services agreement with the Technical Services Center in Denver, and MOU (Memorandum of Understanding) to be drafted for review of KID's electrification design

In response to Director Huffman's question, Mr. Stuart spoke about timing for the MOU and the service agreement for dedicated Denver office staff for the Chandler electrification project.

At Mr. McShane's request, Mr. Stuart spoke further about a potential draw-down of Lake Cle Elum. He said SOAC (Systems Operation Advisory Committee) offered conservation water to make up the difference to irrigation districts, if a partial drawdown was needed. He said stakeholders would be involved in the decision as it got closer.

President Dennis noted that Director Venkata had joined the meeting.

**PUBLIC HEARING:** None

**BOARD REPORTS:** None

**ACTION ITEMS:**

**Authorization to Award Contract PW2018-02:** Mr. McShane spoke about the purchase related to a second recapture well. He said Blue Star Enterprises was the apparent low bidder at \$149,759.40. He spoke briefly about the time frame for the work. Discussion ensued regarding cost, expected production and well sizing.

**Vice President Rathbun moved to authorize the District Manager, Charles Freeman, to award Contract PC2018-02 Badger Coulee Recapture Well #2 to the lowest responsible bidder, for the amount of \$149,759.40. Director Huffman seconded the motion and it carried unanimously.**

## **RESOLUTIONS:**

**Resolution 2018-10 Approving the Sale of KID #9028 Knibbs:** Ms. Rosenbaum briefly reviewed the history of the sale and requested the Board memorialize the sale by Resolution 2018-10.

**Director Huffman moved to approve Resolution 2018-10 approving the sale of KID #9028 identified as 2000 S. Palouse St., Kennewick, WA to Harold and Velma Knibbs, for a total purchase price of \$1,000.00. Vice President Rathbun seconded the motion and it carried unanimously.**

**Resolution 2018-11 Approving the Sale of KID #7125 Yakima Federal Savings and Loan:** Ms. Rosenbaum briefly reviewed the history of the sale. She noted that the buyers would put in a road easement from Kennedy Road to Duportail Street with no latecomers agreement. She reported that the sale price of \$892,385 was wired to KID last week and requested that the Board memorialize the sale by Resolution 2018-11.

**Director McKenzie moved to approve Resolution 2018-11 approving the sale of KID #7125, Stoneridge Block 1, Lot 1. Director Huffman seconded the motion and it carried unanimously.**

**Resolution 2018-12 Approving Voluntary Mitigation Agreement for Vancouver Meadows:** Mr. McShane briefly described the Vancouver Meadows subdivision project, to be fed from the Cherry Creek Pump Station. He said the developer would pay for upsized pipe in lieu of constructing irrigation facilities. He added that the agreement complied with RCW 58.17.

Discussion ensued regarding development near Cherry Creek Pump Station.

**Vice President Rathbun moved to approve Resolution 2018-12 approving the Voluntary Mitigation Agreement for Vancouver Meadows. Director McKenzie seconded the motion and it carried unanimously.**

**Resolution 2018-14 Confirmation of Proclamation of Emergency and Authorization to Waive Competitive Bidding Process:** Mr. McShane reported that, after 40 mph winds last week, a 15 foot long by 6 feet in diameter tumbleweed plug blocked the Main Canal 22 Mile Siphon. He described work to remove the blockage and equipment rentals needed to prevent overtopping. Mr. McShane asked the Board to confirm the Emergency Proclamation and waive the competitive bidding process for the equipment rentals. Discussion followed.

**Director McKenzie moved to approve Resolution 2018-14, Confirmation of Proclamation of Emergency and Authorization to Waive Competitive Bidding Process. Vice President Rathbun seconded the motion and it carried unanimously.**

## **STAFF REPORTS:**

**Finance Manager:** Mr. Drummond reported regarding:

- Auction tentatively scheduled for the remaining foreclosure case, though staff was hopeful of collection to avoid the sale.
- Final version of December 2017 financial reports being prepared
- Cross training for payroll
- Assessment payments received

**Engineering/Operations Manager:** Report combined with the District Manager's report.

**Land & Water Resources Manager:** Mr. Defoe displayed and discussed web pages including:

- usbr.gov - Yakima River Five Reservoir Diagram and Water Year Graph
- usda.gov - Washington SNOTEL graph
- noaa.gov - Yakima and Pasco weather station Precipitation and Temperature graphs
- noaa.gov - 3-class Three-Month Outlook maps

Mr. Stuart and Mr. Defoe discussed historic and recent use of SOAC water.

**District Manager:** On behalf of Mr. Freeman, Mr. McShane reported regarding:

- Water start up progress
- Changes to start up due to Rubicon gates. Flushing and cleaning debris from the canals safer and more effective, though a little slower.
- Title transfer and Chandler electrification presentation to Kennewick City Council last week. City of Kennewick interested in Chandler electrification to secure water supply because they do not have capacity for drinking water to be used for irrigation.
- Meeting about modeling results with USBR staff last week
- Lower River Subcommittee Technical Group meeting on April 18
- Remaining construction work on Badger East and Division 4

In response to questions from the Board, Mr. McShane spoke briefly about staffing. He noted that operational testing results were good to date. He reported about performance of the latest models of valves and angled meter stocks used by the District. Safety measures were discussed. Mr. McShane confirmed to Director Venkata that Washington State allowed six ten-hour days and spoke about ensuring staff was adequately rested.

**WORKSHOP:** None

**EXECUTIVE SESSION:** At 10:03 a.m., Mr. Iller announced on behalf of the presiding officer that the Board would go into executive session to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice related to Amon Waste Way, pursuant to RCW 42.30.110(1)(i)(iii). Executive session would last for an estimated 15 minutes and start at 10:15 a.m. following a short break. Action in open session after the executive session was possible but not expected.

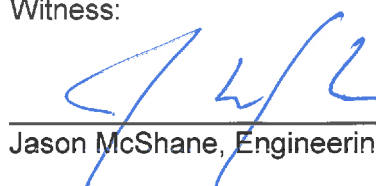
At 10:30 a.m., the meeting returned to open session.

**Director Huffman moved to adjourn. Vice President Rathbun seconded the motion and it carried unanimously.**

Attest:

  
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Dean Dennis, Board President  
Approved April 17, 2018

Witness:

  
\_\_\_\_\_  
Jason McShane, Engineering/Operations Manager

Prepared by Doris Rakowski