



Minutes

Meeting of the KID Board of Directors
 Carl W. Petersen Board Room
 Tuesday, March 6, 2018, 9:00 a.m.

President Dennis called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors Present:

Dean Dennis, President
 Kirk Rathbun, Vice President
 Gene Huffman
 David McKenzie
 Raman Venkata

Staff Present:

Chuck Freeman, District Manager
 Lynda Rosenbaum, Real Property Manager
 Kipp Drummond, District Treasurer
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Land & Water Resources Manager
 Jonathan Haller, GIS Analyst/Developer
 Shelbea Voelker, Public Relations Coordinator
 Melissa Olheiser, Senior Accountant
 Lori Gibson, Executive Assistant
 Doris Rakowski, Executive Assistant

Other Persons Present:

Brian Iller, KID Legal Counsel

APPROVAL OF AGENDA: President Dennis said an executive session needed to be added to the agenda, to discuss with legal counsel litigation regarding Acquavella and potential litigation, in the form of litigation or legal risks of a proposed action or current practice.

Vice President Rathbun moved to approve the amended agenda. Director Huffman seconded the motion and it carried unanimously.

CONSENT AGENDA: Director McKenzie moved to approve the consent agenda. Vice President Rathbun seconded the motion and it carried unanimously.

Remaining on the consent agenda were:

1. Minutes, KID Board Meeting, February 20, 2018
2. Minutes, KID Board Special Meeting, February 21, 2018
3. Vouchers/Warrant Approval

Accounts Payable

Numbers:

76354	through	76429		\$	186,248.24
76430	through	76430		\$	2,882.61
76431	through	76431		\$	34,492.59
76432	through	76432		\$	247.61
76433	through	76433		\$	8,750.00
Bank Drafts	FSA			\$	-
Bank Drafts	General			\$	-
Bank Drafts	AP			\$	89,265.58
Total Accounts Payable				\$	321,886.63

Payroll

Numbers:

34001	through	34001		\$	1,118.26
Direct Deposit		2018-02-20		\$	139,173.11
Direct Deposit		2018-02-20		\$	6,475.62
Total Payroll				\$	146,766.99

Total Disbursements

\$ 468,653.62

Voided Checks: Check # 34002-Void and send to Incode for design of new check stock template.

PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: None

ACTION ITEMS:

Rescind Policy and Procedure 9.2, Commissions Payable and Update Policy 9.4, Sale or Lease of Surplus Real Property: Ms. Rosenbaum presented the Realty Committee's recommendation to rescind Policy and Procedure, which was redundant to Policy 9.4, Sale or Lease of Surplus Real Property and to approve changes to Policy 9.4.

Director Huffman moved to rescind Policy and Procedure 9.2, Commissions Payable and to approve the updates to Policy 9.4, Sale or Lease of Surplus Real Property. Director McKenzie seconded the motion and it carried unanimously.

Release Buy Back Provision - Vista Property: Mr. Freeman welcomed City Manager Marie Mosley and Public Works Director Cary Roe to the meeting. He presented staff's recommendation to approve the City of Kennewick's request to release the buy-back provisions of the agreement regarding Vista Entertainment District and Elliott Lake ownership transfer.

City Manager Mosley spoke briefly regarding the City's plans for Vista Entertainment District.

Director Huffman spoke in favor of approval.

Director Huffman moved to approve the release of the buy-back provisions that was placed on the deeds for the three parcel and direct the District Manager and Legal Counsel to provide the city with required documents and signature to effect it. Vice President Rathbun seconded the motion and it carried unanimously.

RESOLUTIONS: None

STAFF REPORTS:

Finance Manager: Mr. Drummond referred to a sample 2018 Irrigation Assessment Statement and a sample 2018 Courtesy Notice, which were distributed at the meeting and reviewed notices which had been added to the forms.

Mr. Drummond also reported regarding:

- 2018 Assessment collection to date
- Status of three remaining potential foreclosures
- Pending reinvestment of cash flow monies
- Scheduled Accounting staff training

At Director Venkata's request, Mr. Drummond spoke further about courtesy notices.

Engineering/Operations Manager: Mr. McShane reported regarding:

- Planned water on training - March 13th
- Remaining work to be completed prior to water on including concrete work, installations, earthwork and lining

- Pump maintenance and system startup
- Planned operations testing using water remaining over winter
- Campus improvements

Mr. McShane displayed a series of photos and spoke about off season work, including piping, encroachment removal, lining, screen installations, earthwork, concrete work, metal fabrication, pumping plant installation, Rubicon gate installation, campus improvements and work on the Zintel Canyon trail.

Land & Water Resources Manager: Mr. Defoe reported that the 2018 water outlook was good. He displayed the usbr.gov Yakima River Five Reservoir diagram and spoke about storage levels. He displayed and discussed the noaa.gov Yakima and Pasco weather station precipitation and temperature graphs. He displayed and discussed the usda.gov Washington SNOTEL Current Snow Water Equivalent % of Normal graph and Lower Yakima Time Series Snowpack Summary graph. He displayed Three Month Outlook Precipitation Probability map and said it was expected that we would move from La Niña to neutral conditions this spring.

A Systems Operation Advisory Committee (SOAC) meeting would be held Thursday, March 8th.

District Manager: Mr. Freeman reported regarding:

- Media training for select staff on Thursday the 15th
- NWRA Federal Water Issues meeting in Washington D.C. in April

WORKSHOP: None

EXECUTIVE SESSION: At 9:46 a.m., Mr. Iller announced on behalf of the presiding officer that the Board would go into executive session beginning at 9:56 a.m. after a 10 minute break for an estimated 45 minutes to discuss with legal counsel litigation regarding Acquavella, pursuant to RCW 42.30.110(1)(i), and to discuss with legal counsel potential litigation, in the form of litigation or legal risks of a proposed action or current practice, pursuant to RCW 42.30.110(1)(i)(iii). He said action was possible in open session after the executive session, but was not expected.

At 10:41 a.m., the meeting returned to open session.

Director Huffman moved to adjourn the meeting at 10:41 a.m. Vice President Rathbun seconded the motion and it carried unanimously.

Attest:

Witness:



Dean Dennis, Board President
Approved March 20, 2018



Charles Freeman, District Manager

Prepared by Doris Rakowski