



Minutes

Meeting of the K.I.D. Board of Directors
 Carl W. Petersen Board Room
 Tuesday, March 3, 2015, 9:00 a.m.

President Rathbun called the meeting to order at 9:00 a.m. and Mr. Freeman called roll.

Directors Present:

Kirk Rathbun, President
 David McKenzie, Vice President
 Patrick McGuire, Director
 Gene Huffman, Director
 Dean Dennis, Director

Staff Present:

Chuck Freeman, District Manager
 Jason McShane, Engineering/Operations Manager
 Seth Defoe, Planning Manager
 Colleen Storms, District Treasurer
 Dana Hernandez, Customer Accounts Supervisor
 Jaime Britton, Senior Accountant
 Dora Lopez, Customer Service Specialist
 Lynda Rosenbaum, Real Property Manager
 Doris Rakowski, Executive Assistant

Other Persons Present:

Brian Iller, Legal Counsel

APPROVAL OF AGENDA: President Rathbun tabled Resolution 2015-08 Sole Source Purchase of Steel Building. **Director Huffman moved to approve the amended agenda. Director Dennis seconded the motion and it carried unanimously.**

CONSENT AGENDA: **Vice President McKenzie moved to approve the consent agenda. Director Huffman seconded the motion and it carried unanimously.**

Items on the consent agenda were:

1. Minutes, K.I.D. Board Meeting, February 17, 2015
2. Comment Letter on Kachess Drought Relief Pumping Plant and Keechelus-to-Kachess Conveyance Projects Draft Environmental Impact Statement
3. Water On Letter to USBR
4. Vouchers/Warrant Approval

Accounts Payable

Numbers:	69746 through	69807	\$	71,245.05
	69808 through	69855		368,334.70

Total Accounts Payable 439,579.75

Payroll

Numbers:	33029 through	33041	\$	14,113.23
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Direct Deposit	2/20/2015			90,913.33
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Total Payroll 105,026.56

Total Disbursements \$ 544,606.31

Voided Checks: Ck# 69763 – wrong name

PUBLIC COMMENTS: None

PRESENTATIONS: None

PUBLIC HEARING: None

BOARD REPORTS: President Rathbun said his report should be in an executive session.

ACTION ITEMS: None

RESOLUTIONS:

Resolution 2015-06 Sole Source Purchase of Endothall: Mr. McShane reported that Endothall was only distributed by the manufacturer as of 2014. He said Endothall was sold as Cascade and Tieton, and Cascade was less expensive and more effective for the types of weeds the District was treating. He said authorization was requested for two applications though staff hoped to only use one product, but purchase now would lock in the price before an expected increase.

In response to a question from Director Dennis, Mr. McShane spoke about the price lock and storage of the product.

Ms. Storms confirmed to Director Huffman that the purchase met the test for sole sourcing.

Mr. Freeman noted that Endothall was less toxic to fish than some other products.

Vice President McKenzie moved to approve Resolution 2015-06 Authorization to Waive Competitive Bidding and Award a Sole Source Contract to Purchase Endothall Aquatic Herbicide Formulation pursuant to RCW 87.03.535(3)(c). Director Huffman seconded the motion and it carried unanimously.

Resolution 2015-08 Sole Source Purchase of Steel Building: Tabled

STAFF REPORTS:

Finance Manager:

- Dana Hernandez demonstrated the new water master portal on TruePoint. She confirmed to Vice President McKenzie that the information would be updated weekly.

In response to a question from Director McGuire, Mr. McShane said ditch rider's daily notes were recorded and available from customer service. Mr. McShane also spoke the calculation method for water use, which was based on full water use. He reported that properties with delivery issues and which were in excess water use had been evaluated and adjusted to better reflect their changing water use. Management of on demand deliveries was discussed.

Mr. McShane spoke about creating a website interface compatible flow conversion calculator.

Ms. Hernandez said she would report to Vice President McKenzie about site's password policy.

Ms. Storms asked Directors who would use the new system to provide early feedback.

Ms. Hernandez confirmed to Director McGuire that she was working with TruePoint on a smart phone interface.

Ms. Hernandez said water master training would be next Thursday at 6:30 p.m. at the Benton County P.U.D. auditorium, and would include training on the portal and other new information.

Ms. Storms reported:

- Bills should go to the printer next week. The policy change about excess water billing required a new TruePoint script which was being tested.
- Only eleven accounts remained on the foreclosure list.
- The office schedule would return to five days a week in the middle of March.

Engineering/Operations Manager: Mr. McShane reported:

- Canal lining reached Olympia Street, with seven rolls of lining installed yesterday. Concrete and finish work were progressing. Mr. McShane spoke about work process improvements.
- Rubicon gates were expected March 21st, barring delays due to Longshoremen issues.
- Crews were continuing with other winter work.
- Red Mountain South LID (local improvement district) full system testing with SCADA (supervisory control and data acquisition) commissioned would begin next week. Mr. McShane confirmed to President Rathbun that initial testing on the 810 reservoir pumps was done in November.

Planning Manager: Mr. Defoe reported:

- SNOTEL (Snow Telemetry) showed snowpack at 25% of normal in the upper Yakima River basin and 37% in the lower basin. The El Niño weather pattern was holding. The USBR (U.S. Bureau of Reclamation) would announce the season water forecast next week. Mr. Defoe said reservoirs were full, but snowpack, the "sixth reservoir," was also needed. He said the District was ahead of the game with lining to reduce seepage and automated gates.

Mr. Defoe said he would ask if District representatives could sit in on the State Drought Commission meeting which would follow the USBR water supply forecast announcement and he would send minutes of the last Drought Commission meeting to Director McGuire.

- Mr. Defoe spoke about a meeting with USBR and Ecology (Washington State Department of Ecology) staff regarding YRBWEP (Yakima River Basin Water Enhancement Project) sections 1205 and 1208 of and state statutes protections for the K.I.D. from impacts of up-Basin conservation projects, and specifically how return flows from drains that come in between Parker and Prosser was and should be calculated. Discussion ensued. Mr. Defoe and Mr. McShane would monitor whether promises were being met and check the USBR and Ecology work on this important issue.
- Mr. McShane and Mr. Defoe toured Amon Wasteway with a permit writer from the Army Corps of Engineers. They discussed the need to re-route a section of the wasteway which a developer filled it in without permission. The re-routing work may be exempt from permitting or covered under the nationwide permit. Jurisdictional issues were discussed.
- The quarterly Integrated Plan Work Group meeting would be at 9:30 a.m. on March 11th.

District Manager: Mr. Freeman reported:

- USBR Columbia-Cascades Area Manager Dawn Wiedmeier was sent a letter requesting written confirmation that K.I.D. could participate in a subset of the Integrated Plan, such as the Keechelus-to-Kachess Conveyance Project, and not be responsible for other parts.
- At drought planning meeting this week, issues to be discussed include possible withdrawal of trust water, preparing for new interties and utilizing returned irrigation seepage.
- Seven firms attended the pre-submittal meeting and two proposals were submitted for the water management RFP. Interviews would be arranged following review of the proposals.
- Mr. Freeman would tour K.I.D. Finley properties with auctioneer Scott Musser to seek his opinion on sale and lease options.
- Mr. Freeman would meet with Urban Eberhart on March 5th regarding the Integrated Plan.

WORKSHOP:

Implementation Committee Applicant Interview: Mr. Defoe introduced Michael Cochrane, an applicant for the committee who would represent urban customers if selected.

The Board interviewed Mr. Cochrane. Questions asked were why the applicant was interested in serving on the committee, whether he was able to meet the time commitment, what his experience was in providing Boards with policy implementation recommendations on issues with no easy answers, and how he would seek to balance interests of diverse water users with competing interests.

Discussion ensued regarding differences between irrigation districts and utilities and the way they charge for services, such as delivery, versus the commodity, such as electricity or gas. Mr. Iller spoke about historic statutory mandates to foreclose on properties three years in arrears.

Director McGuire asked what Mr. Cochrane thought was the biggest challenge for the District.

EXECUTIVE SESSION: At 10:30 a.m., President Rathbun reported that, following a five minute break, the Board would go into executive session to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(c) and to discuss with legal counsel pending litigation regarding Acquavella and related issues pursuant to RCW 42.30.110(i) for an estimated 30 minutes.

Executive session was extended for ten minutes at 11:05 a.m., fifteen minutes at 11:15 a.m., and fifteen minutes at 11:30 a.m.

At 11:44 a.m., the meeting returned to open session.

OPEN SESSION:

Director Huffman moved to adjourn the meeting at 11:45 a.m. and Director Dennis seconded the motion. The motion carried unanimously.

Attest:

Witness:



Kirk Rathbun, Board President
Approved March 17, 2015



Chuck Freeman, District Manager

Prepared by Doris Rakowski