



## Minutes

Meeting of the K.I.D. Board of Directors  
 Carl W. Petersen Board Room  
 Tuesday, February 3, 2015, 9:00 a.m.

President Rathbun called the meeting to order at 9:01 a.m. and Mr. Freeman called roll.

**Directors Present:**

Kirk Rathbun, President  
 David McKenzie, Vice President  
 Patrick McGuire, Director  
 Gene Huffman, Director  
 Dean Dennis, Director

**Staff Present:**

Chuck Freeman, District Manager  
 Seth Defoe, Planning Manager  
 Colleen Storms, District Treasurer  
 Jason McShane, Engineering/Operations Manager  
 Lynda Rosenbaum, Real Property Manager  
 Jennifer Defoe, Public Relations Coordinator  
 Doris Rakowski, Executive Assistant

**Other Persons Present:**

Brian Iller, Legal Counsel

**APPROVAL OF AGENDA:** President Rathbun added an executive session to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(c). Director Huffman moved to approve the agenda as amended. Director Dennis seconded the motion. The motion carried unanimously.

**CONSENT AGENDA:** Vice President McKenzie moved to approve the consent agenda. Director Huffman seconded the motion and it carried unanimously.

Items included on the consent agenda were:

1. Final Plat Grand Meadows
2. Vouchers/Warrant Approval
3. Minutes, K.I.D. Board Meeting, January 6, 2014
4. Minutes, K.I.D. Board Meeting, January 20, 2015
5. Approve Amendment to contract with JUB for design at Cherry Creek
6. Binding Site Plan Keene Road Investments – Dry
7. Binding Site Plan 14-01 Chavallo – Dry
8. Sagecrest Phase 3 Plat Alteration
9. Vouchers/Warrant Approval

**Accounts Payable**

|                               |       |         |       |    |            |
|-------------------------------|-------|---------|-------|----|------------|
| Numbers:                      | 69480 | through | 69542 | \$ | 410,945.56 |
|                               | 69622 | through | 69662 |    | 220,766.34 |
|                               | 69663 | through | 69671 |    | 1,855.10   |
| <b>Total Accounts Payable</b> |       |         |       |    | 633,567.00 |

**Payroll**

|                            |       |         |           |    |               |
|----------------------------|-------|---------|-----------|----|---------------|
| Numbers:                   | 33006 | through | 33015     | \$ | 10,804.10     |
| Direct Deposit             |       |         | 1/22/2015 |    | 88,824.50     |
| <b>Total Payroll</b>       |       |         |           |    | 99,628.60     |
| <b>Total Disbursements</b> |       |         |           |    | \$ 733,195.60 |

**Voided Checks:** Ck #'s 69543-69620 – being used for 2014 AP Batches through 01/20/15 (will be voided subsequently)

**PUBLIC COMMENTS:** None

**PRESENTATIONS:** None

**PUBLIC HEARING:** None

**BOARD REPORTS:**

President Rathbun reported that legislative updates on Washington, Oregon, Idaho and federal issues were discussed at the tri-state meeting on Friday.

Director McGuire reported that, at the Columbia Snake River Irrigators Association (CSRIA), Darryll Olsen spoke about the proposed new water tax. He recommended calling Representative Honeycutt rather than emailing to register one's position, as a phone message would be handed to the representative.

Director Dennis reported that the water tax was discussed at the Washington State Water Resources Association (WSWRA) meeting as well.

President Rathbun reported that Mark Limbaugh provided a legislative update and David Child spoke about fish issues at the Yakima Basin Joint Board (YBJB) meeting on Thursday.

**ACTION ITEMS:**

**Policy 3.2-2, Water Allotment, Rev. 7:** Ms. Rosenbaum reported that policy was updated to clarify that allocations of water may be less than the irrigable acres on the parcel and to state that the applicant must pay in full all K.I.D. account balances including the current and delinquent year rates and charges, interest, LID loans, other assessments, etc. for the property being relegated and all other properties under the same ownership within the District boundaries prior to or at the time of application submittal.

Ms. Rosenbaum clarified to President Rathbun that all delinquencies for any parcels with the same ownership must be paid prior to relegating a parcel's allotment.

Director McGuire asked if staff responded to a comment about a District customer's inability to access water which had been posted on the Tri-City Herald's Facebook page. Discussion ensued about responding to comments on K.I.D. or other entities' social media sites.

**Director Huffman moved to approve Policy 3.2-2 (Water Allotment) Revision 7. Director Dennis seconded the motion and it carried unanimously.**

**Policy 7.6, Social Media:** Ms. Defoe reported that the District was beginning to use social media tools and gave a short PowerPoint presentation regarding social media addressing topics including the benefits and risks of using social media. She said the policy and procedure would establish guidelines for the use of social media tools by District representatives.

Ms. Defoe displayed the District's new Facebook account and gave a brief tour of its features.

In response to a question from President Rathbun, Ms. Defoe spoke about public records requests and records retention of materials posted on Facebook.

In response to a question from Director McGuire, Ms. Defoe spoke about the privacy settings on Facebook. At Mr. Freeman's request, she displayed Facebook pages for the cities of

Kennewick and Richland to illustrate a difference in allowed comment levels. Ms. Defoe spoke about avoiding debate, responding to comments in an unemotional and informational way, and directing readers back to the website for information. Discussion ensued regarding tracking, blocking users, and filtering inappropriate comments.

Mr. Freeman confirmed to Director Huffman that policy would be reviewed with staff regarding social media use. Discussion ensued regarding procedure for requesting content be posted on social media, limiting people permitted to post to the District's account and using caution and good judgment regarding posting about District matters from private accounts.

Ms. Defoe confirmed to Director McGuire that there was nothing the District could do about the unofficial site using the Kennewick Irrigation District name, though it was reported as not really associated with the K.I.D.

In response to a question from Director McGuire, Ms. Defoe said the intent of using social media was to support the District's mission, values and goals, and to have outreach to the community with proactive communication.

Mr. Freeman Ms. Defoe demonstrated Facebook button on the District's website (www.kid.org). She said the District used two-factor authentication for the Facebook account.

**Director Huffman moved to approve Policy 7.6, Social Media. Director Dennis seconded the motion and it carried unanimously.**

**RESOLUTIONS:** None

**STAFF REPORTS:**

**Finance Manager:** Ms. Storms said the December financial reports would be brought to the next meeting and reported that the number of accounts on the foreclosure list was dropping.

**Engineering/Operations Manager:** Mr. McShane said canal lining work was proceeding.

Mr. Defoe and Mr. McShane attended an Integrated Plan (IP) modeling meeting.

The Irrigation Leader Workshop would be held in Arizona this week. Mr. Freeman confirmed to President Rathbun that K.I.D. representatives were not scheduled to present at the conference.

Vice President McKenzie thanked Mr. McShane for the tour of the lining project last week.

**Planning Manager:** Mr. Defoe reported that a new run of the IP model was discussed at the IP modeling meeting, which included all IP components, including a couple different operating constraint scenarios for the proposed Wymer Reservoir and Bumping Lake expansion.

In response to a question from Director McGuire, Mr. Defoe said the scenarios modeled addressed fish needs and some storage capacities. He noted that some of the scenarios were detrimental to the diversions and would not be popular with groups which were negatively impacted. Discussion ensued.

Mr. Defoe spoke further about snow pack and reservoir storage and El Niño conditions. Mr. Freeman said release of basin-wide numbers was expected in mid-March.

Mr. McShane verified to Mr. Freeman that the last gate had been ordered and confirmed for delivery after water was on but could be dropped into place in the frame. Seven gates and frames were expected to arrive today.

Director McGuire asked if the IP model addressed return flows at Prosser or how the IP had potential to harm K.I.D. Mr. Defoe said that was not covered and added that the model looked at impact to six major irrigation district diversions as a whole. He said K.I.D. was investigating because what staff had hear about the model indicated it could not accurately predict ground and surface water interaction from return flows.

In response to a question from President Rathbun, Mr. Defoe spoke further about the two scenarios for Wymer reservoir construction and said costs and benefits of the two choices were being considered. Discussion ensued regarding operation of the reservoir, whether capacity would be available for proratable districts, and potential for litigation after fish become established in the reservoir.

Mr. Defoe spoke briefly about the Kachess inactive storage project and pumping costs.

**District Manager:** Mr. Freeman deferred his report to Project Tracking.

#### **WORKSHOP:**

**Implementation Committee Applicant Interviews:** Mr. Defoe spoke about the shift from a Planning Committee to an Implementation Committee. He reported that three applications were received, and two applicants would be interviewed today and third would be rescheduled.

Mr. Defoe reported that Fred Artz had died January 19<sup>th</sup>. Mr. Artz was a pioneer grape grower at Red Mountain. He served as a volunteer on the K.I.D. Planning Committee and would be missed.

Mr. Defoe said a call would be put out for an agricultural representative. He introduced the applicants to be interviewed: Jerry Brewer, who would represent rural customers, and Gary Scrimsher, who would represent urban customers.

The Board proceeded to interview the two applicants. Questions asked were why the applicant was interested in serving on the committee, whether they were able to meet the time commitment, what their experience was in providing Boards with policy implementation recommendations on issues with no easy answers, and how they would seek to balance interests of diverse water users with competing interests.

Director McGuire asked what the applicants thought was the biggest challenge for the District.

**Project Tracking:** Mr. Freeman briefly updated progress on projects including:

#### Red Mountain

- Commissioning process this month
- Waiting for USBR to send approval letter on Inclusion (annexation)
- Remaining construction items include paving and intake, and telemetry
- Confirmation for LID 192.5, for 25.64 acres added to the LID in November, would be addressed separately from the original LID
- Ribbon cutting invitations to be sent this week

### Water Right Management

- Control Gates
- Integrated Plan (IP) Impacts: Staff and counsel met with the USBR, Ecology staff and IP modelers. The District needs to show the IP group the idea won't work to convince them to release the model to K.I.D., though they have released it to others. K.I.D. wants a chair at executive and implementation committees. K.I.D.'s input was probably not wanted because K.I.D. exists on return flows and modeling return flows is hard. The K.I.D. must represent its own interests. If YRBWEP III legislation is updated, the District wants it to address return flows.
- Pump Exchange: YRBWEP offers mitigation and Columbia River water could be an alternative to consider.
- Electrification
- Lamprey

### Strategic Planning & Special Projects

- Comprehensive Plan, including Southridge master plan, financing plan, Clodfelter master plan, Cherry Creek, and Amon Reservoir
- All Drains and Wasteways Plan
- Phase 2 Amon Aquatic Habitat Study under review

Discussion ensued regarding the IP, the need for modeling to show whether K.I.D.'s claims of harm were correct and mitigation of any harm to the District. Whether the District would be held harmless under Section 1208 and the equivalent in the new legislation was discussed.

### Finance: Ms. Storms reported regarding:

- Proposals would be brought to the Finance Committee regarding replacement of remaining components of Springbrook
- The Banking request for proposals would be after new software was in place
- IT Master Plan: An agreement was made with a security contractor and staff was waiting for a proposal from an IT network administrator
- TruePoint #1 Title Company Access
- TruePoint #2 Water usage reports
- TruePoint #3 Reporting
- TruePoint #4 GIS
- TruePoint #5 Outage Board

### Engineering & Operations:

- Technology Plan – SCADA – control gates and ponds

Realty: Ms. Rosenbaum reported regarding the recent sale to Amera.

### Administrative

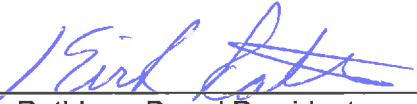
- Lorayne J Potable Water System
- Elliott Lake Potable Water System
- Legislative Changes

**Executive Session:** At 10:34 a.m., President Rathbun announced that the Board would go into executive session for an estimated 10 minutes following a five minute break to consider the minimum price at which real estate will be offered for sale or lease, pursuant to RCW 42.30.110(c), with possible action to follow in open session.

**Director Huffman moved to adjourn the meeting at 10:53 a.m. and Vice President McKenzie seconded the motion. The motion carried unanimously.**

Attest:

Witness:

  
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Kirk Rathbun, Board President  
Approved February 17, 2015

  
\_\_\_\_\_  
Chuck Freeman, District Manager

Prepared by Doris Rakowski