

MINUTES

KENNEWICK IRRIGATION DISTRICT MEETING OF THE BOARD OF DIRECTORS CARL W. PETERSEN BOARD ROOM SEPTEMBER 2, 2008, 9:00 A.M.

CALL TO ORDER/ROLL CALL – BOARD SECRETARY: The meeting was called to order at 9:00 a.m. by President Jaksch. Secretary/Manager Grover took roll call as follows:

PRESENT: John A. Jaksch, President
William C. “Bill” Kinsel, Vice President
John C. Pringle, Director
Dale Walter, Director

STAFF: Doug Grover, Secretary/Manager
Margo Hines, Deputy Manager Business Administration
Joetta Rupert, Real Estate Manager
Brian Iller, Legal Counsel
Jason McShane, Interim Engineering Lead
Doris Fiske, Executive Assistant

ABSENT: Matt Strong, Director

I. APPROVAL OF AGENDA: Director Pringle moved to approve the agenda. Director Walter seconded the motion and it carried unanimously.

II. CONSENT AGENDA: President Jaksch moved the KID O&M Vouchers to District Business, Finance for discussion. Director Walter moved to approve the modified consent agenda. Vice President Kinsel seconded the motion and it carried unanimously. Items remaining on the modified consent agenda were:

- A. Minutes, KID Board Meeting, August 19, 2008
- B. Minutes, KID Special Board Meeting, August 26, 2008

III. UNSCHEDULED VISITORS: None

IV. DISTRICT BUSINESS:

A. District Manager:

1. Travel Request for National Water Resources Association (NWRA) Annual Conference: Manager Grover presented the request. Discussion ensued. President Jaksch suggested sending Manager Grover and Scott Revell. Vice President Kinsel moved to approve sending two staff to the National Water Resources Association Annual Conference and one or two Directors if they wish to attend. Director Walter seconded the motion and it carried unanimously. Directors wishing to attend are asked to inform Manager Grover by October.

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V. SCHEDULED VISITOR: Manager Grover introduced **David Child, Fish Biologist working with the Yakima Basin Joint Board.** Mr. Child has replaced Mr. Pat Monk and will be working on the Amon Canal Fish Habitat Study. Mr. Child presented his qualifications and discussion ensued regarding the study.

VI. DISTRICT BUSINESS:

A. Operations and Engineering:

Committee Recommendation for Capital Improvements/Canal Rehab: Discussion ensued regarding canal rehabilitation options, funding sources and budgeting. The Board requested to see project details and estimates before approving funding.

Vice President Kinsel moved to approve the concept of upgrading of the Badger East Canal for about \$600,000 but to not authorize funding until the Board has seen the spreadsheet. Director Pringle seconded the motion. Discussion continued. **All present voted in favor of the motion.** President Jaksch instructed the topic be put on the agenda for the September 16th Board meeting.

B. Business Administration: Bylaw revisions must wait until all Board members are in attendance. Director Walter said the Bylaws must be brought up at the meeting before they are revised and at the following meeting.

C. Finance: Discussion ensued. **Vice President Kinsel moved to approve the vouchers. Director Pringle seconded the motion and it carried unanimously.**

Accounts Payable

Numbers:	54812 through 54864	\$	121,633.31
"	54865 through 54865		677.50
"	54866 through 54908		<u>87,651.93</u>

Total Accounts Payable \$ 209,962.74

Payroll

Numbers:	30812 through 30826	\$	13,233.38
"	30827 through 30827	\$	1,771.49
Direct Deposit			<u>72,895.41</u>

Total Payroll \$ 87,900.28

Total Disbursements \$ 297,863.02

Voided Checks

Check 54751 \$302.01, Payment to Vendor Direct Automotive, returned and void, will be re-issued to reflect account credit of \$103.42.

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VII. REALTY:

A. **New Water Permit Update:** Richard Evans discussed developments since the August 26th meeting.

B. **Resolution 2008-30 Granting Rights-of-Way to Benton County:** Real Estate Manager Rupert said Benton County has requested a resolution based on the approval given at the August 26th Special Board meeting. Discussion ensued. Vice President Kinsel moved to approve Resolution 2008-30. Director Pringle seconded the motion. Discussion ensued regarding the wording of the Resolution. Director Pringle move to amend Resolution 2008-30 adding the words “including the legal description” after the words “once the necessary acreage” and Director Walter seconded the amendment. All present voted in favor of the amendment. All present voted in favor of the original motion.

C. **Resolution 2008-29 Authorizing Sale of Real Property, Gage East Lot 14:** Real Estate Manager Rupert presented Resolution 2008-29 and discussed the sale approved on April 15, 2008. Director Pringle moved to approve Resolution 2008-29 authorizing the sale of Gage East Lot 14 to Brett L. Garland and Wendy L. Garland, husband and wife, in the amount of \$256,696.00. Director Walter seconded the motion and it carried unanimously.

At 10:18 a.m. President Jaksch called a ten minute break.

D. **Proposed Real Estate Budget Amendment:** Real Estate Manager Rupert distributed new budget documents, reviewed the Real Estate Department budget history and presented a request for an additional \$80,600 from reserves. Discussion ensued. Vice President Kinsel asked Real Estate Manager Rupert to go back a number of years to list what was sold through Realty and show how rate payers have benefited, especially focusing on how much rates have been reduced by Real Estate sales. Director Pringle and Vice President Kinsel asked that the request for additional funds for the Real Estate budget be discussed in Committee.

At 10:49 a.m. President Jaksch called a five minute break.

At 10:55 a.m. the meeting reconvened in executive session for thirty minutes to discuss with legal counsel potential litigation regarding actions regarding canal breaks, and the risks of proposed action and/or current practices regarding encroachments on canals and right-of-ways by residential developments.

The meeting returned to open public session at 11:20 a.m.

Director Pringle moved to execute Resolution 2008-01 to reflect the Board’s action in the December 2007 Board of Equalization and to ratify the 2008 assessment roll. Vice President Kinsel seconded the motion. Director Pringle, President Jaksch, Vice President Kinsel voted in favor of the motion. Director Walter abstained.

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Vice President Kinsel asked the advertisement for a Senior Engineer/Assistant Manager be revised to list a salary range up to \$120,000/year. Vice President Kinsel will lead the search and interviewing for this position and President Jaksch will help with the process as necessary.

Director Pringle moved to adjourn the meeting at 11:30 a.m. Vice President Kinsel seconded the motion and it carried unanimously.

ATTEST:

WITNESS:

John A. Jaksch, Board President

Doug L. Grover, Secretary/Manager