
	KENNEWICK IRRIGATION DISTRICT POLICY 1.1							
	“Conflict of Interest – Board Members / District Officers”							
APPROVED:  President, Board of Directors	Effective Date:		Revision: A					
Date: Jan 9, 2007	Annual Review performed by:	Initial	Initial	Initial	Initial	Initial	Initial	Initial
	Review date:							

POLICY:

It is the policy of the Kennewick Irrigation District (KID) that no Directors or Officers of the District shall:

- Be involved with beneficial interest in any contracts with the KID whether directly or indirectly obtained
- Receive compensation or gifts which influence actions or matters related to the Director or Officer’s service to the KID
- Disclose confidential information gained by reason of the Director or Officer position
- Be employed by the District or provide professional services for compensation by the District.

Possible exceptions to these limitations may be found in the Revised Code of Washington State (RCW). Any possible conflicts of interest by a Board member or Officer shall require full disclosure to the Board prior to entering any situation, condition, or contract as the source of the conflict.

1. References:

- 1.1. RCW 42.23, Code of Ethics for Municipal Officers – Contract Interests
- 1.2. RCW 42.23.030, Interest in Contracts Prohibited – Exceptions
- 1.3. General Records Retention Schedule for All Local Government Agencies in Washington State

2. Requirements:

- 2.1. Procedures shall be provided for handling and documenting these occurrences.

4. Retention Period:

- 4.1. 10 Years - Contact Regional Archivist before Disposition

5. Forms:

- 5.1. 3.3-7.1, Annual Disclosure Statement – Board Member